

Minutes of the Associated Students of California State University, Channel Islands, Inc. Board Meeting November 6, 2008

The Associated Students of California State University, Channel Islands, Inc. met on Thursday, November 6, 2008 at 8am in the California State University, Channel Islands University Hall Training Room.

Members Present: Dr. Gregory Sawyer, Richard Wagner, Chelsee Bente, Alexandra Mitchell, Missy Jarnagin, Dr. Donald Rodriguez, Eva Klein, Lauren Pollack, Miguela Benoit, Melody Mattingly, Jeremy Booker and Michelle Black.

Members Absent: Yadira Melgoza and Ed Lebioda.

Members of the Public Present: Stephanie Bracamontes and Christine Thompson

1. Call to Order: The meeting was called to order at 8:05 AM by Ms. Chelsee Bente.

2. Approval of Minutes – The minutes of the meeting were approved with Mr. Wagner making the motion and Ms. Mitchell seconding the motion. The motion passed unanimously.

3. Public Forum – Upon calling for open forum discussion, and there being none, the meeting continued.

4. Financial Reports- Ms. Bracamontes presented the financial statements. She stated that the negative amount of 18,000 is a reclass of payroll, salary for student assistants, elected officials, and full-time staff. The net income for the month is negative, yet the campus will cut ASI a check for the fees and the amount will change next month. Ms. Bracamontes stated that when looking at the year to date and comparing the actuals to the budget, ASI is always down during this time of year.

5. Subcommittee Updates-

A. Student Union Update- The student union groundbreaking ceremony takes place today at 1:30 PM. There is a hold on getting the furniture committee together due to the process of getting a wish list developed from all the committee meetings. Mrs. Jarnagin suggested that the committee meet with the furniture standards committee.

6. Outstanding Business-

A. ASI Strategic Plan- Last month a mission statement was drafted by the committee. Ms. Bente would like the Board to review the mission statement and come with comments to the next meeting. Ms. Bente will forward the draft of the mission statement to the board members via e-mail. Dr. Sawyer would like the mission statement to parallel that of the University mission statement.

B. Funding Task Force- Ms. Benoit implemented various other questions to the student survey. Ms. Benoit will be sending the survey to the Institutional Review Board for review and hopefully they will have the survey up by January.

C. ASI Logo policy- Ms. Mitchell stated that Ms. Bente and she have been working on the logo policy and stumbled upon an ASI graphics standard. The board never approved the standards so Ms. Bente and Ms. Mitchell will be updating and bring the standards to the board. Ms. Mitchell would like to see the standard upheld so that they will have something to govern the logo.

D. Sustainability Task Force- Ms. Mattingly stated that the Sustainability Task Force met and would like to set the standards as leaders, not only for Channel Islands, but for all the CSU campuses. The task force would like to set the precedence to hold future leaders accountable. The factors being looked at are transportation and

having a point person within each entity to keep their entity sustainable. Dr. Sawyer shared that he was at a conference where students were going to environmental science classes to come to their clubs as consultants. They worked with the professor and so that it would become a class project and to develop sustainability. Dr. Sawyer would like to see how other areas of campus can stay sustainable such as Sodexo and housing. Dr. Rodriguez stated that Ms. Bente had specified that she would like to see other students involved in this area. Dr. Rodriguez suggested a policy where every ASI funded entity has a requirement with sustainability, whether it be an event or meeting, they would have to consider how they can make everything they do sustainable. Dr. Rodriguez stated that sustainability doesn't happen overnight and it's a constant effort that hopefully becomes easier and engrained as a standard.

7. New Business: To consider and act upon such others matters as properly come before the meeting.

- A. Executive Director Position Description-** Dr. Sawyer stated that the ASI Director Position description is a combination of Associated Students Incorporated and University Student Union. In terms of reporting lines, the Executive Director is responsible to the ASI Board. The board doesn't handle personnel, so the Executive Director will report directly with the Vice President of Student Affairs. The position was done differently because the ASI at CSU Channel Islands is set up differently. In many campuses ASI and USU positions are separate. Also, in other campuses USU is Student Programming Board. Dr. Sawyer stated that if there is anything that the board wishes to address then they can let the VPSA office know. Mr. Wagner asked about the time frame for the position. Dr. Sawyer stated hopefully by Spring break and their physical office is yet to be determined.

9. Entity Reports

- A. SPB –** Ms. Mattingly reported that the final event for the semester is Laugh out Loud, in The Hub tonight. Ms. Mattingly is sending a group of students to NACA next month and hopes that they will receive leadership, programming, and other training to bring back to the campus and to benefit the campus. Ms. Mattingly is looking towards the battle of the majors and David Cook from American Idol as the headliner for the picnic in the spring.
- B. CI View -** Ms. Klein announced that the second release of the CI View is out today. For the next edition they will up the page count and lower the numbers. The first journalism workshop is tomorrow November 7, 2008. The CI View has one more paper for the semester that comes out next month. Ms. Klein has received the prototype distribution bins and she is working with Shawn Mulchay to set up how they will implement the new process. CI View is also working on "home distributions" so housing students can feel that they are receiving the paper at their door.
- C. The Nautical-** Ms. Benoit reported that the yearbooks are finally here, yet they haven't distributed any books until they get a copy to President Rush. Ms. Benoit has worked on a business plan for the yearbook. Ms. Benoit stated that she feels the inaugural addition will lose value soon and then pick up as a historical piece. Since the freshmen of that book are now seniors they are working on packaging all the yearbooks together for purchase. The Nautical is also looking towards local businesses to display the yearbook to the public. Lisa Power, the advisor for The Nautical, will be leaving next month so they are working on who will step in for next semester.
- D. Student Government –** Ms. Mitchell stated that student government has started the club funding and has been approached by one club so far. A set up with a partnership from another area on campus has been made to set up a survey to see how many students are civically engaged, results to come. Student Government passed a resolution against the prison hospital and will be attending a forum next week as representation of the students. Student Government also added the Gloria Romero act to their Bylaws. Lauren Pollack headed an effort with Casa Pacifica for Christmas, to adopt a child and fulfill their Christmas wishes.

10. Adjournment: There being no additional business for the ASI Board, the meeting was adjourned at 8:43 a.m.

The next meeting is scheduled for Thursday, December 4, 2008 at 8:00 a.m. in the John Spoor Broome Library, Town Hall Room 1730.

APPROVED: Associated Students of California State University, Channel Islands

Chelsee Bente, ASI Board Chairperson

Date

Respectfully Submitted, Deanne Ellison, ASI Board Secretary