MINUTES OF THE PERSONNEL COMMITTEE
CALIFORNIA STATE UNIVERSITY, FRESNO
5200 North Barton Avenue, MS#ML34
Fresno, CA 93740-8014

Office of the Academic Senate
Ext. 8-2743

October 6, 2016

Members Present: B. Tsukimura (Chair), A. Alexandrou, J. Moore, T. Nguyen, J. Pitt, M. Rivera, R. Sanchez (ex-officio)

Members Excused:

Members Absent:

Visitors: Judith Scott, CFA Lecturer Rep

The meeting was called to order by Chair Tsukimura at 9:09 a.m.

1. Agenda - MSC to approve agenda of 10/6/16

2. Minutes - MSC to approve the Minutes of 9/22/16

3. Communications and Announcements
   A. Discussion of Senate Resolution on Workload Taskforce, clarifying that Department Chairs are faculty
   B. Monica Rivera has been invited to participate on the IDEA Task Force

4. New Business –
   A. APM 332 –Policy on Range Elevation for Temporary Faculty (Judith Scott)
      i. Discussion of items within policy that cause grievances, potential remedies, and discussion of detail provided in the annual or semester contracts that lecturers currently sign.
      ii. Discussion of what constitutes "Currency in Discipline" and if changing pedagogy (DiscoverE or tablets) would be considered "Currency in Discipline", most agreed it did not except in some cases in education.
      iii. Judith Scott explained that she would work with CFA reps and lecturers to later policy that contains portions that are easily grievable, and

5. Digital RTP –
    A. Interfolio [has products with various CSU's, including: SDSU, & SFSU]
    B. Provided links to potential vendor sites – In addition, potential costs are associated with each portfolio.
    C. Goal is to have something that also can be used for assessment as well as RTP

6. Update on APM 309 & 309A – Documents were sent to S. Robertello and we will await his response to potential changes in the policies.

7. APM 357 – Policy on Center for the Enhancement of Teaching and Learning (CETL) postponed

Agenda for the meeting October 13, 2016, <mark>Meeting in HML 1222</mark>

1. Approval of the Agenda of 10/13/16

2. Approval of the Minutes of 10/06/16

3. Communications and Announcements
    A.

4. New Business
    A. Welcome Daniel Townsend, student rep

5. Digital RTP Update: Discussion of review of potential Digital RTP vendors:

Vendor	Website	Software Cost
DigitalMeasures	http://www.digitalmeasures.com/	$45,000
bycommittee (Interfolio)	http://www.interfolio.com/	$60,000
SharePoint		
Moodle		
OnBase	https://www.onbase.com/en/product/onbase-platform?gclid=Cj0KEQjwjem-BRC_isGJlJ-0h-MBEiQAbCimWHm14SBDT6ioG3sl51JFGpe9yWEgzrv2Lv1kbY6CP9gaAiwB8P8H#.V9rQ15grLic	$75,000

Faculty 180(Data180)   http://www.data180.com/faculty180.php

6.   Update on APM 309 & 309A (R. Sanchez & B. Tsukimura)
       Policy on Coaches, and Procedures on Hiring Assistant Coaches –
       Scheduling meeting with Steve Robertello

7.   APM 357 – Update on modification progress