

MINUTES OF THE PERSONNEL COMMITTEE
CALIFORNIA STATE UNIVERSITY, FRESNO
5241 N. Maple Ave., M/S TA 43
Fresno, CA 93740-8027

Office of the Academic Senate
Ext. 8-2743

September 25, 2014

Members Present: B. Tsukimura (Chair), A. Alexandrou, A. Cowgill, K. Forbes, J. Pitt, A. Radford, M. Caldwell (ex-officio), P. Kingsford (student rep)

Members Excused:

Members Absent:

Visitors:

The meeting was called to order by Chair Tsukimura at 9:05 a.m.

1. Agenda - MSC to approve the Agenda as modified.
Add APM 320 as #5
2. Minutes - MSC to approve the Minutes of 9/18/14.
3. Communications and Announcements
 - A. Senate on Monday 9/22 – APM 325, 327, 360 – Personnel Committee.
Continued Second Reading: all three passed with minor revisions.
 - B. CBA bargaining stalled – pace may pick up soon
4. New Business
 - A. Check with Jan Parten on the status of 309 and 309a, stalled since 2009
 - B. Discussion about IDEA data – There are now three years of data for departments, and most departments are using 3.0 as base, which is the 12th percentile. Should departments use this data to review their standards and possibly adjust their departmental policy to reflect department means.

- i. Personnel Committee recommends data for departments be stored in the Senate Office secure from the Administration. These data are not to be used for departmental comparisons, but to identify strengths and weaknesses within the department that might be addressed by CSALT.
 - ii. Potential for jointly signed letter from Executive Committee and Provost stating this protection

5. APM 320 –

Concerns with random selection of staff rather than a selection process as for faculty were voiced by President Castro. Chair Tsukimura will contact Katie Williamson, Chair of Staff Assembly on the staff developing procedures for selection of staff to search committees.

6. Examination of old policies:
 - A. Old Executive orders – including an explanation of what executive orders
 - i. APM’s 367 and 370 are superseded by EO 1096 – support removal
 - ii. APM 393 superseded by MAPP G17.1

 - B. Reports – to be placed below policies in APM - 300’s
 - i. APM 321 – Discussion of Boyer model
 - ii. APM 358 – TRIAD Teaching Improvement Program

 - C. Appendices that are floating separately – inform Executive Committee of changes
 - i. APM 324a – change to hyper link
 - ii. APM 322a, 322b, 322c, placed with APM 322 as appendices, and referred to as hyperlinks
 - iii. APM 306a – Changes to hyperlink

 - D. APM 357 – policy on CETL ask Executive Committee for guidance

7. APM 237 – Policy on the Ordering of Accessible Instructional Materials: Discussion of proposed amendments by K. Ayotte (9/18/14). - Postponed

1. Approval of the Agenda.
2. Approval of the Minutes of 9/25/2014
3. Communications and Announcements
 - A. Faculty Development Subcommittee – Consent Calendar item
4/15/14
4. New Business
5. Old Policy Review:
 - A. Executive Orders: 367, 370, 393
 - B. Reports: 321, 357, 358
6. APM 237 – Policy on the Ordering of Accessible Instructional Materials:
Discussion of proposed amendments by K. Ayotte (9/18/14).