

CSUCI Student Fee Committee Meeting Minutes

March 28, 2008 - REVISED

The CSUCI Student Fee Committee met on Friday, March 28, 2008 at 8:00 a.m. The meeting was held in University Hall, California State University Channel Islands, One University Drive.

Members Present: Theresa Olivo, Dan Wakelee, Nitika Parmar, Damon Blue, Dallas Carter, Joanne Coville, Yovani Lopez, Adriana Franco, Cristina Nette, Sean Kelly, Christina Houston

Members Absent: Marcus Allen, Rachael Jordan

Guests: Ed Lebioda, Kris Muller, Beatriz Ruetters, Mary Devins, Sean Anderson, Damien Pena, Cindy Derrico

Staff: Lori Cordova

Review Draft of the Revised CSU Student Fee Policy

Joanne Coville reviewed the draft of the Revised CSU Student Fee Policy (which was approved in March 2008). This revision adds a Category V fee which covers programs such as Extended Education, Parking and Housing, including materials and services fees, user fees, fines, deposits or as a security guaranty. The policy also addresses how members are appointed to the committee. Students are appointed by ASI and students should have a majority presence on the committee. This revised policy will cause no major change in the way we currently operate.

Review of Minutes from the November 16, 2007 (Fall) Meeting

Minutes of the last Student Fee Committee Meeting on November 16, 2007 were presented for review. The President has approved the fees that the committee approved at this meeting. The letter was mailed out to the Chancellor's Office for approval of the new fees.

Financial Review of Fees Earned and Spent

Extended Education Fees

Joanne Coville reviewed the Extended Education Fees: Revenue and Expense Report for July thru December 2007. These fees are charged only if you are taking courses thru Extended Education or Open University.

Student Fees

Health Service and Facilities

Joanne Coville explained the fund is paying for County of Ventura Services in which the contract is currently being extended. These funds will eventually be used to pay for a new location for Health Services. There are also plans to hire new staff.

Parking

The parking fund is not in a deficit as it appears on this report. An accounting error was discovered and has been corrected.

Instructionally Related Activities Fee

Mary Devins explained that there are expenses from this period that were not paid until January. IRA received over \$1 million in requests for activities and has approved \$500,000.

Materials Services Fees

Joanne Coville said that the subcommittee for these fees would be having a meeting soon. These fees cover upgrades to the classroom, computers and they are currently working on getting a student portal up and running.

Student Center and ASI Fees

Joanne Coville explained the funds are related to reserves in anticipation of the Student Union building.

Recreation & Athletics

Can these fees be used for sports clubs? Ed Lebioda said that this would be determined once staff is in place- which they are currently working on. They do expect that there will be fundraising activities once staff is in place.

It was asked if there was any thought given to having a library fee since we have the new library. Dan Wakelee responded that this is not a fee that any of the Universities currently have- there will not be a student fee for the library.

Changes to Existing Fees**Island View Orientation Fee- Increase fees as follows: Approved 10-0**

Type	Current Fee	Proposed Fee
Freshmen	\$120	\$140 (materials submitted have the incorrect amount of \$130 per Damien Pena)
Freshmen guests (Family Members)	\$60	\$90
Freshmen guests overnight lodging	\$25	\$35
Transfer Orientation Fees	\$25	\$35
Transfer Guest Fees	\$25	\$35
Mid-Year Orientation Fees	\$25	\$35
Mid-Year Guest Fees	\$25	\$35

Damien Pena said that there will be five orientation sessions this summer. The fee includes parking. A process has been started to see if it is possible to provide waivers or scholarships to students who cannot afford to pay these fees. It was also mentioned that due to the cost of course catalogs, they may not be provided for free any longer. \$10 of the fee for freshmen will go toward the purchase of the campus reading celebration book. The book used to be provided by the Foundation; however, the Foundation is not able to support this program.

Art 202, 311, 321, 421- Increase fee from \$15 to \$40 - Approved 10-0

Fees are used to purchase consumable supplies per the attached list.

ESRM/Biology 313- Increase fee from \$25 to \$40 - Approved 10-0

This fee was approved pending receipt of spreadsheet listing anticipated enrollment and expenses to justify fee. Original request for this fee was to increase it to \$45. Sean Anderson agreed to lower the amount to \$40.

New Fee Proposals (Fees were approved pending receipt of spreadsheet listing anticipated expenses and enrollment)

ESRM 492 – New Fee - \$0 - \$5,000 – Approved 10-0-- Changed to \$0-\$3000 after discussion with Sean Anderson. Fees are to cover the cost of travel. Costs to students will be determined the semester before the class begins.

ESRM 351 – New Fee - \$40 – Approved 10-0

Fees are used to purchase consumable supplies and equipment.

ESRM 200, 350 and 428 – New Fee - \$25 - Approved 10-0

Fees are used to purchase consumable supplies and equipment.

Art 209 and 317 - New Fee - \$45 - Deferred until next meeting

Not enough information provided.

The course fees that were approved at this meeting will not take effect until the Spring 2009 semester. Sean Anderson also asked for administrations help in determining when the fees have been approved by the President and/or Chancellor's Office.

Adjournment

The meeting adjourned at 9:15 a.m.

Lori Cordova