

EPC
4/15/10

Present: CW, TS, AM, MM, KG, SC, SCu (recorder), LM, MC, LL, JT, ES, Reyna Laney

Meeting Called to Order at 11:00.

Changes to the Agenda: TS moved to postpone indefinitely Business Item #5 concerning prior GE Forms modifications, in light of new information from Reyna Laney to be discussed instead. AM second, All agreed.

Agenda approved with changes.

Minutes approved.

Business Items:

- 1. Nominations for EPC chair for AY2010-11:** Elaine Newman. Other nominations can be submitted by email to CW.
- 2. Review of MA in Organization Development Program (Debra Hammond).**

Hammond submitted proposal to transfer the Organization Development MA Program from the Psychology dept. to the Hutchins School, and provided the following background information. Historically, this program has been split between Psychology and Hutchins, and previous program coordinators split their time between both departments. In Spring 2009, Psychology decided to discontinue support after the graduation of the last cohort of student graduating in May 2011. Hutchins faculty voted to support this program within their school. The proposal is for the Hutchins School to take over coordination as of AY 2011-2012. Hammond would be the new coordinator after the program leaves Psychology.

They hope to transfer program without going through the new degree process and to have it in place by Fall 2010 so they can begin to recruit. They need EPC to consider the following:

- A. Change name approval: Master's in Psychology in Organizational Development would become Master's in Organizational Development.
- B. Endorsement: Move of program from Psychology to Hutchins School.

Discussion ensued.

AG moved to waive 1st reading (AG), LM 2nd

Approved

Discussion

MM: Questions about the curriculum advisory committee.

Hammond responded that the membership is not finalized, but proposes that someone from Business, Hutchins, and Psychology serve on that committee. The charge of the committee is to review program curriculum, and meets quarterly. It i

TS: Suggests Margie Purser be invited to EPC at a later time to discuss school/program interdisciplinary curriculum committee issues

CW: Question about Hutchins master plan to have a Master's Program. Does it need to be changed. Hammond does not know but will find out prior to EC meeting.

SC motions to approve both the name change and endorsement proposals, AG 2nd.

Approved, moved forward to EC

Reports:

CW Senate Report

A&H GE Reform still in 2nd reading.

Discussion ensued.

3. Changes to Biology Minor (Richard Whitkus, in absentia)

Whitkus was unable to attend, CW decided to continue 1st reading with out him.

Biology want to make changes to their minor in order to eliminate the possibility of students doing too many special studies or contract courses. They would like students to take only 4 units total of the following course: BIOL 398, 495, 498, or 499.)

The minor description is confusing the way it is currently written. Some EPC members still find the language confusing.

KG: thinks the language is clear and states the it says that students need to make a choice and do just one of the 3 things. They only want the student to take four units in that area.

TS motions to waive 1st reading, AM 2nd

Questions for WhitKus: Do you mean to give 3 choices from which students will choose only one course for a total of 4 units?

TS motions to approve proposal, MM 2nd.

CW will clarify question with Whitkus, move to EC.

3. Revisions to Teaching Credentials (Emiliano Ayala, Jennifer Madhavi, Elaine McCue)

Team brought to EPC two separate proposals (and two sets of documents). Special Education Credential Program: every 7 years the State makes major revisions in standards for special education credentials. The Educational Leadership and Special Education department is required to revise their credential program to match the State revisions.

- A. Preliminary Level I Education Specialist Credentials
- B. Professional Level II (Clear Induction) Education Specialist Credentials

CW: Both these proposals have several new courses. As we approve the revisions we are approving new courses.

Questions:

LM: Does the technologies covered for assistive technology in the returning student professional credential program for returning students, reflect current technology changes?

EA: That information is in the core program and not in the professional program; it is not a training program; students learn about evaluation and decision making around assistive technology.

CW: EPC is only doing revisions today, not going to tackle added authorizations.

SC: Noticed that Math is not included in the moderate/severe program revision chart.

Do these revisions have to go to the State after SSU approves them.

EA: yes

AG: Noticed a typo under EDSP 421C in the course description.

EPC will address these questions in the 2nd reading, bring this packet to next meeting, changes in docs will be examined electronically.

4. GE Reform (Reyna Laney)

Laney brought to EPC new forms from the GE Subcommittee.

Laney stated that the subcommittee wants to be up front and ask the schools for their comments, but do not want a signature sheet that allows the school a veto power that stops the process.

Also, the forms can change in the future, but the curriculum will not have to be changed if the forms are changed.

Discussion of the Curriculum Guide

Discussion about wordsmithing and language ensued.

Questions & Suggestions:

TS: Suggest to add language stating that the school curriculum committee does not have veto power over a GE course, the GE committee has final approval.

SC: Suggests not having a reference to Dean of Academic Programs, but be more generic like the academic programs.

MM: The 2 committees (school curriculum committee and the other schools) can comment, but these groups should have a different level of involvement in the process.

CW: EPC is the final arbitrator.

ES: Suggests introductory language needs to nail down the relationship between the stakeholders. It is the role of the GE Subcommittee and EPC for approval and placement.

CW will work with RL on wordsmithing document.

There will no longer be a signature sheet.

LM: Suggests including a flowchart in the curriculum guide.

MM: Suggests making sure that the school curriculum committees are aware of the proposed changes in the signature sheet.

AG proposed the following language:

Courses fulfilling General Education (henceforth, "GE") requirements are considered part of a university-wide program. Proposals for new or modified courses are subject to review and approval by university-wide faculty committees that retain oversight of the GE program, i.e., the GE Subcommittee and the Educational Policies Committee. Prior to submission for university-wide review, proposals for new or modified GE courses should be reviewed by the appropriate (1) Department Committee(s) and (2) School Committee. Proposals approved by university-wide faculty committees will be forwarded to Academic Programs.

RL will use this text as jumping off place for further revision.

4. Visit from Provost Ochoa:

CW: EPC would like to discuss what we are working on and the WASC report, as well as what the provost thinks we need to continue work on.

WASC: Their recommendations provide us a good blueprint for where we can focus our energies. WASC Terms:

- Rejuvenate
- Robustness

WASC gave us a strong signal that FYE is a jewel on campus. How assessment for that program was handled could be a benchmark for how we handle assessment in the future. FYE may never be able to cover all our freshman, but it can grow. FYE students have an advantage in their level of maturity and critical thinking skills. Faculty development dimensions of the FYE program are an added benefit, got colleagues to collaborate and stretch in new directions.

GE: This process of reform is an example of robustness as it moves toward culmination in this cycle.

Seeking closure on creating position for Director of Undergraduate Studies (see draft description handout). Acknowledgement for Stearn's urging on the need for this position, we need holistic oversight. At first purely coordination and as they develop a knowledge base, then we will be going further. Broad view opportunity. Hope to move on this before end of year, so they can start in the Fall.

Closing the loop on Program Review: EPC knows there is a backlog in PRs that need to be done and that the meetings between the Deans and Provost to address issues have not yet happened. Departments need to have their issues at least acknowledged.

LM: Are you proposing that there should be a letter that addresses the avenue for resource support?

PO: Deans could identify what avenues could be addressed and the different options for action.

Meeting adjourned.