

## Academic Senate Minutes

August 31, 2006

3:00 – 5:00, Commons

### Abstract

Chair Report. Agenda amended and approved. Minutes of 5/24/06 amended and approved. Faculty Eligible for Emeritus status Approved. End of Year Reports: SAC, SPC, FSSP, SBC, and Senate. Update on WASC. Crash Course on Robert's Rules ppt. Election of Senators to Executive Committee. Senator Daley volunteered to attend Student Senate. Composition of the Task Force to study the 4-unit conversion. Resolution Regarding Faculty Boycott of SSU Barnes and Noble Bookstore First Reading. Provost Report. Vice President of Administration and Finance report. Associated Students report. Chair-Elect report. Statewide Senators report. FSAC report. Group photo.

**Present:** Elaine McDonald-Newman, Tim Wandling, Elizabeth Stanny, Edith Mendez, Robert McNamara, Catherine Nelson, Sam Brannen, Carolyn Epple, Noel Byrne, Birch Moonwoman, Michael Pinkston, Steve Wilson, Kristen Daley, Elizabeth Martínez, Robert Coleman-Senghor, Robert Train, Thaine Stearns, Steve Cuellar, Virginia Lea, John Kornfeld, Raye Lynn Thomas, Tia Watts, Murali Pillai, Rick Luttmann, Wanda Boda, Sandra Feldman, Steve Orlick, Glenn Brassington, Melinda Milligan, John Wingard, Scott Miller, Sandra Shand, Marguerite St. Germain, Ruben Armíñana, Eduardo Ochoa, Larry Furukawa-Schlereth, Jarrod Russell, Lane Olson, Art Warmoth, Mary Halavais, Carlos Ayala, Doug Jordan

**Absent:** Dan Crocker

**Proxies:** Michael Santos for Liz Thach

**Guests:** Rose Bruce, William Babula, Marie Daghlian, David Abbott, Mary Gendernalik-Cooper, Elaine Sundberg, Barbara Butler, Elaine Leeder, Ian Hannah, Kathryn Crabbe, Carol Blackshire-Belay

### Chair's Report

The Chair reported on the action of the Executive Committee during the summer. The President had called a meeting regarding the contract for Barnes and Noble to run the campus bookstore. The Executive Committee met on July 5<sup>th</sup> and passed a resolution to create a bookstore commission. At the Executive Committee's first meeting this year, the make up of the commission was referred to Structure and Functions. They also referred to Structure and Functions another task force to study the campus going to a 4-unit conversion. The make up of that task force would be School curriculum committees and members of the Provost's office. She noted there were many opportunities to serve this year. The Chair was questioned about the task force for 4-unit conversion and who would be structuring it.

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**Motion to add structure of task force for 4-unit conversion to agenda. Second.**  
*Approved.*

The Chair introduced the new members of the Senate – Ada Jaarsma who will not be able to serve this Fall. Her proxy is Thaine Stearns; Steve Orlick for the School of Social Sciences; Lane Olson, Staff Representative; Mary Halavais, the new Chair of EPC; Jarrod Russell, Executive Vice President of Associated Students and Virginia Lea from the School of Education.

| The Chair announced people returning to the Senate in various capacities: Tim Wandling as Chair-Elect; Sam Brannen as At-Large Senator; Edie Mendez as Secretary; Steve Wilson as Lecturer Senator, Rick Luttmann for the School of Science and Technology.

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Dan Crocker will be proxy for Richard Whitkus and Michael Santos for Liz Thach.

**Approval of the Agenda – Motion to add: Resolution Regarding Faculty Boycott of Barnes and Noble SSU Bookstore. Second. No objections.**

**Minutes of 5/25/06** – Request for attendance to show Peter Phillips for Rick Luttmann, first half and Rick Luttmann present second half. *Approved.*

**Consent items:**

**Faculty Eligible for Emeritus status – Approved.**

**End of Year Reports submitted:** SAC, SPC, FSSP, SBC, and Senate

**Update on WASC – E. Sundberg**

E. Sundberg reported that the WASC accreditation is well underway and three faculty associates have been hired who will be working for the remaining three years supporting the Accreditation Steering Committee by doing a number of tasks. They are Andy Wallace, Diana Grant and Beez Schell. The official dates for the visits of WASC are: March 12-14, 2008 and October 7-9 of 2009. There is a tremendous amount of work to do in the next three years. This year the work is focused on the SSU online data portfolio. The faculty associates will work on identifying the kinds of data that we need to support our compliance with the WASC standards and in the Spring write reflexive essays on each of those standards and our capacity to engage in the educational effectiveness review.

## **BUSINESS**

**Crash Course on Robert's Rules**

The Senate was shown a PowerPoint presentation on Robert's Rules.

The Chair noted that she will endeavor to let people know how many speakers are

left on the speakers list when someone calls the question on an item and will also have everyone who wants to speak to an issue speak before anyone can speak again to the same issue.

### **Election of Senators to Executive Committee – T. Wandling**

T. Wandling described the duties and opened the floor for nominations.

Nominees were John Wingard, Elizabeth Martínez, and Steve Wilson. Ballots were passed out. The final outcome for Senators to sit on the Executive Committee this year was: John Wingard and Elizabeth Martínez.

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### **Faculty Representative needed for Student Senate, Weds, 12-1**

The Chair noted that Steve Wilson has been serving in this capacity, but no longer can due to the meeting time being changed. Senator Daley volunteered to be the Senate's rep to the Student Senate.

### **Composition of the Task Force to study the 4-unit conversion**

The Chair said that she felt a number of issues had been raised about going to 4 units and thought that it needed to be thoroughly studied before it was perhaps requested by the administration. She proposed a task force to study the issue. She described her process thinking about the structure of the task force and who they would report to. A Senator noted that curricular matters have always gone through EPC. Another Senator requested broad department representation. The Chair of EPC noted that EPC thought creating a task force would slow down the process.

#### **Motion to have EPC study the 4-unit conversion issue instead of a task force.**

**Second.** There was discussion.

**Vote on motion – Approved.**

### **Resolution Regarding Faculty Boycott of SSU Barnes and Noble Bookstore –First Reading - N. Byrne – *resolution was handed out at meeting.***

N. Byrne introduced the resolution by reading the resolved clauses and discussed the accompanying rationale.

A Senator reported on what two of her classes of students thought about the issues. Their main concerns were cost of books and they preferred an on-campus bookstore. In one class there was some sympathy for using local bookstores, however in the other they preferred Barnes and Noble. They appreciated the fact that revenue coming in from Barnes and Noble would be used for the University Center and that there would be a broader range of merchandise.

A Senator noted that a freshman had reported difficulty obtaining books from off

campus.

It was suggested that Senators communicate with their constituencies concerning this matter and it was also suggested that the student voice on this issue was very important. A statement from the Student Senate was requested sooner rather than later.

It was requested to have the Executive Committee's July 5<sup>th</sup> resolution at the second reading.

A Senator noted that she advised her students to get their books online.

A Senator noted that she had heard that when large bookstores such as Barnes and Noble come into an area, it has a dampening effect on books being available from small presses, which she argued dampened breadth of thought.

First reading concluded.

#### Provost Report – E. Ochoa

E. Ochoa reported on his last meeting with the Academic Council. He said that the Legislative Analyst has become aware that the UC and CSU have been getting double funding for non-resident students. Now the marginal cost funding will only cover resident enrollment, however, the campuses will keep the full tuition from non-residents. The Provost discussed what this change might mean to SSU and concluded it looks like a wash. SSU can keep all non-resident tuition, but non-residents will not count toward target. Meeting target will be the first priority by enrolling students s who are residents, and then decisions will be made about non-resident enrollment based on academic considerations rather than financial considerations. He also reported that the system is getting ready to engage in systemwide strategic planning led by the Board of Trustees. He spoke about the Digital Marketplace postings on Senate-Talk and how concerns about it have been addressed.

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#### Questions for the Provost

A Senator asked about work being done by the Provost's office about ethnic diversity on campus. He also asked whether IT services can be provided to faculty for evening classes. He also asked if in the change regarding non-resident tuition, the cost of the tuition will cover the cost of teaching those students.

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The Provost responded that we get more funding for non-resident students than the marginal cost formula provides. He said concerning the question about the ethnicity of the student body, he will need to get data from the IR office and he would pass along the Senator's concern about IT to Sam Scalise, Director of IT.

Another Senator asked for gender distribution of the students as well as ethnic distribution.

## Vice-President of Administration and Finance Report – L. Furukawa-Schlereth

L. Furukawa-Schlereth reported that Administration and Finance is currently undergoing seven audits. He described the audits and said he would report on them in the Campus Reengineering Committee and thought that the Senate might find it useful to hear those reports as well. He also reported on changes in budget. Student fees will now be deposited locally instead of in the State Treasury. We now will need to be concerned about interest earnings. He and the Chair are working on bringing a report to the Senate on this new initiative. He reported that the State is now putting a lot of attention on reimbursed activities from self-support activities to make sure all the monies used from the general fund are fully reimbursed. L. Furukawa-Schlereth then reported on Faculty/Staff Housing. He said some legal issues with the city of Rohnert Park should come to a head this Fall. He and Sue Hayes will bring an update to the Senate sometime this year. On student housing, an external consultant for student demand on housing concluded that we need housing for 700 more students. This year all the housing is full with a waiting list. There will be great pressure to start another phase of student housing. Given the cost of construction, this will be a challenge. The Campus Reengineering Committee will take this up.

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### Questions for the Vice President

A Senator had a question about the '05-'06 Expenditure Plan. He noted there were 55 employees of Administration and Finance whose salaries were no longer listed and it showed that their salaries come from reimbursed activities. Nowhere else in the Expenditure Plan are those salaries listed. He asked if there was a reason for that.

L. Furukawa-Schlereth responded that the salaries are not listed in the Expenditure Plan, but were listed elsewhere and shown paid out of whatever area they were working in such as Housing. The individual salaries are not listed this year, but they are working on changing that. The Senator argued that the Expenditure Plan hid these salaries so that Administration and Finances wages budget would look the same. L. Furukawa-Schlereth responded that from an audit perspective it was better to show the expense where it occurs. People working for Housing are not working for Administration and Finance, etc. So they show the salaries in the specific cost center.

The Senator asked if there would be an opportunity for the campus community to talk to the auditors. L. Furukawa-Schlereth said it was unusual for auditors to talk to the larger organization, although they have a lot of contact with financial staff. The Senator asked if the same auditors were being used this year as last year. L. Furukawa-Schlereth responded that yes, they are using the same firm that was selected by the Board of Trustees.

A Senator asked if the marginal cost formula had gone up and if there were audit committees on campus or were they CSU committees.

L. Furukawa-Schlereth responded that each of the four auxiliaries has an audit committee. He wasn't sure about the student committees. At the system level, there

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is a Board of Trustee audit committee. In terms of the marginal cost formula, it did not go up to the level we had wanted, but it did not go down as much as it could have. The President spoke to the legislative process that kept it from going down. He praised the Chancellor for his efforts in this regard. He further stated that we have the funding, but we do not have a formula as there is a dispute between the Legislative Analyst's office and the Department of Finance about the composition of the cost methodology to determine marginal cost. The difference for the CSU would be about \$28-30 favored by the Legislative Analyst, but about \$200 for UC. We will do better with the Legislative Analyst's office formula. Part of the deal is that there has to be consensus between the Legislative Analyst's office, the Department of Finance and legislative staff and that has not been achieved.

A Senator remarked that in the future that she would like to hear in reports how the issue of faculty workload will be addressed.

A Senator remarked that the issue of where the money falls on this campus is an issue of transparency and he would like to see where the wages previously referred to are red with names attached to them.

L. Furukawa-Schlereth said he would be able to do that and that the new expenditure plan will be more transparent with the new budget practices.

#### **Executive Vice President of Associated Students – J. Russell**

J. Russell reported that they are preparing for their audit and for the Chancellor's office visit. He welcomed Senator Daley to the Student Senate.

#### **Chair-Elect Report – T. Wandling**

T. Wandling reported that Structure and Functions is charged to work on communication between Senate committees and faculty sitting on administrative committees. He also reported there still were many opportunities to serve this year. He highlighted the opportunities.

#### **Statewide Senators – R. McNamara and C. Nelson**

R. McNamara passed out a handout. He noted that most of the work at the Statewide Senate is done in committees. He sits on Faculty Affairs and C. Nelson sits on Fiscal and Governmental Affairs. He noted that the Digital Marketplace matter did come before the Faculty Affairs committee and part of the issue was that the CSU was out of compliance with making educational materials accessible. He did note there were other issues as well. The handout consisted of correspondence between Jackie McClain, Vice Chancellor red, and John Travis, President of the California Faculty Association red, about what is appropriate to put in a syllabus about a potential labor action. He asked if anyone had concerns about it to please let him know. C. Nelson reported that she is working on a resolution about executive compensation practices to have heard by the Fiscal and Governmental Affairs committee. She described the resolution.

**APC report – A. Warmouth**

No report

**EPC report – M. Halavais**

No report

**FSAC report – C. Ayala**

C. Ayala reported that FSAC will be bringing to the Senate an Animal Care policy, an online SETE proposal, a sabbatical policy and RTP policy.

**SAC report – D. Jordan**

No report

Return to Questions for the Vice President of Administration and Finance

A Senator asked if the Vice President was aware that many faculty and staff are sick or injured. L. Furukawa-Schlereth said that looking at our worker's compensation statistics, they are down. He did not know how much sick leave people are taking. He stated that ten million dollars has been taken from the campus budget since 2003 and he sees everyone working harder than ever before. He hopes the Board of Trustees is sincere in closing the budget gaps in five years and gave his support for looking for money beyond the State.

The Senate gathered for a group photo and then the meeting was adjourned.



*Respectfully submitted by Laurel Holmström*

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