

Academic Senate Executive Committee
Minutes
Tuesday, September 11, 2012

1. Call to Order at 11:02

Present: Andrew Hazell (Corps Academic Training Officer), Marcos Almendras (ASCMA representative), Julie Chisholm, Bill Schmid, Michele Van Hoeck, Mike Holden, Michael Strange, Cynthia Trevisan, Steve Browne, Nael Aly, Jerry Jakubowski

2. Minutes of the April 5, 2012 meeting were unanimously approved.

Old business from last meeting: Reviewer of RTP interim evaluations expresses concern regarding growing length of interim reviews.

Comment: WPAFs in general are much too long.

Comment: People are anxious about being retained and choose to add extra materials to WPAFs.

Provost and Dean agree that WPAFs need to be trimmed down.

Chair: Can we change the forms to help tame both interim reviews and WPAFs?

Comment: Faculty need specific guidance to help direct what should be left out. This can be addressed at RTP training.

3. Report from Chair

The Chancellor's Office has proposed elimination of upper division GE requirements. This proposal is very unpopular with the Statewide Senate. The CSU is the only public system in California to require upper division GE courses; many private schools like Stanford don't require them. The Chancellor's Office has extended the deadline to receive comments from faculty on this proposal.

4. Provost Council will meeting Mondays at 2:00 this semester. Mike Holden will attend for Senate Exec.

5. Report from Vice-Chair, Standing committee update

Does Ex Comm need to be in charge of appointing faculty representatives and keeping track of all committees on campus? Provost says most or all committee descriptions state that Senate appoints faculty representatives. Vice Chair suggests this may need revisiting. We need a better way to keep track of committee membership, and administrative support to do so.

Provost's administrative assistant keeps record of committee chairs and membership but it is not up to date.

Suggestion that Google spreadsheet document be created so that committee chairs could update their own committees.

6. Council and Committee Updates

a. Academic Dean's Council, led by Nael Aly, includes department chairs, CETL director, MPM director. Will meet Mondays 1-2, every 2 weeks. Currently looking at how to handle larger freshmen class, esp. on cruise. October 5, day before homecoming, External Advisory Board will be on campus. Will include breakout sessions with departments.

b. Cost Allocation Committee: Needs a two-year faculty rep. This committee is in charge of the copy solution, which has had a rocky implementation in the library.

c. Homecoming Committee, Michael Strange: Faculty presentations have been arranged.

d. Curriculum Committee: Michele Van Hoeck: After receiving a very late CCR for Fall 2012 semester, the committee is resolved to stick to CCR deadlines. Committee Chair, Tom Nordenholz, will attend Department Chairs meeting to remind Chairs to observe deadlines for new/revised courses

e. Library Committee: Chair reports it has not met in a few years and is essentially defunct. Library Dean suggests it is not necessary. Should we eliminate? Michele Van Hoeck agrees with Dean. The Library can form an ad hoc group or student advisory council as needed.

f. Judicial Committee: Defunct. Tuuli Messer says it hasn't met recently on judicial issues.

g. Graduation Awards: Provost reports committee is working on proposal for awards ceremony in early-mid April, not at commencement. Awards will be given for freshmen through seniors, not just seniors.

h. Cruise Coordination—Schmid/Browne. Provost supports this committee meeting before cruise itinerary is set. Bill Schmid will contact Harry Bolton re: convening committee early to get faculty input. Provost suggested faculty create an EOP presentation for President Cropper on cruise from a faculty perspective.

i. Budget--Need to elect representative

j. Academic Calendar committee, Julie Chisholm: Report that students have been complaining about impact on commercial cruise. Student rep says true impact is on those doing tanker cruise.

7. Ad hoc committee updates

Parking, Fee, Menu Programming committees need representation.

8. Report from Secretary

Graham Benton was elected to the Senate RTP Committee. He will join Tuuli Messer and Tom Nordenholz. Lyle Cook is the alternate.

9. Report/update from Provost

Director of Faculty Affairs position: Steve Browne, Sam Pecota, and Tim Lynch have expressed interest. Provost would like Ex Comm feedback. This needs to be someone who will advocate on behalf of faculty. Director also helps orient new faculty, in addition to faculty development & RTP. This is an MPP position with 6 units of release time. Provost would like to make decision by next week.

Rizza Lecture this year? Julie will solicit suggestions via briefing. Includes travel and small honorarium.

Sabbatical Leaves: Provost intends to approve as many as possible. Contract says we are supposed to approve about 3 faculty per year for sabbaticals.

Laptop Computer Committee: 90-95% of students currently come with a computer. President Cropper would like us to explore the pros and cons of doing this via a committee. We could eliminate most or all computer labs if we do this. Cloud computing could keep cost to \$200-300 per laptop. Provost would like one representative from each academic department. Student input will be included in this process.

Honorary Degree Committee: tight timeline: deadline to submit to Chancellor's Office is Dec. 1. We need suggestions from faculty; President Cropper will also make suggestions. Julie will put solicitation in weekly briefing. Suggestion made that Ex Comm continue to serve in this role. Chair and Provost agree.

10. Old business

Per email discussion, Chair will post a resolution in support of Prop 30 for the entire Senate to vote on.
Policy: Administrator Evaluations

Online course policy/Curriculum Committee issues—Chisholm

SUMMA Committee: Ex Comm should think carefully about who should serve on this committee. Nael and/or Lloyd might serve.

Academic probation Committee: needs representative

11. New business

a. ROTC @ UCB conflicts with courses. Contact—Cadet Brendan Davis

b. Senate travel funds/AAUP conference

c. Question from student re: status of EET degree. Mike Strange says this is being developed within the ET Department, but hasn't gotten to Curriculum Committee yet, nor CO. Proposal with course syllabus has been created.

d. Student reports that vets asking for opportunities to use their experience on campus. Bill Schmid will be mentor for Veterans Club. Vets currently get priority registration. There is also a Veterans Affairs Committee.

Meeting adjourned 12:30 p.m.

Minutes respectfully submitted by Michele Van Hoeck