

## SENATE EXECUTIVE COMMITTEE

August 25, 2005  
Sue Jameson Room  
3:00-5:00

**Present:** Elizabeth Stanny, Elaine McDonald, Melanie Dreisbach, Robert McNamara, Edith Mendez, Liz Close, Carlos Ayala, Perry Marker, Doug Jordan, Ruben Arminaña, Larry Furukawa-Schlereth

**Absent:** Eduardo Ochoa

**Guest:** Steve Wilson

**Approval of the Agenda** – Items removed: Facilitating Graduation and “Signature SSU Student” conversation discussion. *Approved.*

**Approval of Minutes** – 5/19/05 emailed. *Approved.*

**Correspondence Received** – None.

### REPORTS

#### Chair of the Faculty - (E. Stanny)

E. Stanny asked the body about possible dates for the visit of Mayor Jake Mackenzie. Oct. 13 was suggested. She reported that the ACIP report will be on Oct. 27<sup>th</sup> and the Copeland Creek committee wants to present in the fall as well. She reviewed information given to her by S. McKillop that contained data for more recent years in addition to her report from last semester. It was requested that the data be verified before it goes to the Senate. The body agreed to send it to the Provost and the Vice President of Administration and Finance and E. McDonald said she would be willing to work with them. The Vice President of A&F suggested that why the numbers are the way they are would be important. Rose Bruce was suggested as a resource person. The Chair noted the email regarding the WASC draft and asked the committees to discuss it and offer their feedback.

#### President of the University - (R. Arminaña)

The President had no report, but offered that he would answer questions about his convocation speech and reiterated that the Board of Trustees has taken on *the Facilitating Graduation* very strongly. The Statewide Senator clarified that there is still some debate in the Statewide Senate about the *Facilitating Graduation* document.

#### Statewide Senator - (R. McNamara)

R. McNamara stated that the Statewide Senate meets in a couple of weeks.

### **Chair-Elect of the Senate – (E. McDonald)**

E. McDonald reported that the Senate Self-Study will be coming to the Executive Committee soon. Structure and Functions is also working on the Faculty Consultation on Budgetary matters. They've received requests for faculty for the Space Allocation Committee, the URPT committee and the Enterprises Board. Also, a formal plagiarism charge has been filed and they are expecting a grade appeal.

### **Vice President, Admin. & Finance - (L. Furukawa-Schlereth)**

L. Furukawa-Schlereth reported that they are in the process of audits. Five audits will be done. He offered the audit reports to the Senate. The Faculty / Staff Housing committee has purchased 88 acres of land and he and Sue Hayes would like to present this information to the Senate. He noted that information security is a major issue for the campus and it will be a large undertaking to safeguard data.

L. Furukawa-Schlereth was asked if any particular faculty information had been comprised during the recent security breach. He responded that specific faculty information was compromised, but no one has reported fraudulent activity at this point in time.

The President clarified that if people got a letter signed by him that means the campus was sure their information could have been compromised. He said that the Vice President of Education at Microsoft was here earlier this week. She noted that close to 100% of universities have been hacked, but not all of them know about it. We were vigilant enough to know that it happened. He also explained the intricacies of how computer information is stored on campus and how difficult it will be to safeguard data.

## **BUSINESS**

### **Faculty Eligible for Emeritus Status – attachment**

Approved to go forward to the Senate

### **Six days to turn in grades (from minutes of 5/19/05)**

Deferred until Provost is able to report back on his offer to look at rolling deadlines for turning in grades.

### **Program Review Protocol revisited – P. Marker**

After some discussion, it was moved to refer the Program Review Protocol back to EPC. Second. Approved.

### **Periodic Review of Administrators revision – E. McDonald – attachment**

Moved and seconded to forward to the Senate with two small non substantive changes.

## **Policy on Credit/No Credit Grading and Grade Mode change – attachment – E. Stanny**

After discussion it was agreed to communicate to Admissions and Records to use the “blue paper” policy deadline of census date for changing the grade mode for a course instead of what is currently stated in the online catalog.

## **Budget Report on the GMC – E. Stanny**

E. Stanny asked L. Furukawa-Schlereth if he would give an updated report to the Senate on the status of the financial portion of the Green Music Center. L. Furukawa-Schlereth said he could provide a report on the cost of the construction and on the fixed costs of the GMC, whether we have one program or twenty, and where that money will come from. He said the cost of the presenting seasons is not known yet. September 15<sup>th</sup> was suggested as a possible date.

## **Chairs, Standing Committees - (Close, Marker, Ayala, Jordan)**

### **APC report**

L. Close asked for clarification on the charge of APC. E. Stanny said recommendations are coming out of the Senate Self Study for APC, but for now the current charge stands.

### **FASC report**

C. Ayala said he did not have a formal report. He did note that FSAC is working on the RTP policy.

### **EPC report**

P. Marker said the new FYE coordinator will talk to the committee and they hope to keep lines of communication open. He expressed his confusion about liaisons and voting. **He moved to refer the issue of liaisons and voting to S&F – Second.** The questions he would like resolved: Who gets to vote on committees, if liaisons get to vote do all liaisons (faculty, administrators, students) get to vote, and why do we have liaison between standing committees. *Approved.*

### **SAC report**

D. Jordan asked who would be the administrative liaison for SAC since Rand Link’s retirement.

## **Questions for Larry Furukawa-Schlereth**

E. Stanny asked on behalf of people how eat frequently at Toast, why the price of sandwiches has gone up 20% in two years and our salaries have not gone up 20%. L. Furukawa-Schlereth said he did not know, but would find out.

Another question to L. Furukawa-Schlereth was that because during the first two weeks of class, parking is extremely difficult, could the faculty park in the GMC parking lot without an extra charge? L. Furukawa-Schlereth said that was under the collective

bargaining agreement. R. Arminañá said the campus tends to be pretty lenient for the first two weeks. L. Furukawa-Schlereth said if you get a ticket in the first two weeks, send it to him.

## **Senate agenda – attachment**

### **AGENDA**

Report of the Chair of the Senate - Elizabeth Stanny

Correspondences:

Consent Items:

Approval of the Agenda

Approval of Minutes - 5/26/05 emailed

Faculty eligible for Emeritus Status Fall 2005 - attachment

**Information Items:** End of Year reports from Senate, FSSP, Academic Advising

☛ Ongoing report: Update on WASC

**Special Report: Copeland Creek Committee**

### **BUSINESS**

1. Presentation: Crash Course on Robert's Rules
2. Election of Senators to Executive Committee – E. McDonald
3. Periodic Review of Administrators - First Reading - attachment– E. McDonald
4. Group Photo - T.C. 4:50

*Respectfully submitted by Laurel Holmstrom*