

**Student Affairs Committee  
Meeting of 12/14/05**

**Attendance**

Janet Swing, Greg Roberts , Doug Jordan, Brigitte Lahme, Katharyn Crabbe, Phil Huang, Mark Fermanich

Absent: Karin Enstam

Recorder: Mark Fermanick, Brigitte Lahme

**Minutes of 11/30/05**

Not ready.

**Agenda of 12/14/05**

Approved.

**Reports:**

Executive Committee report by Doug Jordan: The following topics were discussed:

- Held second reading for the Advising Survey report. A number of concerns were raised concerning methodology and conclusions. However, motion was passed.
- Katharyn Crabbe and Gustavo Flores discussed the enrollment management problems experienced this fall. The University is working to recruit a large spring semester transfer cohort to offset the loss of new freshmen in the fall. The University also plans to lower the eligibility index next year and institute a waiting list.

Academic Senate report by Doug Jordan: The senate discussed the following topics:

- Carol Blackshire Belay told the committee that SSU comments on the 22 point plan for facilitating graduation was forwarded to the CSU.
- The priority registration policy was sent back to SAC for more work on several minor issues.
- The academic calendar for next year is still open and will not be finalized until early next semester.

SAEM report by Katharyn Crabbe: No report

ACE report by Janet Swing: The Advising Center has been asked to survey the large number of students leaving SSU mid-year to determine the reasons for their leaving.

AS report: No report.

Academic Advising Subcommittee Report by Mark Fermanich: No report.

Campus Climate Committee report by Phil Huang: The Campus Climate Committee is looking at strategies for making the campus more welcoming to minority students. Training on laws concerning discrimination will also be offered on campus during the spring semester.

Fee Advisory Committee report by Greg Roberts: The FAC has scheduled hearings on proposals for next year for late March.

Athletic Advising Council report by Karin Enstam: No report.

Scholarship Committee report: No report.

## **Business**

### **04/05: 12 Priority Registration Policy**

The Executive Committee sent back the Priority Registration Policy with the request for changes.

The changes are:

- The wording should reflect that the President has the last word on granting priority registration.
- The student on the priority registration committee should be a non-voting member.

SAC also changed the membership of the committee to two faculty, one staff who are voting members and one student and one administrator who are non-voting members.

### **05/06:3 Background Check Policy**

Amra Stafford did not attend the meeting, in fact she has left the university. We will continue discussing the policy when we can invite somebody who can tell us more about service learning courses.

### **05/06:4: Advising Best Practices**

Janet handed out a list of best practices she compiled. The plan now is to announce at the beginning of the semester school meetings that we are collecting best practices in advising. Doug will follow up with mail to department chairs. One model of the list would include sections on different subjects such as (1) Advising Workshops (2) Assigning Advisors (3) Getting students to see their advisors.

The meeting adjourned at 11:50 noon.