

**CO-SPONSOR ORGANIZATION COVER PAGE
CONTINUING INTERN PROGRAM**

FY 2002-2003

Each proposal should include one copy of this cover page for the organization that is serving as co-sponsor.

(1) Organization Name: _____

Address _____

(2) Contact Person:

Name: _____

Department: _____

Phone Number: _____ Fax Number _____

Email address: _____

3) Participation Approved by Authorized Official of the Organization

Name: _____

Signature:

Date:

Lillian Castaneda

From: Paula Lovo
Sent: Friday, April 19, 2002 10:09 AM
To: Arlene Miro
Cc: Joan Karp; Lillian Castaneda
Subject: Agreements



LTC MOU document.doc



Co sponsor Page.doc

The attachments will be helpful.

1) The MOU provides documentation of a communication mechanism.

2.3 The member district agree to the following:

Provide a designated district manager to coordinate and communicate program requirements at the district level.

District manager/District Team Leader to attend appropriate meetings.

Recruit and select participating teachers and support providers according to state criteria for eligibility.

Ensure that all support providers understand their responsibilities as a support provider and the requirements of the LTC programs.

Participate in the professional development provided for LTC teachers, support providers, and administrators.

Provide training space when requested by LTC/VCSSO as part of the in-kind contribution.

Participate in program evaluation.

2) Document two is a copy of the co-sponsor form which we have signed by all 22 districts within the Ventura County Consortium and by Santa Barbara County Office of Education.

I was wondering if Joan received my fax last week.

Paula