

**Academic Senate Meeting**  
**Tuesday, April 15, 2008**  
**Minutes**

**Attendance**

Virgil Adams, Simone Aloisio, Julia Balén, Terry Ballman, A.J. Bieszczad, Anna Bieszczad, Robert Bleicher, Geoffrey Buhl, Catherine Burriss, Renny Christopher, Tracylee Clarke, Christopher Cogan, Manuel Correia, Beatrice de Oca, Colleen Delaney-Rivera, Amy Denton, Jesse Elliott, Therese Eyermann, Jorge Garcia, Blake Gillespie, J. Goosby-Smith, Andrea Grove, Phil Hampton, Beth Hartung, Debi Hoffmann, Tiina Itkonen, Sean Kelly, Daniel Lee, Steve Lefevre, Kathryn Leonard, Ted Lucas, Alex McNeill, Trudy Milburn, Brad Monsma, Nancy Mozingo, Ed Nuhfer, Nitika Parmar, Cris Powell, Peter Smith, Steve Stratton, Jane Sweetland, Eric Toshalis, Ashish Vaidya, Billy Wagner, Dan Wakelee, Amy Wallace, Ching-Hua Wang, Bill Wolfe, Cindy Wyels.

**Call to order**

-2:33 p.m.

**Approval of Agenda**

-m/s/a

**Approval of the Minutes from the last (March 25) Senate meeting**

-m/s/a

**Intent to raise questions**

In response to the question about the white cross atop the hill located behind University Glen

-The cross was not on state property but has been taken down now.

In response to the question about orientation for International Students

-Representatives from Student Services, Extended Education and the Center for International Affairs from Academic Affairs have met to discuss future orientation plans so that no new international students arrive without a welcome.

**New Questions**

-A. Grove inquired about the fence recently put up behind University Glen and what is the status of plans for future hiking trails.

-A. Bieszczad would like to know if there are plans to provide proctoring services for students who request an alternate exam time.

**Report from the Provost**

-Provost Lucas reported that the budget news is looking worse than originally forecasted. The deficit may be closer to 20 billion instead of the 14 billion originally reported. President Rush has placed this campus's importance on students and providing classes for them is the first priority.

-C. Wang inquired about the open librarian position. Provost Lucas responded that someone had been hired but their appointment would not begin until Fall 2009.

### **Report from the Chair**

-Chair Ballman attended the April 10 Statewide Senate Chairs meeting in Long Beach. A portion of the meeting was with Dr. Herb Carter, a member of the CSU Board of Trustees. A major concern expressed to him was the increased dip across the CSU in the ratio of tenure-track to lecturer faculty. Also expressed is that the CSU has to do a better job of marketing itself to the citizens of California as an investment in the state's future; the CSU Access to Excellence document is perceived by many as inadequate; and of course how many campuses will fare with 7—10% budget cuts next year. On April 28 President Rush and others from CSUCI and the community will be traveling to Sacramento to meet with legislators on behalf of the campus and the CSU.

### **Report from Senate Standing and Other Committees**

#### **Senate Executive**

-Have accepted the work from the Student Ratings Task Force with great appreciation. Thanks to all the members: Virgil, Bob B., Marilyn, Matt, Peter, Greg, Renny, and Jesse working with the guidance of Ed Nuhfer.

#### **Committee on Centers and Institutes**

-No report

#### **Committee on Committees**

-Election voting timelines are listed on the Senate website.

#### **Curriculum Committee**

-Have met with the Center directors to talk about the role of centers in the curriculum process.

#### **Faculty Affairs**

-They have several items on the Agenda for today.

#### **Fiscal Policies**

-They have met with Dean Vaidya and discussed issues in Academic Affairs and provided input and feedback.

#### **General Education**

-The last meeting of the semester is this coming Monday, April 21, 2008.

#### **Student Academic Policies and Procedures**

-Have a second reading item on the Agenda for today.

### **Old Business**

#### **SP 07-13 Academic Calendar 2009-10**

-Vote taken by show of hands

Yes: 31

No: 0

Abstain: 0

#### **Policy passes**

#### **SP 07-14 Admissions Exceptions Policy**

-A. Denton reminded everyone that the major change is that students who already know they will not be accepted due to their GPA do not have to wait until they receive a formal letter of denial before beginning the process.

Vote taken by show of hands:

Yes: 34

No: 0

Abstain: 0

**Policy passes**

SP 07-15 Mini-Grant Review Policy

Vote taken by show of hands:

Yes: 34

No: 0

Abstain: 2

**Policy passes**

SP 07-16 Syllabus Policy

-There was much discussion about the word “agreement” and its meaning.

-Faculty Affairs agreed to remove section VII, which will remove any “sanctions.”

-Much discussion about whether or not we needed to have a Syllabus Policy and whether we should just have a list of recommendations or possibly a template.

-R. Christopher said she researched other campuses and found that all but two had Syllabus Policies.

-B. Monsma added that when he was on the GE Committee and they had to review syllabi for the GE review and they were all over the map with some being difficult to identify as syllabi. He feels that a template would be a great idea.

-J. Balén made a friendly amendment to remove a portion of the sentence in the policy that mentions the word “agreement”, amendment accepted.

-B. Gillespie proposed a friendly amendment to move the sentence related to “course specifics” under the IV section, the amendment was accepted by the Faculty Affairs committee.

-T. Milburn proposed a friendly amendment under section IV, placing the responsibility for assisting faculty with syllabi development in the Faculty Development office, not with the Program Chairs. The amendment was accepted by Faculty Affairs committee.

Vote taken by secret ballot:

Yes: 23

No: 14

Abstain: 1

**Policy Passes**

SP 07-17 Revisions to the Constitution of the Senate

-T. Milburn proposed a friendly amendment to add the word “revision” to the sentence in 1.5a. The task force accepted the amendment.

Vote taken by show of hands:

-unanimous approval

**Policy passes by more than 2/3 vote**

SP 07-18 Revisions to the Senate Bylaws

-There was discussion about permanently changing the quorum requirement to 40% in the Bylaws instead of passing “temporary policies” every year.

-A. McNeill pointed out that there needed to be prior notice to the entire faculty before changing the Bylaws.

-T. Milburn indicated she had forwarded proposed changes to the areas concerning Centers in the Bylaws to the Bylaws task force last week.

- A. McNeill again pointed out that there needed to be prior notice to the entire faculty before changing the Bylaws. There was discussion about whether or not prior notice was actually required.
  - J. Balén said their proposed changes were also not included in the current proposed Bylaw changes.
  - S. Aloisio clarified that the Task Force was charged only with making the entire document consistent and not with making any substantial changes to the document.
  - T. Itkonen pointed out that the Student Affairs Liaison has not met once this year.
  - A. McNeill reviewed the proposed changes article by article.
  - There was discussion about whether the Bylaws or Robert's Rules of Order prevailed with regards to prior notification of proposed amendments to the Bylaws.
  - T. Milburn made a motion that any future proposed changes to the Bylaws be distributed for everyone to see and be voted on at the next meeting, seconded.
  - C. Burriss inquired about what format they needed to be submitted in?
- Vote on T. Milburn's motion:
- Yes: 26
- No: 1
- Abstain: 2
- Motion passes**
- G. Buhl pointed out a grammar error in Article 9.1, there is a reference to 4.8a (which does not exist), it should read 4.7a. The correction was made to the Bylaws.
  - S. Aloisio called for a quorum count, only 31 faculty were present at this time and 32 faculty are needed for quorum.
  - The meeting ended at this time.

### **Announcements**

- B. Bleicher invited everyone to participate in the Honors Convocation on May 2<sup>nd</sup>.
- Reminder that voting for Senate elections will begin on Thursday, November 17<sup>th</sup>.
- Everyone was invited to the play *Midsummer Nights Dream* which will be performed April 17<sup>th</sup> through April 19<sup>th</sup> in the old Library Courtyard.

### **Adjourned**

-4:11 p.m.