

## **FSAC Meeting Minutes**

**Thursday May 2**

### **Members Attending:**

Rita Premo, Chair

Deborah Roberts, Faculty Affairs

Andy Collinsworth, MUS

Paula Lane, EDU

Elaine Newman, CFA Rep

Richard Whitkus, BIO

Tom Whitley, ANTH

### **Absent:**

Angelo Camillo, BUS

## **1. Approval of Minutes**

Changes:

- P. 1 Academic Advising subcommittee will also announce LoboConnect
- P. 2 FSSP Report: review of the RSCAP nominees
- P. 2 Roberts Report: add to last bullet point “this policy is owned by the faculty”

Minutes from 4-18-19 approved.

## **2. Reports**

### **Chair- Premo**

- Monday 4/29 was week of research and scholarly activity. FSSA: Faculty/student presentations. Friday was staff appreciation day.
- Excellence in Teaching - Dr. Jeffrey Baldwin, Department of Geography, Environment and Planning
- Excellence in Research, Scholarship, and/or Creative Activity - Dr. Michelle Goman, Department of Geography, Environment and Planning
- Student symposia to be continued Thursday 5-2.
- June 1<sup>st</sup>- Deans Searches in Business & Economics; School of Education.
- President Sakai signed sustainability agreement. Looking for a faculty sustainability coordinator— may be a course release position.
- URTP needs a one-semester replacement for Fall 2019.
- AS passed resolution about the GE package— disapproving of the overlays
- APARC- changes afoot to scheduling modules; more info to come

### **AVP- Roberts**

- Lecture appointment forms going all electronic (online) at end of May for appts. In Fall 2019.
- All but one hire completed for AY 2019-20.

- The Marina Housing Project (Petaluma) having open house May 11. One more inspection to go before grand opening. 90 units available. 80 faculty have showed interest. New faculty to receive priority housing options.
- New faculty orientation (PDS) August 12-13, 2019.
- 500 people attended Staff Appreciation Day.
- Summer projects: Raise Lecturers pay to 15<sup>th</sup> percentile beginning AY 2019-20.

#### **AFS- Collinsworth**

- AFS discussion centered around GE reform and Signature Assignments issue. GE Committee Chair Heather Smith and EPC Chair Jenn Lillig attended meeting.
- Salient points from their presentation:
  - GE will become a Program as opposed to a loose collection of courses
  - GE courses must meet at least 3 Learning Outcomes
  - Signature Assignment must meet at least 2 LO's
  - Instructors to submit artifacts (may be electronic) to faculty assessment teams
  - Assessment is not about evaluating faculty performance; rather assignments are meeting the LO's
  - For new GE course proposals, GE committee is asking for sample syllabus and sample signature assignment.
  - Signature assignments may be graded and weighted in any fashion y Instructor.

#### **FSSA- Whitkus**

No meeting

#### **PDS- Lane**

No meeting

#### **URTP- Whitely**

No meeting

#### **CFA- Newman**

- State CFA organizations met at Capitol; attendees visited with assembly members
- Gov Newsom augment CSU Budget by \$562 Million
- Lobbied for 3 budget line items:
  - 2% enrollment growth to be used for new students (not existing students to take more classes)
  - \$20 Million for mental health counselor to change student ratio to 1500:1
  - \$35 million for increasing tenure track hires (about 300 faculty statewide)
- Addendum: Provost attending regional enrollment meetings

#### **BUSINESS ITEMS**

##### **1. COMMS Dept. RTP Revisions**

- Page 2: For Promotion to Full Professor, Sentence should read: “At least one additional peer-reviewed publication/creative activity will sufficiently meet the requirement for promotion to full professor.”
  - strike the phrase “tenure and” and “although more is encouraged...”
- Page 3: Concern expressed about the phrase “Solo or lead-authored publications are especially valued by the department as is publication in high impact journals” be struck due to its potential subjective interpretation and bias. Keep the last sentence beginning with “For group-authored works...”
- RP to contact the COMS chair with these comments and invite him to 5/16 meeting as well.

## **2. Add/Drop policy: action?**

- Example of issues: student on waitlist attended classes, did all the work, but never added the class.
- For students’ sakes, if we can have less ambiguity about how this is done, the situation will be better all around. Can’t keep it all straight.
- Is this a Student Affairs issue? Should there be a collaborative effort to research the issue.
- Also, are there faculty who would like to drop students from the waitlist but are told they can’t? Process is messy and not consistent.
- What is the bigger problem here? Also need to get facts straight on what is physically possible with the system, as well as get the student perspective on how using the waitlist/add/drops is working.
- **Action item for RP: approach SAC about partnering on this.**

## **3. EITA: action?**

- FSAC has the procedure for this up on the Senate page. Perhaps would be better served if we did this similarly to FSSA and the RSCA award.
- Important award, we want this to be prestigious, and have a lot of eyes on the process.
- Sometimes the materials submitted don’t address the structure of the award: teaching.
- Believe that part of this process should be to go watch the person teach.
- Attack this in the fall based on the information collected, and roll out the new procedures by January.

## **DISCUSSION ITEMS**

- Lecturer roles in departmental governance: Noted discrepancy between University Policy and the Department Chair Appointment Form. Faculty Affairs said they would change the form to read “Consistent with the...by a vote of the department faculty.”
- RTP policy outline: Asked members to read and comment over the next week.

## **ON THE HORIZON**

1. Emeritus policy changes
2. Department chair duties list