

MINUTES OF THE PERSONNEL COMMITTEE  
CALIFORNIA STATE UNIVERSITY, FRESNO  
5200 North Barton Avenue, MS#ML34  
Fresno, CA 93740-8014

Office of the Academic Senate  
Ext. 8-2743

February 4, 2016

Members Present: B. Tsukimura (Chair), A. Alexandrou, K. Forbes, J. Moore, J. Pitt, M. Rivera

Members Excused: R. Sanchez (ex-officio). M. Berber

Members Absent: Simone Leightry

Visitors: D. Volpp

**The meeting was called to order by Chair Tsukimura at 9:05 a.m.**

1. Agenda - MSC to approve agenda of 2/04/16
2. Minutes - MSC to approve the Minutes of 12/3/15
3. Communications and Announcements
  - A. APM 321 – passed Exec Comm and headed to Senate on Monday
  - B. New Deans: JCAST on 8<sup>th</sup> candidate; CSM open
4. New Business –
  - A. Welcome new member: Monica Rivera (Physical Therapy) & Mike Mustafa Berber (Civil & Geomatics Engineering)
  - B. Recommendation: Evaluation Report
5. Update on APM 309 & 309A (R. Sanchez) - postponed  
Policy on Coaches, and Procedures on Hiring Assistant Coaches  
Rudy will check with Chancellor's Office
6. Update on APM 315 (R. Sanchez) - postponed  
Policy and Procedures for Fingerprinting and Conducting Background Checks  
Appointment – Statewide Senate inquiring about this authority of the directive, as it is not an EO.
7. APM 337: Faculty Workloads: Policies and Procedures –

- A. Discussion to form subcommittee to examine Dept Chair assigned time
  - i. Uneven distribution?
  - ii. Size of department
- B. Engage Deans in discussion

8. APM 357 – Policy on Center for the Enhancement of Teaching and Learning (CETL) - postponed

Agenda for the meeting February 18, 2016, [Meeting in HML 1222](#)

- 1. Approval of the Agenda
- 2. Approval of the Minutes of 2/04 /16
- 3. Communications and Announcements
  - A. APM 321 – waiting for first read on Senate Floor
- 4. New Business
  - A. Alex & Brian terms ending this semester
  - B. Forbes on Sabbatical in F'16
- 5. Update on APM 309 & 309A (R. Sanchez)  
Policy on Coaches, and Procedures on Hiring Assistant Coaches -
- 6. Update on APM 315 (R. Sanchez)  
Policy and Procedures for Fingerprinting and Conducting Background Checks
- 7. APM 337: Faculty Workloads: Policies and Procedures (K. Forbes)  
Subcommittee
- 8. APM 357 – Policy on Center for the Enhancement of Teaching and Learning (CETL)