

Minutes FSAC
SSU 12/8/04

Members present: John Wingard, Carmen Works, Sue Hayes, Helmut, Geoffrey Skinner, Sandy Brown, Bill Houghton.

Start Time: 1:07 p.m.

Discussion of the minutes.....minutes approved at 1:14 p.m.

Announcements:

The endowed chair policy was passed 12/2/04 with a change to line 2F

3WTUs a semester became 3WTUs a year

Question from JW: Do we want to bring in former chairs of URTP or invite written comments?

Reports:

CW report from EPC: The EPC passed the course outline policy with some changes to the wording and elimination of point #7. See Attachment A

No other Reports

Order of Business

1. Faculty Recruitment Policy

S.H., J.W. and B.H. met with Judith Hunt to discuss the guts of this new policy and below are the main points.

- a. Search must be requested by the department with a rationale and approved by the provost and president. What about the Dean???
- b. Questions and description are drafted in the department and given to the dean and the provost. Something got lost here so please insert from your notes, John.
- c. Department must get approval to invite candidates to campus for an interview.

This was followed by a long discussion of quality of candidates and I think basically to sum it up.....There needs to be some outside monitoring of the departments to make sure they don't screw up.

- d. The voting members of the search committee should be in line with the bargaining unit. (MOU)
- e. All voting members must attend all interviews.

- f. Recommendations are made by the department forwarded to the dean and finally to the provost.
- g. Dean makes an offer based on one name that the department has sent forward.
- h. Appointment with tenure only can occur if it is consistent with the wording in the job announcement.

Preamble. The search will be conducted in accordance with the MOU.

Funding for the search came up but we all know there is no money

J.W. will draft the policy and give this draft to S.H. who will do something with it.

- 2. RTP Policy- The process was to go through the changes to the current policy page by page but on the second page there is a reference to a non-existent Attachment. We call this attachment A.

“Attachment A is a form that tells the process what information if needed and not needed” B.H.

The attachment should have the following:

CSU criteria for tenure
SSU criteria for tenure
School criteria for tenure
Department criteria for tenure

Should this say for tenure and promotion?

At this point a lot of discussion about the attachment went on and finally we sort of agreed that Bill would draft attachment.