

FALL STAFF CONFERENCE



CALIFORNIA STATE
POLYTECHNIC COLLEGE

San Luis Obispo Campus

September 19, 20, and 21
1960

MONDAY

8:30 A.M.—

New Staff Members Meet in Office
of Department Head

9:00 TO 11:30 A.M.—

GENERAL CONFERENCE

All Staff Members Meet in Air Conditioning
Auditorium

THEME . . .

Cal Poly . . . Seventh Decade of Service

DR. CLYDE P. FISHER, *Dean of the College*
Chairman

OPENING PRAYER . . .

DR. FREDERICK M. ESSIG

WELCOME TO STAFF . . .

DR. JULIAN A. MCPHEE, *President*

9:15 TO 10:00 A.M.—

PANEL DISCUSSION

OUR STUDENT PERSONNEL PROGRAM
How Students, Faculty, and Personnel Divisions
Are Related

EVERETT M. CHANDLER, *Dean of Students*
Moderator

REGISTRATION . . .

W. SAXON WRAITH, *Registrar*

HOUSING PROGRAM . . .

ROBERT M. BOSTROM, *Housing Coordinator*

HEALTH CENTER . . .

DR. EARL D. LOVETT, *College Physician*

COUNSELING . . .

L. W. LEWELLYN, *Associate Dean of Counseling*

PLACEMENT . . .

EUGENE A. RITTENHOUSE, *Placement Officer*

September 19th

10:00 TO 10:40 A.M.—

COFFEE BREAK - SOCIAL PERIOD

New Employees Will Wear Blue Tags

Printed and Mimeographed Material from Divisions,
Departments, and the Foundation and Other
Organizations to Be Distributed

10:45 TO 11:30 A.M.—

IMPLICATIONS OF PROPOSED CHANGES IN STATE COLLEGE ADMISSION STANDARDS

HAROLD O. WILSON, *Dean Educational Services*

THE 1960-61 IMPACT OF THE BUILDING PROGRAM

GEORGE G. CLUCAS, *Dean Finance and Development*

— LUNCH —

1:30 TO 3:00 P.M.—

New Staff Members Meet in Air Conditioning
Auditorium

PERSONNEL INFORMATION

DONALD S. NELSON, *Business Manager, Moderator*

Insurance, Retirement, Fringe Benefits, Health Insurance, Employee Organizations, Sick Leave, Pay and Payroll Deductions, Medical Plans, Credit Union, Merit Awards Program, Women's Clubs, Participation in College Activities, Sponsoring, Parking, and Regulations.

Returning Staff Members May Attend the Above
Meeting, or May Use This Period for
College Activities

5:00 TO 6:30 P.M.—

STEAK BARBECUE - POLY GROVE \$2.00 per plate

All Staff Members and Their Spouses
Especially Invited

6:30 P.M.—

ADDRESS

DR. JULIAN A. MCPHEE, *President*

DR. DALE W. ANDREWS, *President Staff Club
Master of Ceremonies*

T U E S D A Y

9:00 TO 10:00 A.M.—

DIVISIONAL MEETINGS

Instructional Staff Meet With Division Deans

Agricultural—AgSc 220-221

Engineering—Science E-32

Arts and Sciences—Ag Eng 123

10:30 TO 11:30 A.M.—

DEPARTMENTAL MEETINGS

Instructional Staff Members Meet With Department Heads in the Room Indicated on the Following Page

— *LUNCH* —

1:30 TO 4:00 P.M.—

CAMPUS TOUR NO. 1

College transportation will leave from in front of the Library, especially for NEW Staff Members and their families who wish to tour the campus. Older members and their families also are invited to make the tour. Special guide hosts will be available in each building visited to explain the building and the resources of the department. Places to be visited and the buildings and activities to be toured include the Health Center, new Gymnasium, new Dormitories, Power House, Mechanical Engineering Laboratories, Campus Store, Architectural Department, Electrical Department, Electronics Department, Air Conditioning Department.

Returning Staff Members May Use This Period to Prepare for College Activities

September 20th

AGRICULTURE

Ag Bus Management	AgSc 213
Agricultural Engineering	AE 110
Animal Husbandry	AgSc 100
Crops	AgSc 128
Dairy Husbandry and Mfg.	AgSc 122
Farm Management	AgSc 203
Ornamental Horticulture	AgSc 206
Poultry Husbandry	AgSc 134
Soil Science	Sc C-42
Veterinary Science	Vet. Hosp.

ARTS AND SCIENCES

Audio Visual	CR 18-D
Business	AgSc 231
Biological Sciences	Sc C-29
Education	CR 12
English and Speech	M&HE 204
Home Economics	M&HE 136
Library	Lib 116
Mathematics	M&HE 103
Military Science	OB 7
Music	CR 2
Physical Education	Men's PE 127
Physical Sciences	Sc D-37
Social Sciences	AgSc 241
Technical Arts	AgSc 250
Technical Journalism	Adm 14

ENGINEERING

Aeronautical Engineering	Aero Lab
Air Conditioning Engineering	AC A
Architectural Engineering	Arch B
Electrical Engineering	EE 46
Electronic Engineering	EE 22
Industrial Engineering	AC 5
Machine Shop	Mach Shop
Mechanical Engineering	ME 202
Metallurgical Engineering and Welding	Weld Shop
Printing	Adm 205

WEDNESDAY

7:00 TO 8:00 A.M.—

Ranch Breakfast, Ag Council Picnic Grounds
Auspices of Staff Club

Tickets: Adults 90c, Children Under Twelve 60c
Families Invited

9:00 TO 11:30 A.M.—

GENERAL CONFERENCE

All Instructional Staff Members Meet in
Air Conditioning Auditorium

DR. DAVID M. GRANT, *English and Speech
Department, Chairman*

9:10 TO 10:00 A.M.—

PANEL DISCUSSION

GENERAL EDUCATION COMMITTEE

HAROLD P. HAYES, *Dean of Engineering,
Moderator*

SOCIAL SCIENCES COMMITTEE . . .

J. D. AVARY, *Social Science Department*

COMMUNICATIONS COMMITTEE . . .

C. H. GREGORY, *Printing Department*

PERSONAL ADJUSTMENT COMMITTEE . . .

MILLARD J. FOTTER, *Head Industrial
Engineering Department*

NATURAL SCIENCES AND MATHEMATICS COMMITTEE . . .

ROBERT E. HOLMQUIST, *Physical Sciences
Department*

HUMANITIES COMMITTEE . . .

DR. CARL C. CUMMINS, *Head
Technical Arts Department*

September 21st

10:05 to 10:40 A.M.—

COFFEE BREAK - SOCIAL PERIOD

New Employees Will Wear Blue Name Tags

10:45 A.M.—

ADDRESS

ROBERT E. KENNEDY, *Vice President*

— LUNCH —

1:30 to 4:00 P.M.—

CAMPUS TOUR NO. 2

Similar Arrangements as for Campus Tour No. 1

Visit Science Building, Agriculture Science Building, Mathematics and Home Economics Building, Library, Printing Department Facilities, Agricultural Engineering Building, Farm Shops, Feed Yards, Barns, Meats Laboratory, Horseshoeing, Aeronautics.

Returning Staff Members May Use This Period
to Prepare for College Activities

