

Executive Committee Minutes
February 23, 2017
3:00 – 5:00, Academic Affairs Conference room

Abstract

Agenda – Approved. Minutes of 2/9/17 – Approved. Chair Report. President Report. SSU Academic Foundation name change consultation. Revision to the Student Grievance policy - referred back to SAC. Revision to the Multiple Subjects Teacher Credential approved for the Senate consent calendar. Resolution on the Investiture of President Sakaki approved for the Senate agenda. Provost Report. Questions for the Vice President of Administration and Finance. Revision of Faculty Consultation in University Decision Making policy & rescinding Faculty Consultation in Budgetary Matters policy – referred back to APARC. Vice Chair Report. Vice President of Student Affairs Report. EPC Report. Questions for FSAC. Office Hour policy discussion resulted in Faculty Office Hours and Availability policy – approved for Senate agenda. Senate agenda approved. CFA Report. SEC Report.

Present: Ben Ford, Richard J. Senghas, Tom Targett, Catherine Nelson, Michael Visser, Laura Watt, Steven Winter, Ron Lopez, Sam Brannen, Jennifer Mahdavi, Judy Sakaki, Michael Young, Elaine Newman

Absent: Carmen Works

Guests: Richard Albanese for Rachel McCloskey, Laura Lupei for Stan Nosek, Deborah Roberts for Jeri Echeverria, Ian Hannah, Kathy Morris, Tim Wandling

Approval of Agenda – Approved.

Approval of Minutes of 2/9/17 – Approved.

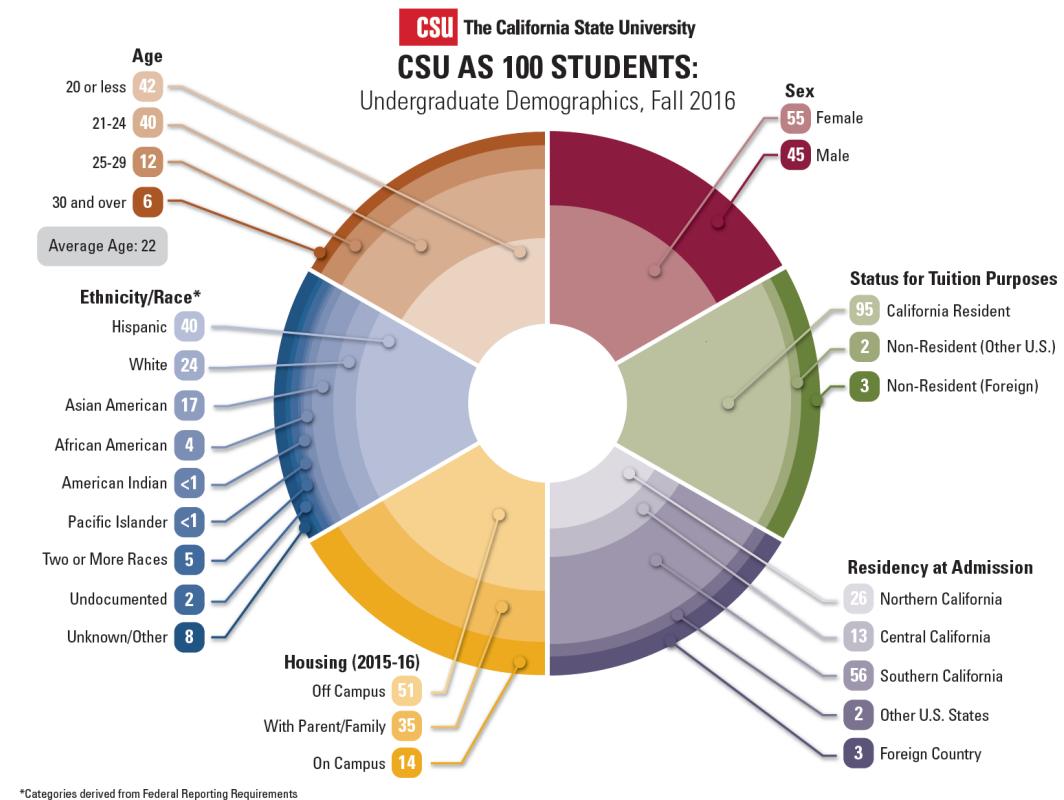
Chair Report – B. Ford

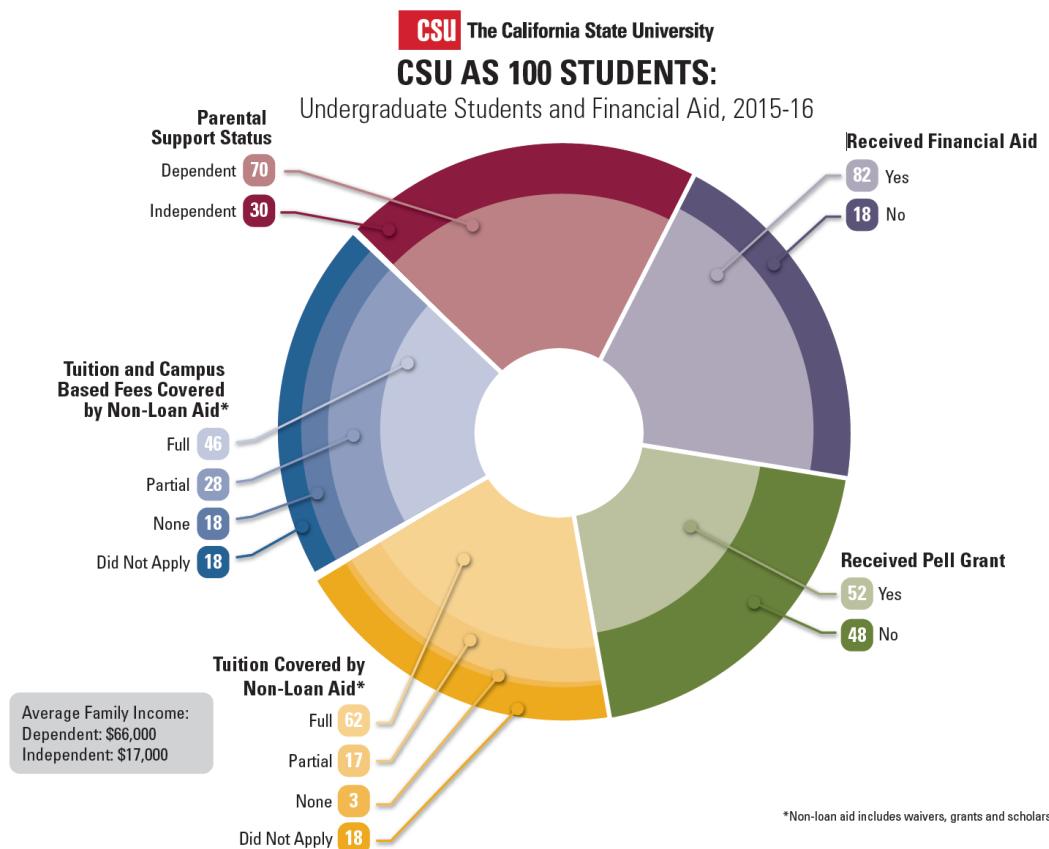
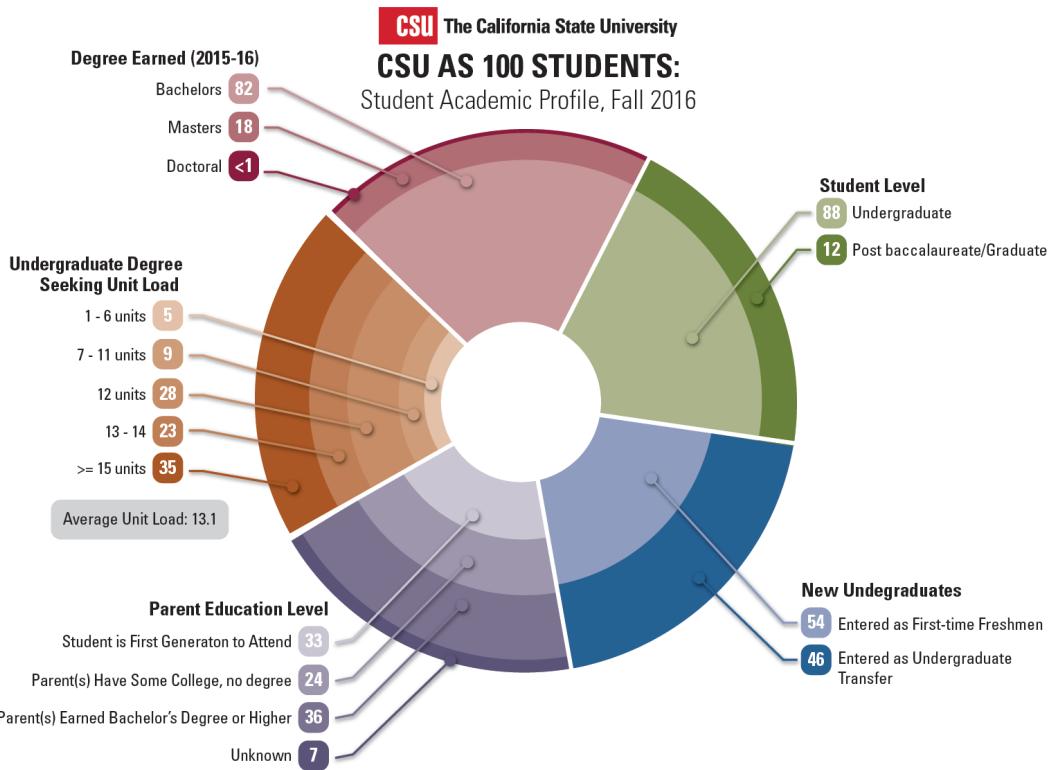
B. Ford reported that the statewide council of Chairs was meeting that day and he had Zoomed in to the meeting in the morning. He said the CSU has a tenure density task force working on goals for tenure density for the system. There was also a GE task force and he noted there was a lot of attention outside the system about GE. He discussed the idea of “meta majors.” An example was a student could come into the STEM meta major and get STEM specific advising for courses that would branch into any of the STEM majors. This could help students who only take GE in the first two years and end up having to take more because of the major they choose. He asked EPC and APARC to think about this concept. Campuses were discussing the disconnect between the graduation initiative and the achievement gap. A member asked what direction the GE task force was taking. The Chair said the perception was that it was too complicated, to hard to decipher, put up roadblocks to graduation and campus websites were not clear on the GE requirement.

President Report – J. Sakaki

J. Sakaki said she had just returned from Long Beach. She was at the Board of Trustees retreat and attended a meeting of Presidents. She said the Chancellor's office provided these info graphics to talk to the BOT about who the students are in the CSU.

The these show the make up of CSU students using the measure of 100 as all students as well as academic and financial aid information.





This information will be shared with the Legislature as well. The BOT also wanted to learn more about financial aid and were presented with a sample packet for applying for financial aid and the following information:



CSU Financial Aid

	PELL	SEOG
FEDERAL GRANTS	<ul style="list-style-type: none"> Based on FAFSA- Expected Family Contribution (EFC) Eligible EFC ranges from \$0 to \$5,234 (2016-17 award year) Award range \$598 to \$5,815 Undergraduates and Teacher Credential Apply by June 30, 2017 (2015-16 undergrads, 218,000 students, \$950M) 	<ul style="list-style-type: none"> Each campus gets <u>limited</u> allocation from USDOE Priority is exceptionally needy undergraduates (lowest EFC) & Pell Grant Recipients Average CSU award amount \$500 Apply by March 2 (2015-16 undergrads, 26,500 students, \$13.3M)
STATE GRANTS	CAL GRANT	MIDDLE CLASS SCHOLARSHIP (MCS)
CSU	<ul style="list-style-type: none"> Income/asset criteria Financial need and GPA \$5,472 tuition award \$1,670 Access Grant (Cal B) CA resident or AB 540 Apply by March 2 Entitlement & Competitive awards (2015-16 undergrads, 121,400 students, \$634M) 	<ul style="list-style-type: none"> Income up to \$156K Covers up to 40% of tuition (when fully implemented in 2017-18) No other fee paying awards Award range \$408-\$1,644 CA resident or AB 540 Apply by March 2 (2015-16 undergrads, 40,500 students, \$33M)
FEDERAL SELF-HELP	STATE UNIVERSITY GRANT	EDUCATIONAL OPPORTUNITY GRANT
	<ul style="list-style-type: none"> Based on EFC Systemwide priority up to \$4,000 EFC Max. award of \$5,472 (tuition) CA resident or AB 540 Apply by March 2 Set aside 1/3 new systemwide fee revenue Each campus gets an allotment from available funds based on financial need of their students (2015-16 undergrads, 120,900 students, \$566M) 	<ul style="list-style-type: none"> Admitted via Educational Opportunity Program (EOP) Economically disadvantaged Awarded to highest financial need (low EFC), varies CA resident or AB 540 Apply by March 2 Average CSU award amount \$850 Each campus gets fixed allocation in annual CSU budget (2015-16 undergrads, 21,000 students, \$17.7M)
	WORK STUDY	DIRECT LOANS
	<ul style="list-style-type: none"> Based on FAFSA- Expected Family Contribution (EFC) Must have financial need Part-time job, paid on hourly basis (on or off campus) Limited allocations to campuses from USDOE Apply by March 2 (2015-16 undergrads, 7,000 students, \$19.7M) 	<ul style="list-style-type: none"> Based on FAFSA- Expected Family Contribution (EFC) Both need-based & non-need based awards Low interest loan (current rate is 3.76%, max. of 6.8) Maximum awards vary by grade level Apply throughout school year, as long as enrolled (2015-16 undergrads, 144,000 students, \$1B)

The President reported on the campus receiving HSI status and how exciting that was for all students. The grants the campus was now able to apply for would support engaging more with community partnerships and provide additional resources to the campus. She noted the letter that came from the Chancellor's office about how the CSU will continue to support undocumented students and SSU reported the opening of the Undocumented Students Center. She said she thought the Provost search would be completed soon and looked forward to the open forums for the Vice President of Advancement. She said the campus had been visited by Patrick O'Rourke, who is the Veterans person on campus and the biggest take-away was that SSU was the lowest of all the CSUs for Veterans service or active military support. This was not a point of pride for the campus. The challenge for SSU was that veterans were not the only group on campus that needed services, so there would have to be thoughtful prioritizing of campus needs. She reported on events happening on campus. She appreciated everyone's support for these events. The Chair noted that the Sustainable Enterprise conference will be on the campus April 5th for the first time and they did have tickets for faculty and students. A member asked how SSU became so low in the CSU for Veterans. The President thought it just hadn't been a priority. A member said he thought there were many students that were dependents of veterans and possibly veterans themselves that don't identify as such since there is no place to do so. The President said, yes, we want to meet those needs.

SSU Academic Foundation name change – I. Hannah

I. Hannah said he was bringing forward a proposal to remove the term "academic" from the name of the foundation so that it would just be the Sonoma State University Foundation. He wanted input and feedback from the Executive Committee about this change. He provided background information about the foundation. He said this kind of naming was common in the CSU. He described that "academic" was in the name previously due to grants and scholarships being part of the foundation in the past, but that hasn't been the case for over 10 years. A member said she liked the work academic in the name since it indicated the core mission of the university. A member thought that the term SSU Foundation would help from an external perspective. A few members agreed that they preferred academic foundation, but did not really have strong feelings about it. It was discussed that having to say academic made it sound like the university was something other than academic. There was a question about whether the change would bring in more money. I. Hannah said part of the rationale of the change was to go along with the increased advancement efforts of the campus as a whole. It was suggested that the name change could be University Foundation. I. Hannah offered to hear more feedback if anyone thought of other things.

Revision to the Student Grievance policy – R. Lopez

R. Lopez said the issue with the grievance policy was about whether the campus had an obligation to hear grievances from students in SEIE. They did discuss this topic with the Dean of SEIE. R. Lopez read the revision language. There was concern about the part of the language which stated: Any person who, at the time of filing a grievance, is a *matriculated* student enrolled in a course or was such a student during

the semester (or summer/intersession) prior to the time of filing, *or who is registered for the upcoming regular semester*. . . and the suggestion that all students should be able to file a grievance of some sort. R. Lopez said SEIE was updating their student handbook to include a procedure for grievance. He asked if this policy revision should wait until SEIE had their own procedures which then could be referenced in the Student Grievance policy. There was concern about the way international students were referred to in the policy revision. The Chair noted that credential students would not fall into the category of "matriculated." A member suggested that language about referring students to another policy be a more generic statement and not about a specific policy. A member said he thought the intention of the statement *registered for the upcoming regular semester* meant that the student took the course in summer or through SEIE in order to progress toward a degree and/or their major or minor. A member suggested that SAC look at the SEIE policy created by APC for the types of student designations. **Referred back to SAC for more review.**

Revision to the Multiple Subjects Teacher Credential – L. Watt, K. Morris

L. Watt said the revision had been approved unanimously at all levels and they were asking this to be put on the Senate consent calendar. K. Morris provided an overview of the changes brought about by accreditation requirements and state standards for education curriculum. It had been 15 years since those standards had changed and this brought about a major re-organization of the program. Only one new course had been created. Some courses would now have variable units of 3 or 4 units. There was some discussion. **It was approved for the Senate consent calendar.**

Resolution on the Investiture of President Sakaki – T. Wandling

The Chair noted that this resolution had been sent back to T. Wandling with suggestions and now was returning to the Ex Com for the Senate agenda. T. Wandling discussed his reasoning for the resolution including making sure faculty know about it, appreciating the President's timely response to the federal travel ban and that the mini conference was using topics from the strategic plan. There were some suggestions for small language changes. **It was approved for the Senate agenda.**

Provost Report – D. Roberts for J. Echeverria

D. Roberts reported that the WASC report had been submitted. A member asked about the email from the registrar about students who have applied to graduate who still have requirements missing. Since it was too late to add classes, he didn't know what to do about it. A member asked how the hiring was going for new faculty. D. Roberts said they have 10 acceptance letters now and more were in the works. Two searches had to go back to the drawing board. A member asked when the Provost would be next attending the Ex Com. D. Roberts did not know.

Questions for the Vice President of Administration and Finance

A member asked when S. Nosek would be attending the Ex Com. L. Lupei said she did not know. B. Kidder offered that the VP was busy with Executive searches.

Revision of Faculty Consultation in University Decision Making policy & rescinding of Faculty Consultation in Budgetary Matters policy – M. Visser

M. Visser said that APARC was apprised that the Faculty Consultation in Budgetary Matters policy was out of date. APARC had several conversations about that and in those conversations they found the policy seemed like an implementation document for another policy, Faculty Consultation in University Decision Making. APARC decided to rescind the Faculty Consultation in Budgetary Matters policy and improve the Faculty Consultation in University Decision Making policy so additional meaning could be expressed regarding transparency and what consultation means. They took the Faculty Consultation in Budgetary Matters policy and crafted a document from it titled “Framework for Faculty Consultation on Budgetary Matters and APARC Processes.” This will help APARC stay on track with presenting strategic priorities to the Senate. The Chair asked if the President’s office had looked this over. M. Visser said B. Kidder had looked at it. A member asked what the standing of the framework document would be. M. Visser said it was just a tool for APARC. A member asked where in the documents did it state which committees should have faculty representation. M. Visser noted the section in the revision to the Faculty Consultation in University Decision Making policy that stated: “APARC is the Academic Senate’s primary body for vetting planning and resource proposals and issues, and has established systems for doing so. Faculty members participate on various other university committees that address budgetary matters as well. In all cases, faculty members participate fully in all committee activities, deliberations, and decisions, and receive all committee documents and information simultaneously with other members.” Concern was raised about naming a specific committee in the policy. A member suggested it could be a two-part policy, one part about general decision making and one about budget decisions. It was suggested that the policy be sent back to APARC to rewrite section E to be more general about faculty governance committees. **It was referred back to APARC.**

Vice Chair Report – B. Ford for C. Works

B. Ford reported that Jesse Bengson had been recommended by S&F for the Campus Planning Committee and requested that the recommendation be on the Senate consent calendar. **No objection.** He noted that the call for nominations for the election were slowly to come in. He encouraged everyone to recruit good people to run.

Vice President of Student Affairs Report – M. Young

No report. A member noted that the email from the Registrar about students who had applied for graduation, but still had requirements to met was good to receive, but he wanted more help for department chairs to remediate those concerns. A member voiced concern about receiving information about students that just needed the WEPT. She also noted that the Registrar doesn’t use the graduate applications anymore, they use the ARR. She urged that this process be streamlined to reduce the workload. A member asked if the undocumented student center was the same as the dream center. B. Kidder responded that yes, they were the same. Some

undocumented students do not like the name “dream” since it includes the word “alien.” The office would be staffed.

EPC Report – L. Watt

L. Watt reported that EPC was reviewing the revision to the program review policy and working on the curriculum guide.

Question for FSAC

A member heard that students were upset that a banner they put up was brought down very quickly. He hoped that kind of thing was being addressed in the Time, Place and Manner policy. M. Young said banners could not be hung from the Student Center space. He thought the decision to take it down was a good one and he noted that if that banner was allowed other banners would have to be allowed that might not be as acceptable. A member suggested that students be directed to other places they could hang banners. M. Young said he was aware that there were other places, such as Stevenson Hall. B. Kidder said students could have large sandwich board signs outside of the Student Center.

Office Hour policy discussion

A member asked FSAC if they had given up on the office hours policy. S. Winter said FSAC did not endorse the suggestion sent to them by B. Ford and wanted the Senate to deal with what they brought forward, but he knew that was up to the Ex Com. A member said she didn’t think the item was presented as something to endorse at FSAC. S. Winter said he had asked FSAC if they wanted to put their name on what the Ex Com sent to them and they did not. The Chair asked the Ex Com how to move forward with this item. A member suggested that the language B. Ford had drafted go forward to the Senate as policy. The FSAC chair said they preferred their policy and agreed that something needed to go forward. The language from B. Ford was read: Each faculty member with a teaching assignment shall be available to students outside of class at a minimum rate of 15 minutes per week per instructional WTU, typically in on-campus in-person office hours (either drop-in or by appointment). An alternative mode for such availability may be used if approved by the Department Chair. The Chair thought an additional sentence could be added stating that tenure track faculty have additional responsibilities to be available to students. A member voiced concern that this language did not specify that office hours need to be spread out over a number of days and at reasonable times. The Chair thought that the phrase “available to students outside of class” addressed those concerns. **There was a motion to send the language “Each faculty member with a teaching assignment shall be available to students outside of class at a minimum rate of 15 minutes per week per instructional WTU, typically in on-campus in-person office hours (either drop-in or by appointment). An alternative mode for such availability may be used if approved by the Department Chair” forward as a policy to the Senate. Second. Motion to amend by adding as title to the policy of Faculty Office Hours and Availability. Second. Approved. Vote on main motion – Approved.**

Senate Agenda

AGENDA

Report of the Chair of the Faculty – Ben Ford

Approval of Agenda

Approval of Minutes - emailed

Consent Items: Revision to the Multiple Subjects Teacher Credential program - emailed; Jesse Bengson for Campus Planning Committee; Candidates for Graduation - emailed

Special Report: GMC Budget - L. Lupei TC 3:15

Business:

1. Resolution on the Investiture of President Judy Sakaki- First Reading – T. Wandling TC 3:35
2. Faculty Office Hours and Availability policy – First Reading – B. Ford

Approved.

CFA Report – E. Newman

E. Newman said CFA had a very successful social and it helped build solidarity. It was suggested that the Senate serve beer during the office hours discussion.

SEC Report – B. Ford

B. Ford said SEC was working hard on raising the visibility of sustainability on campus. This was in the discussion phase.

Adjourned.

Minutes prepared by L. Holmstrom-Keyes