

MINUTES OF THE GRADUATE COMMITTEE  
CALIFORNIA STATE UNIVERSITY, FRESNO  
5241 N. Maple, M/S TA 43  
Fresno, California 93740-8027  
Office of the Academic Senate Ext. 8-2743

February 28, 2017

Members Present: T. Skeen (Chair), J. Marshall, M. Lopez, S. Tracz, N. Mahalik, M. Wilson, P. Trueblood

Members Excused: R. Raeisi

Guests: Mary Kelly, Program Review Coordinator, Division of Research and Graduate Studies

Chair Skeen called the meeting to order at 2:00 p.m. in TA 117.

I. Minutes: MSC to approve the Minutes of February 14, 2017 as amended.

II. Agenda:

1. Approval of the 2/14/2017 Minutes
2. Approval of the Agenda
3. Communications and Announcements
4. Discussion of the abbreviated program review process

III. Communications and Announcements

- No announcements
- Dean Marshall introduced new Program Review Coordinator, Mary Kelly from the Division of Research and Graduate Studies

IV. Discussion of Abbreviated Program Review for Nationally Accredited Programs

- Updated version now requests OIE data set as part of process
- Dean Marshall informed committee that OIE in the process of developing a dashboard for programs to provide this information; he hopes to be able to customize it for program review for each program
- Discussion on type of data needed in data package

- Discussion about differences in accreditations – not all the same – therefore may need to consider some exceptions
- By policy if a program does not have a site visit it is not eligible for the abbreviated program review
- Committee discussed the possibility of sending standard questions ahead of time to any program scheduled to meet with the committee for program review. They should come prepared to discuss these items if their submitted materials do not address them. These would include:
  1. Recruitment
  2. Enrollment
  3. Graduation rate
  4. Faculty
  5. Resources (library, computer, facilities)
  6. Curriculum
  7. Current needs
- Agreed importance of program review at the university level even in the case of programs that have been nationally accredited
- Discussion on role of committee in the follow up recommendations
- Agreed to continue discussion next week.

V. MSC to adjourn the meeting at 3:00 p.m.

The next scheduled meeting of the University Graduate Committee is Tuesday, March 7, 2017 at 2:00 p.m. in TA 117.

Agenda for the next meeting:

1. Approval of the 2/28 Minutes
2. Approval of the Agenda
3. Communications and Announcements
4. Preliminary discussion of Math M.S. program review
5. Preliminary discussion of Physics M.S. program review