

## **Faculty Standards and Affairs Committee**

### **Minutes 9/13/2018**

#### **Members Attending:**

Rita Premo (Chair), LIB  
Andy Collinsworth, A&H  
Paula Lane, ED  
Richard Whitkus, SST  
Angelo Camillo, B&E  
Deborah A. Roberts, Faculty Affairs  
Elaine Newman, CFA

**Call to order:** 1:05 pm

#### **Agenda:**

- On the Horizon modified to “Faculty Statement of Responsibility & Faculty Handbook – from PDS”. Agenda approved.

#### **Minutes:**

- Date corrected to Aug. 29
- Attending member name corrected to “Deborah A. Roberts”
- AVP Report, strike “Roberts is acting as chair...”
- Approved with corrections

#### **Reports:**

##### **Chair:**

- Items from Senate Executive Committee (Ex Comm)
  - Emeritus eligible list was presented. Discussion on question of who is ‘faculty’ and of the 10-year requirement.
  - Call for faculty participation on committee, including Campus Planning Committee, which is being reconstituted.
  - Changes underway to Division of Student Affairs
  - CSU Board of Trustees met last week
  - Campus Budget Forum planned for November 27
  - GE Reform Subcommittee will be holding mini forums on proposed GE reform. Proposed new GE program to be given first reading at Educational Policies Committee on October 11.
  - Discussion on review and possible modification of Classroom Module Schedule. Aim is to simplify and increase class utilization.

##### **AVP Roberts:**

- Provided background on Classroom Module Schedule
  - Comparison to UC Davis is a model

- Revision seen as serving students better for progress through degree
- More efficient use of classrooms gives campus arguments for capital campaign
- Four Tenure Track searches posted as of today
- Postings of searches include Job Elephant to increase visibility
- Faculty Affairs has already conducted two RTP training sessions. More to come.
- RTP files now using OnBase
- Sabbatical and Difference in Pay applications due Monday, September 17

**CFA Representative Newman:**

- Insufficient time for verbal report. Will provide typed report if needed.

**Business:**

RTP Inclusion Proposal – Christina Baker-Foley presenting

- Printed proposal included in agenda
- Impetus is to address URM achievement gap, specifically for students of color; address negative campus climate as perceived by students of color; contribute to HIS status of campus; contribute to overall CSU Graduation Initiative
- Discussion:
  - May be a challenge of how to clearly state in RTP criteria, or may be forthright.
  - Chair of Senate Diversity Subcommittee has provided a letter of support (not included in proposal).
  - Will this affect SETE as teaching criteria are derived from SETE?
  - Proposed language in RTP policy to include use of curriculum and/or pedagogy as inclusive effort in RTP review.
  - Does proposal cover all under-represented groups?
  - Caution in opening RTP policy.
  - Is information available to show how much improvement can be accomplished via RTP policy vs other means? Additional reports can be provided if committee needs them.
  - Question about attrition rate. Can this proposal influence student attrition?
  - Possible next steps: further discussion at next FSAC, sunshine to Senate for feedback.

**Emeritus Faculty Policy**

- Chair provided list of questions and concerns that arose from Ex Comm. Members asked to review and consider for upcoming meeting.

**Department Chair Job Description**

- FSAC Canvas page has documents from other CSU's and CSU whitepaper on chair duties (provided by AVP Roberts)
- Question on what is the goal of a chair job description
- AVP Roberts indicated more an outline of chair duties to aid new chairs as well as have common understanding of chair responsibilities

**Good for the Order:**

**Adjourned:** 2:55 pm