

THE MINUTES OF THE EXPANDED EXECUTIVE COMMITTEE
OF THE ACADEMIC SENATE
CALIFORNIA STATE UNIVERSITY, FRESNO

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(EC-15)

June 21, 2012

Members Present: Lynn Williams (Chair), Jacinta Amaral (Statewide), Kevin Ayotte, Keith Clement (Undergraduate Curriculum), Provost William Covino, James Mullooly (AP&P), Art Parham (Budget), Anthony Radford (Personnel)

Excused Absent: Gena Gechter (University-wide), Otto Schweizer (Criminology), Melanie Ram (Political Science), President Welty

Visitors: Venita Baker, Cynthia Teniente-Matson (VP for Administration), Peter Smits (VP for University Advancement), Ted Wendt (Interim Associate Vice President for Academic Personnel)

The meeting was called to order at 2:07 p.m. by Chair Williams in the Senate Conference Room, Thomas Administration 117.

1. Agenda.

Chair Williams requested that a Budget item be added to Communications and Announcements.

Chair Williams requested that an Academic Policy Manual item replace current Agenda item # 6 (Budget – May Revise).

MSC to approve the Agenda.

2. Communications and Announcements.

A. Executive Committee membership

Chair Williams reviewed the Bylaws of the Academic Senate and explained that he asked Chairs of several standing Senate committees to sit on this meeting of the Expanded Executive Committee, consistent with the Bylaws, because

Chairs of some of the standing committees stipulated as members of the Expanded Executive Committee were unable to attend.

B. Budget

Vice President Matson presented a draft planning worksheet showing changes in the university budget as currently anticipated given the current state budget. Fresno State will experience a \$13 million cut if the \$250 million CSU budget trigger cut occurs (slightly higher than the usual percentage applied to this campus because the Chancellor's Office determined some smaller campuses could not sustain their full share of the trigger cut).

The \$13 million cut to Fresno State will be managed with \$3.69 million from centrally-managed funds, \$3.49 million from excess tuition fee revenue, and \$6.06 million in carry-forward funds. Funds from centrally-managed accounts may change depending upon variables affecting fixed costs.

A. Parham asked how the projected expenditures affect future carry-forward funds. VP Matson and Provost Covino stated that, while nothing is certain until final numbers are received, there is no expected change in future carry-forward funds.

Senator Amaral (Statewide) asked whether the Enrollment Management Committee has examined the source of the tuition fee excess and effects of enrollment reductions on it. Provost Covino answered that the university is aiming for 105% of the FTE target, with the Fall 2012 semester front-loaded to get to that target.

Senator Amaral asked whether community college counselors are aware of SB 1440's effect of guaranteed admission of transfer students who meet all of admission requirements in SB 1440. Provost Covino answered that the number of students transferring is quite small, with only 7 or 8 disciplines affected.

3. Director of Social Media and Integrated Marketing – Tamyra Pierce, Interim.

Vice President Smits presented the rationale for the position, position description, and his request to President Welty to fill the position.

A. Parham (Budget) stated that the Policy on Interim Appointments stipulates an 18 month appointment standard, which has been violated frequently recently.

VP Smits asked the Expanded Executive Committee to appoint 2 faculty members to the Integrated Marketing and Communications Council (IMCC), as stipulated in the IMCC's description. VP Smits reviewed the IMCC's charge.

MSC to recommend the appointment of Dr. Tamyra Pierce to an 18-month term as Interim Director of Social Media and Integrated Marketing.

4. Tina Leimer's Position – Office of Institutional Effectiveness.

Provost Covino described the necessity of this position in terms of gathering and reporting data required for compliance with state and federal regulations as well as university policies. He stated that he intends the position to be at the level of Director rather than Associate Vice-President. Provost Covino plans to appoint an Interim Director from the local/campus community and then conduct a national search.

MSC to support the Provost's proposal.

5. Director of Sponsored Programs Position.

Vice President Smits explained that the Office of Research and Sponsored Programs (ORSP) was in the process of finalizing the search committee for this position when it realized belatedly that Senate consultation was required. He stated that Tom McClanahan indicated his willingness to add a Senate representative if requested.

Provost Covino added that there is already one faculty member, Joy Goto (Chemistry), on the search committee.

A. Parham suggested that a faculty member from the School of Agricultural Sciences & Technology should be included because of the volume of agriculture-related grants handled by the ORSP.

Chair Williams agreed to recommend a faculty member from the School of Agricultural Sciences & Technology for the search committee.

6. Academic Policy Manual Items.

Associate Vice President Wendt noted the backlog of Academic Policy Manual (APM) items on the Senate agenda and identified 8 pending items that need immediate attention:

Items 1-3: APM 327 Policy on Promotion, APM 361 Policy of Faculty Leaves of Absence, and APM 306 Policy on Full-Time Temporary Faculty need vetting by the full Senate and can wait until the Senate reconvenes in fall 2012.

Item 4: A recommendation for approval of APM 332 Policy on Range Elevation for Temporary Faculty as an interim policy is requested because a new personnel period will begin soon and the current policy is inconsistent with the Collective Bargaining Agreement. The revised policy will eventually go to the Executive Committee and the full Senate.

Item 5: A recommendation for approval of APM 399 Policy on Emerita/Emeritus Faculty as an interim policy is requested so that candidates currently awaiting decisions can be reviewed. The policy will eventually go to the full Senate.

Item 6: A recommendation for approval of APM 301 Appointment of Tenure-Track Faculty as an interim policy is requested because changes are only to make references to offices and personnel files consistent with current practice.

Item 7: A recommendation for approval of APM 304 Policy on Terminal Degrees as an interim policy is requested because the current policy is problematically vague. The policy changes require departments to define the terminal degree or equivalent prior to beginning a search and faculty appointment. The changes will allow flexibility so that individual disciplines can address fluidity in changing disciplinary interpretations while requiring specificity during the search and appointment process.

Item 8: A recommendation for approval of APM 325 Policy on Retention and Tenure as an interim policy is requested because references to personnel files need to be consistent with the terminology used in other policies.

MSC to recommend approval of Items 4-8 as interim policies.

7. Weekly Meetings.

Chair Williams proposed holding weekly meetings of the Academic Senate and Executive Committee at least until the current backlog is alleviated.

Chair Williams discussed concerns about the lack of efficiency in moving business in the Senate.

Senator Amaral (Statewide) suggested a workshop on parliamentary procedure for Senate members at the beginning of the fall semester as well as other procedural rules.

Associate Vice President Wendt suggested that efficiency can sometimes be created by having the Executive Committee refer items of concern back to committee rather than relying on the Senate to resolve initial concerns.

Provost Covino added that the Executive Committee could consider waiving second readings when they are unnecessary.

AVP Wendt suggested that the Senate consider initially referring contentious issues to committees rather than beginning the discussion with the full Senate.

Senator Amaral suggested having each standing committee Chair report on the past year's work each September.

8. Going Paperless.

Chair Williams suggested that the Executive Committee go paperless to increase efficiency and reduce costs.

J. Mullooly noted that the Senate website would need updated information (e.g., committee minutes) in a timely manner so that needed information is available electronically.

Provost Covino added that the President's Commission on Equity and Diversity is working through the summer and will report to the Expanded Executive Committee during the summer before a fall progress report to the full Senate.

Associate Vice President Wendt emphasized the importance of Senate leadership regarding this Commission and that the Commission's work needs to be placed on the Senate agenda.

Chair Williams noted likelihood of upcoming issues regarding Athletics and compliance staff.

MSC to adjourn at 3:40 p.m.

The next meeting of the Expanded Executive Committee will be announced.

An Agenda will be distributed prior to the meeting.

Submitted by:

Kevin J. Ayotte
Vice Chair
Academic Senate

Approved by:

Lynn Williams
Chair
Academic Senate