

DRAFT
FSAC Minutes
April 10, 2014
1:00-3:00 pm, Sue Jameson Room

Convened: 1:05

Present: Richard Whitkus (Chair), Paula Hammett, Kyuho Lee, Eric Williams,
Viki Montera (recorder), Luke Tesluk (AS Rep),

Absent: Melinda Barnard, Ed Beebout, CFA Rep

Agenda: Approved

Minutes: March 27, 2014 approved as amended.

Standing reports:

Chair (Whitkus)

-ExComm Report – President several announcements:

1. Made a commitment of at least 15 hires per year for the next 3 years.
2. Will commit to remedy the Academic Affairs budget shortfall.
3. Will address the faculty Senate inversion.
4. Wants students to have some sort of capstone experience upon graduation. There will be consideration of faculty workload in doing this.

-Making progress on getting ready to launch a pilot WPAF next fall.

- Received RTP Criteria from the Library for review. Williams and Whitkus are the review committee. They will bring a draft memo and criteria to the next FSAC meeting.

AVP (Barnard) - Absent. No Report.

AFS (Montera) – No Meeting.

Whitkus reported Structure and Functions has approved the interim proposal for additional members.

FSSP (Whitkus) – No meeting

PDS (Beebout) - Absent

URTP (Ad Hoc) – See below

ASI (Tesluk) – elections were held successfully this time.

CFA (vacant)

Business Items:

1. URTP Year End Report (A. Gilinsky) TC 1:10 pm

Discussion of annual report. (attached)

Some main points:

Files were more complete this year.

Greatest area that could be a focus for improvement is in the area of the Self-Assessment.

URTP would like more documentation to support publications.

URTP did not receive the rank list for promotion from Deans that is in the policy. A discussion ensued. Perhaps this should be revisited in the policy.

URTP strongly suggests that there only be one set of materials when a faculty member is going for tenure and promotion at the same time.

Perhaps FSAC should consider a change to the URTP policy.

FSAC extends a great deal of gratitude to URTP Chair Gilinsky and URTP.

Maureen Buckley, Counseling, has agreed to serve as URTP Chair for the 204-15 school year.

There is general agreement that the URTP policy should be revisited.

2. SETE policy draft (attached) (S. Johnson) TC 1:50 pm

Discussion of letter to be sent to faculty notifying upcoming e-SETE's. FSAC approved. Following this letter being sent to faculty a letter will be sent to students notifying them of the e-SETE and timelines. (This letter was not reviewed.

Discussion of SETE Policy Draft:

Edits on 4/10 version incorporate feedback from last meeting. Changes were discussed. Additional changes were also made in the Access Section.

Hammett motioned. Williams seconded approval of policy to be put forth to Executive Committee. Passed.

3. Employee Service Award and Faculty Service

This will be reviewed at the next meeting.

4. CFA – input on lecturer's voting rights TC 2:30 pm (see attached memo)

Guests – Elaine Newman, President, SSU Chapter, CFA

Birch Moonwomon, Lecturer Co-representative, SSU Chapter, CFA

John Kunat, Chair of English Dept.

Presentation and discussion of the issue of lecturer's voting rights issue and proposal as a way to address. It is FSAC's consensus that we should begin to re-examine this policy next fall. The Chair asked committee members to

begin this discussion with their respective departments/schools about this issue for consideration.

Discussion Items:

Forthcoming Business Items:

- Review of faculty recognition awards (criteria/donor's intent/funding)