

Career Development and Employment Services

Student Affairs
Career Development and Employment Services
Joyal Administration, Room 267
(209) 278-2381
Director, Raymond I. Castillo

The Career Development and Employment Services Center assists you in formulating a career development plan that will permit you to put your education to work in a satisfying and rewarding career field.

The center provides services that help you initiate, develop, evaluate and implement your career plan. Services include career counseling, part-time employment, cooperative education, job search training, campus career interviews and career information provided through ongoing workshops, coursework and other structured experiences. The service is free to enrolled students and is available to alumni for a nominal fee. To receive assistance, telephone 278-2381 for an appointment or see an intake counselor for consultation on a walk-in basis.

Career Exploration

Ideally, the career decision-making process should begin as soon as you enter college. Consider talking with a career counselor, joining in self-exploration and career exploration classes and workshops, and using the career information resource facility. Career testing, the Career Information Network and Career Day are other important resources available to help you evaluate and select career goals compatible with your academic choice and career interest.

Career Resource Center

The Career Resource Center provides information on career exploration and decision making, on requirements for careers, on specific employers, and on job search and employee selection through books, periodicals and videotapes. Two computer-assisted guidance systems are also available to aid you in making career decisions. The System of Interactive Guidance and Information (SIGI-PLUS) helps you identify and prioritize work values, suggests occupations that meet those values, gives specific information about occupations of interest, provides an overview of entry-level requirements and aids in weighing the risks of entering an occupation against the satisfactions it would provide.



Career Day is for everyone — freshmen to seniors. It's a day when representatives from business, industry, government and education are ready to discuss your career interests and opportunities. This October event attracts about 100 organizations.

The computerized California career information system, called EUREKA, can help you learn more about occupations that relate to your interests and abilities. EUREKA's memory banks are filled with information describing more than 400 occupations — including job descriptions and employment outlook — training programs to prepare for specific occupations, and colleges and universities offering desired areas of study.

Cooperative Education

Beginning with your sophomore year, you should take advantage of the center's facilities to further reinforce your career decision through cooperative education classes and work environment experiences. In addition to giving you the opportunity to gain marketable work experience, you are able to test your career decision. To prepare you for the co-op experience — and also for entry into the employment market — the center offers a continuous program of personal job search, career planning development, employment communication skills development, and interview skills and techniques education.

Employment

Career employment can be obtained from current employment listings, from national, regional and local organizations that actively recruit graduates through campus interviews, and from job fairs. The center also maintains an active program designed to effectively assist teachers and other education professionals in obtaining positions throughout all levels of education.

If you are interested in part-time, temporary, summer or cooperative education employment, the *Student Employment* section can assist you. You are encouraged to review the employment listings frequently because information on new positions is received daily. (See *College-Work Study Program* and *Graduate Assistantships*.)

Alumni Assistance

The center offers a full range of services to alumni for an annual fee. Alumni are defined as persons who have completed requirements for a degree, a credential program or a minimum of 24 units of credit at CSU, Fresno.