

## BUSINESS AND ADMINISTRATIVE SCIENCES

### UNDERGRADUATE PROGRAM

#### High School Preparation

High school preparation for business majors should include the typical college preparatory courses in social sciences, natural sciences, English, and mathematics through intermediate algebra.

#### Community College Preparation

It is recommended that students taking their first two years of study at a community college complete, if possible, general education requirements, including the appropriate courses in behavioral sciences, speech, English composition, mathematics, and a year of principles of economics. The following business courses are recommended: principles of accounting, one semester of data processing, one semester each of business law and business statistics. Other transfer business courses taken in community colleges are accepted as elective credit. Transfer students should see the School of Business and Administrative Sciences evaluator prior to registering for business classes.

### BACHELOR OF SCIENCE DEGREE IN BUSINESS ADMINISTRATION REQUIREMENTS

All students seeking a bachelor of science degree in business administration must complete a minimum of 124 units. A uniform set of 36 units constitutes the business core and is required in all options. Students with a major in business must complete a minimum of 39 upper division business units. The student must complete a total of 55 units outside the School of Business and Administrative Sciences, including the 40-unit general education course requirements for a degree. Within these 55 units the following specific requirements must be met: 3 units each of Economics 1A and 1B, or Ag Econ 31, English composition and speech. Business majors must also meet the School's behavioral science requirement by completing 9 units from one or more of the following: psychology, sociology, cultural anthropology, ethics (BA 101 or Philosophy 120), Geography 3.

Each student must complete course work for one of the various options in the School of Business and Administrative Sciences. See departmental listing of options.

#### Core Requirements (Required of all business majors)

The 36 unit business core provides students with a general background commonly acknowledged as furnishing the basis for effective management of business enterprises. The following courses (in alphabetical order) are required of all business majors.

	<i>Units</i>
Acct 4A-4B Financial and Managerial Accounting Principles and Systems .....	6
BA 18 Business and the Legal Environment .....	3
DS 73 Statistical Analysis I .....	3
DS 173 Statistical Analysis II .....	3
Fin 133 Business Finance .....	3
IS 50 Computer Concepts .....	3
Mgt 110A-B Administration and Organizational Behavior .....	6
Mgt 124 Operations Management .....	3
Mgt 187 Seminar in Business Strategy .....	3
Mktg 100 Principles of Marketing .....	3
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	36

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### BUSINESS MINORS

#### Administration of the Performing Arts

Provides an opportunity to study the economic and business problems of the arts, to explore their future implications, and to supply the necessary tools for administrative decision making.

	<i>Units</i>
Acct 3, B A 18, 128, Mgt 110A, DS 73 .....	15
Mktg 140 .....	3
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	18