

Educational Policies Committee  
Minutes  
11/18/2010

Members Present: E. Newman, T. Stearns, S. Cabaniss, L. Watt, A. Boyar, L. Lee, A. Kittelstrom, T. Lease (proxy for A. Gilinsky), M. Dingle (minutes)

Liaisons Present: E. Sundberg, A. Warmoth

Agenda approved. Minutes from 11.28 will be available at the next meeting.

### **Reports**

*Chair of EPC: Senate- E. Newman*

- GE issue- progress of course proposals
- Concerns with target

*Director, Academic Programs and Graduate Studies- E. Sundberg*

- Early Start

*Liaison to GE Subcommittee- T. Stearns*

- Discussed tension surrounding GE implementation issues this semester
- Science and technology first year programs
- Category D courses
- Unit policy- new version not yet approved.
- Discussion ensued concerning A&C courses, old and new GE pattern, number of junior and seniors who still need seats in GE courses, articulation for students from the JC.

### **Business**

1. *Geology department, change name and requirements for major second reading- Guests: M. James and colleagues.*

Incorporated requested changes including sample two and four year plan, upper division credits, edits, clarification of general electives (page 2), relationship to minor, and discussion of 5 unit “placeholders.”

Comments about unit creep and total GE units (TS, ES, AB).

Motion: to approve. Second. Passed, unanimously.

EN will approve to move to Senate.

2. *Early Start Proposals- T. Stearns*

- a. *Draft Proposal to CSU*

Changes in new iteration of proposal explained, including point #4 on page 3, addition of self support vs self support on page 11 and page 12, the last bullet.

SC explained how the University Standards committee handles appeals, and the procedure they follow during summer months. Discussion about serious and compelling reasons for appeals (pg. 10).

ES suggested not to invest more time and effort at this point as the implementation may not be successful and there has already been time and effort spent with no resources.

Motion: to approve. Second. Passed, unanimously.  
TS will move to Senate.

*b. Resolution on faculty rights to approve curriculum*

Discussion on whether or not the resolution should come from EPC or Academic Senate.  
Edits to last resolve clause to include other relevant Senate Committees, e.g., Senate Diversity Subcommittee, FSAC, etc.

Change year (summer 2012).

Motion: to approve. Second. Passed, unanimously.  
TS will move to Senate.

*3. Revision of Program Review Procedures at EPC- E. Newman*

Discussion about proposed revision to the review procedures.

- Are we adding workload?
- Would this change policy?
- More information is needed by the MOU process to determine when EPC would provide revised report

Elaine will bring back more information to the next meeting

## **Discussion**

### *University Courses- Guests J. Kornfeld and W. Boda*

Handouts provided: Proposed Program Review Timeline- UNIV Transition Courses (UNIV 102 and UNIV 150) and Transition Group- Issues/Questions to Address.

The proposed program review was discussed. The transition course team is looking at a bigger picture of review and the commonalities with other new programs. M. Sargent from Institutional Research will assist in assessment efforts.

Program review questions were presented as a longer process implemented by a transition course team. WB and JK discussed the need to identify issues and include the relevant personal (e.g., scheduling, A&A) in assessment efforts.

Discussion ensued concerning resource allocation, the need for a specific date for report about proposed revisions to EPC, the impact of summer orientation and the need to consider resources and faculty for the next semester (e.g., adjunct faculty who might be hired to teach 102 and then no one to teach department course). Questions about alternative funding sources such as IRA funds and the possibility that donors might be interested discussed as options for further investigation. The issue of freshman courses vs. major courses across campus was discussed. WB discussed the need for data to understand the potential commonalities and differences among different freshman transition programs, specific program outcomes and different structures and efforts of these programs. AW added that we also need to consider how JCAP assessment proposal is going to serve students. ES reminded us that a new governor would be in office in January so at this point all plans are somewhat fluid. EPC requested that the transition course team return in March with specifics about how many sections they will be mounting and how these sections will be staffed.

Meeting adjourned at 12:45.