

FSAC Minutes

9/4/08 :: Convened at 1:03 pm

Members: C. Ayala, M. Barnard, P. Hammett, R. Senghas, J. Sutanonpaiboon, S. Tiwari, B. Warner (recorder), H. Wautischer

Attendees: V. Garlin

Agenda approved with changes; **Minutes** approved.

Brief introductions

Reports:

1. Chair of FSAC – S. Tiwari reported on Executive Committee Meeting 8/28/08

- a. President Arminana reported on the lack of a State budget; the CSU is 9300 over target.
- b. Provost Ochoa is looking for two faculty members to join an accreditation review committee. The Faculty Senate will provide these members.
- c. Rick Luttmann asked to exclude the word “unlawful” before “discrimination” in the Nondiscrimination policy; this will be brought to FSAC after having gone through CRC and ExCom.
- d. President Arminana has composed a nine-page response to the no-confidence resolution the Faculty Senate passed in March. FSAC is to review sections that relate to the committee and report to Ex Com.

2. Faculty Affairs – M. Barnard

- a. ORSP has had some personnel changes; M. Barnard is currently in charge and will keep FSAC informed about job search for a Research Officer; perhaps release-time faculty will fill this role. Lori Heffernon is now doing their budgets; Barbara Crandall and Karina Nielsen are also part of the ORSP team.
- b. Unit 4 approved a contract extension with some changes in how Unit 4 members teach credit-bearing courses. This has been ironed out for Fall but there are some issues that need to be resolved for Spring. V. Garlin asked about qualifications; M. Barnard responded that the Unit 4 staff who have been teaching these UNIV courses are well-qualified. Several questions remain open, such as evaluation and seniority, and these matters will come before FSAC for further review. V. Garlin as CFA rep and B. Warner as Unit 4 rep will assist M. Barnard in working out solutions. C. Ayala reminded us that the students cannot be forgotten in the process; these classes are important to them.
- c. H. Wautischer asked about M. Barnard’s possible conflict of interest in resolving some of these issues; M. Barnard responded that so far it hasn’t been a problem but that the number of areas that are under her position’s jurisdiction is huge and the duties need to be clarified before the position is posted.
- d. PPIs for full professors will be coming up this year, but this is waiting on the budget. The Chancellor will give us a list. The peer review process for these increases will be under the jurisdiction of FSAC and may parallel RTP. There was a discussion about committee membership on these review panels, and P. Hammett said that we need to consider how this process may conflict with the post-tenure review already in place. M. Barnard will provide copies of the memo to FSAC.

3. Academic Freedom Subcommittee – H. Wautischer

- a. AFS needs members. They lack a representative from the Schools of Education and Natural Sciences, from FSAC, the library, and student government. If they have no

- quorum, they cannot make decisions. The current charge includes the effects of Accessible Technology Initiative and a code of conduct for career fairs.
- b. FSAC discussed the election of members and the chair. V. Garlin opposed allowing Deans to make appointments, but it was agreed that if the election committee for each School could easily vet candidates and elect them properly. H. Wautischer will work with V. Garlin to hold elections to supply the missing reps.
- 4. Professional Development Subcommittee**
- a. J. Sutanonpaiboon is now the FSAC rep to this subcommittee and has not yet attended a meeting. (Agenda item #4)

Agenda Items:

1. & 2. RTP Policy – P. Hammett

- a. Meetings have been scheduled, and information has been sent to tenured and tenure-track faculty along with RTP committees. A handout was provided with the dates of these meetings.
 - b. There are some discrepancies in the final document that will need to be grouped and presented to the Faculty Senate for approval. These changes were approved by FSAC.
 - i. RTP gives 7 days to respond; the CBA says 10. We will change it to 10 days.
 - ii. School criteria still appear in Section I.A.1. It was not FSAC's intent to impose School criteria; Departmental criteria were to be the only standard.
 - c. FSAC explored the situation of those in tenure-track positions in their first year at SSU with two years of service credit, and whether the procedure should be changed to a brief evaluation the same as first-year tenure-track hires. The decision was that the 3rd year/1st at SSU hires need to provide a full evaluation and a sentence in their hiring letter will outline this expectation.
 - d. FSAC reviewed a draft letter to departments regarding setting RTP criteria. Language will be added about the assessment of criteria that are not easily measurable. A draft of a handout with examples of criteria was also reviewed. The Biology department has given permission to use their criteria as an example in the upcoming meetings with department RTP committees.
 - e. FSAC debated whether one set of documents could be used for both tenure and promotion. It was agreed that because of the different timelines, the candidate had the choice to use the same ones or to submit a new set. FSAC may revisit the timelines to see if these cycles should coincide.
- 3. Excellence in Teaching Award** – tabled for next meeting
- 4. PDS representative from FSAC** – is J. Sutanonpaiboon.
- 5. Advising for transfer students** – tabled for next meeting.

Other matters:

- a. P. Hammett reported that URTP has not yet submitted a request to increase the number of members. They are waiting to see how this next cycle goes after the recent RTP changes.
- b. M. Barnard said that the PAFs are being converted to electronic format; this is a two-year project.
- c. Karina Nielsen's request regarding adding an ex-officio member to FSSP will be referred to Structures and Functions.

The meeting was adjourned at 2:50 pm.