

**Senate Executive Committee Minutes**  
November 16, 2017  
3:00 – 5:00, Academic Affairs Conference room

**Abstract**

Agenda – Approved. Minutes of 11/2/17 – Approved. President Report. Revision: WGS program, major, minor, queer studies minor approved for the Senate consent calendar. Discontinuance: Career Minor in Women’s Health approved for the Senate agenda. Offsite Business Degree Completion Program at College of Marin approved for the Senate agenda. Revision: Applied Physics to Astrophysics concentration approved for the Senate consent calendar. Teacher and Non-Teacher access to LMS policy referred to ATISS via APARC. Posthumous Certificate of Recognition for Paulette Quiba approved for the Senate agenda. English Department resolution presented. Senate Agenda approved.

**Present:** Carmen Works, Laura Watt, Ben Ford, Richard J. Senghas, Jeffrey Reeder, Michael Visser, Melinda Milligan, Armand Gilinsky, Ron Lopez, Damien Wilson, Judy Sakaki, Joyce Lopes

**Absent:** Jennifer Mahdavi, Lisa Vollendorf, Michael Young, Elaine Newman, Jason Gorelick

**Guests:** Karen Moranski, Lena McQuade, Karen Thompson, Rob Eyler, Gregory Milton, Heather Smith, Scott Severson, Lynn Cominsky, Tim Wandling,

**Approval of Agenda – Approved.**

**Approval of Minutes of 11/2/17 – Approved.**

**President Report – J. Sakaki**

J. Sakaki reported on two benefit events related to the fires that will be held at the Green Music Center with the Santa Rosa Symphony and Counting Crows. Some of the money raised will go to our own NomaCares. She noted there are now four president vacancies in the CSU - Dominguez Hills, San Diego, Bakersfield and Fullerton. She updated the members on current searches for top level positions at SSU. She and J. Lopes were working together with Rebuild Sonoma County to highlight the housing needs of SSU students, faculty and staff. They were also talking to groups such as the Office of Emergency Services, the Department of Health and Human Services, and the Department of General Services. They were very concerned about students leaving for the summer, rents increasing and displaced families moving into those rentals. She wanted to make sure SSU needs were front and center and to offer the expertise of faculty to the rebuild process.

**Revision: WGS program, major, minor, queer studies minor - M. Milligan, L. McQuade**

M. Milligan introduced the item and said that the revision included the WGS major, minor and the Queer Studies minor. She directed the members to the Executive Summary at the beginning of the packet of materials. L. McQuade discussed the changes to the program including the development of two pathways in the major. M. Milligan noted that this was unanimously approved at EPC. There was some discussion. **It was approved for the Senate's consent calendar.**

**Discontinuance: Career Minor in Women's Health – M. Milligan, L. McQuade**

M. Milligan said that this discontinuance was a separate item, but was part of the overall WGS program revision. EPC is recommending the discontinuance and the Senate will decide to whether to recommend the discontinuance to the President. EPC determined that more information did not need to be gathered to recommend the discontinuance, so no public hearing was held and they just used the information in the packet to make their decision. After the program revision, having the women's health career minor was just duplicative and interested groups would not be substantially affected. **The discontinuance was approved as a business item for the Senate agenda. EPC will also provide a cover letter for this item.**

**Offsite Business Degree Completion Program at College of Marin – M. Milligan, K. Thompson, R. Eyler**

M. Milligan said that EPC reviewed all the documentation for this proposal, including all the feedback from the standing committees. EPC supports the program at College of Marin and asked the Business department to see this as a curricular revision of offering their program in a different place. The catalog copy for the department needed to reflect the new location and also needed to show that not all concentrations in the Business B.S. would be offered at the College of Marin. M. Milligan asked the Executive Committee whether they wanted this portion of the proposal to go forward to the Senate or if they wanted this proposal to be part of the discussion of creating a policy for off-site programs. There was some discussion and **it was decided to send this part of the proposal forward to the Senate as a business item** and to offer all the background material to the Senators as context. There was discussion about the potential policy development process.

**GE Update and Retreat discussion – C. Works, H. Smith**

C. Works said she invited H. Smith to attend the Executive Committee to have a frank discussion about GE. The invitation was given before she heard about the resolution from the English department which the committee will hear about later in the meeting. C. Works reviewed the various things impacting GE right now. GE completed their program review, then the executive orders were received, then we had the fires, and then we had the WASC visit. They had also been discussing budgeting and GE. Initially, she had thought the faculty retreat could be about GE and then there was the idea that it should be about strategic planning. She wanted to hear discussion in the Executive Committee if having both of those topics at the

retreat would work. H. Smith talked about area A1 and noted that, years ago, when the School of Arts and Humanities proposed to let go of A1, it was never approved at the Chancellor's office. So, the campus is out of compliance and has been since 2012. She said she wanted the faculty to understand this clearly as bringing back A1 was not implementing EO 1100 quickly, but rather was a compliance issue. H. Smith reviewed the advising and other issues they had heard about regarding the lack of A1 on campus which was problematic for students. K. Moranski noted that last fall, the Chancellor's office had requested each campus do a GE pattern review and in that process, they discovered that the campus was out of compliance in area A and that was when the Chancellor's office became aware of the issue. A condition of the extension that the campus received for implementing EO 1100, was to deal with this area A1 issue and reduce the pattern to 48 units by Fall of 2018. H. Smith noted that she appreciated all the creative work that was done in 2012, but the campus did get rid of a whole GE area. A member remembered that at the time of that GE change, there was a lot of opposition. A member suggested that either at the retreat or another venue, to talk about GE, and not considering external forces. M. Milligan said there were two parallel conversations. One was echoing what the GE program review external reviewer alluded to about needing an overall vision for GE to help distinguish SSU students. This part of the discussion could happen at the Retreat separate from strategies and interests. The other is once we learn how to interpret EO 1100 and then ask the School curriculum committees for input that would likely go to a GE task force that would take in all that information and determine where to push back. She thought these two conversations could go forward at the same time. The Chair noted that as she was thinking about how to have these conversations, the call for A1 courses came out and A&H took that as moving forward before having the aforementioned conversations. That was a misunderstanding. H. Smith said she thought the GE program has been used by departments to fund their major requirements and some high unit majors were looking to be as efficient as possible. She thought these issues had warped the GE pattern. She looked forward to APARC's discussion about a change to the funding of GE. K. Moranski said that the work the School task forces were doing was crucial and the campus needed to have a high level of understanding what GE should be - what is the best GE program we can create in service for all of our students. She encouraged the faculty to be creative in the GE conversations. A member asked what the consequences would be of not meeting the Fall 2018 deadline. K. Moranski said the consequence to students remains the same and that needs to be fixed. A member noted that when departments proposed A1 courses, English and Philosophy resisted saying that was their area. Also, he said in his department they had been asked by the Dean to mount GE courses which they have done. A member expressed support for focusing the faculty retreat on GE and to leave out EO 1100 for that discussion and then have the task force take that work and see what dovetails with EO 1100. A member suggested seeing what other campuses do with GE that might be exemplary as information for the retreat. He also voiced support for including lecturers in the retreat since they teach so many GE courses. A member voiced concern about what the response would be from the Chancellor's office if we do not come into compliance by Fall '18 and wondered if that would jeopardize funding to the campus. A member suggested just following the language of the Executive Orders and not ask the Chancellor's office questions about what it means. A member

suggested that the issue with students not understanding the GE program might be a function of not communicating clearly the benefits of a liberal arts education.

*(C. Works had to leave the meeting and L. Watt took over as Chair)*

#### **Revision: Applied Physics - Astrophysics concentration - M. Milligan, S. Severson**

M. Milligan introduced the item. The Department of Physics and Astronomy propose to change their Applied Physics concentration to Astrophysics. She noted that this revision had to comply with EO 1071. EPC approved the revision unanimously and requested that it be put on the Senate's consent calendar. S. Severson thanked Katie Musick and Karen Moranski for their help with this proposal. This revision was prompted by their program review and reflected Department expertise. **It was approved for the Senate's consent calendar.**

#### **Teacher and Non-Teacher access to LMS policy - A. Gilinsky**

A. Gilinsky said this policy was requested by the Faculty Center and has been reviewed not only by FSAC, but also by the Faculty Center and the Instructional Design people. The main idea of the policy was to bring non-teacher access into compliance with FERPA requirements. The Chair of APARC thought ATISS should probably see this policy. **The policy was referred to ATISS via APARC.**

#### **Posthumous Certificate of Recognition for Paulette Quiba - D. Wilson, M. Visser**

D. Wilson introduced the item by saying that sadly, on November 5<sup>th</sup>, Paulette Quiba, a Business student was driving home from visiting her family and was hit head-on by a drunk driver. Paulette Quiba was highly engaged with the department and the school at large. She was a very promising student, had good grades and contributed University wide. Her family had been in contact with the School of Business and Economics to find out what kind of arrangements could be made. She was a junior and not that close to graduation, so the department brought forward this request for a certificate of recognition. **It was approved for the Senate agenda.**

#### **APARC Report - M. Visser**

M. Visser said that C. Works had asked APARC to come up with talking points for the strategic planning process. They had completed that and were now ready to send the talking points to the Strategic Planning Task Force. Copies were made available at the meeting. He said he thought that the talking points should be looked at by the Executive Committee first. The members were asked to send any feedback about these talking points to APARC by next Tuesday.

*(recording failed at this point)*

## **English Department resolution – T. Wandling, A. Rizzuto**

T. Wandling presented the following resolution from the English Department to the Ex Com:

### **English Department Resolution on Executive Orders 1100**

Prefatory statement: The English Department affirms its commitment to student success and viable paths to graduation, and is ready to work with our campus colleagues to solve problems and come up with solutions to any issues presented by the Chancellor's office by devising faculty-created plans and policies that fully respect shared governance as delineated in HEERA and other governance documents.

Motion: The English Department of Sonoma State and its Committees or representatives will not participate in the implementation of Executive Order 1100 (revised) and Executive Order 1110.

Be it further resolved: The English Department calls upon the Academic Senate to stand up for curricular integrity on our campus and issue a resolution for the campus to not participate in the implementation of these Executive Orders.

#### **Rationale:**

Our current curriculum, although not perfect, is thoughtful, well-designed and working for our students. It represents years of hard work and collaboration across the school of Arts and Humanities.

The timelines for implementation cannot do justice to the complexity of learning outcomes and objectives for the various courses (ENGL101, ENGL160, ENGL100A / B) that would be impacted by these top-down changes.

We stand in solidarity with our colleagues at CSU-Northridge, and share with them a concern for the future of ethnic studies courses and breadth as determined appropriate for students by the faculty of each campus of the CSU.

If “efficiency” towards graduation is to be a measure, we feel 4-unit classes, not 3-unit classes help students progress towards graduation more efficiently. The workload issues of shifting our GE courses to 3 units (without consultation) have not been adequately explored or addressed.

There was some discussion and the English department requested guidance from the Senate about the campus response to EO 1100. This also prompted further discussion about the department’s resolution and supporting documents being used to support a discussion at Senate.

## **Senate Agenda**

### **AGENDA**

Report of the Chair of the Faculty – Carmen Works

Approval of Agenda

Approval of Minutes – emailed

**Consent items:** From EPC: Revision: WGS Major, WHS Minor, Queer Studies Minor;  
Revision: Physics - Astrophysics Concentration BS - emailed

**Discussion Item:** CO's response to EO 1100 resolutions, how to proceed -  
attachments

#### **Business:**

1. Request for Posthumous Certificate of Recognition for Paulette Quiba – D. Wilson, M. Visser - attached
2. From EPC: Discontinuance: Career Minor in Women's Health - First Reading - M. Milligan, L. McQuade TC - attached
3. From EPC: Request for Offsite Business Degree Completion Program- First Reading - M. Milligan, K Thompson, and R. Eyler TC (most emailed, some attached)

**Approved.**

**Adjourned.**

*Minutes prepared by L. Holmstrom-Keyes*