

**California State University Channel Islands
ASSESSMENT COUNCIL**

**Meeting Minutes
5 November 2008**

Members Present:

Bob Bleicher
Marti DeLaO
Therese Eyermann
Caroline Doll
Nelle Moffett
Dennis Muraoka
Ed Nuhfer

Others Present:

Tia Clarke

Approval of Agenda

The agenda for the 11/5/2008 meeting was approved with one addition.

Approval of Minutes

The minutes for the 10/1/2008 meeting were approved.

Introduction of new members

None were necessary.

Assessment Council policies up for renewal - Therese

Policies approved by the President's Council are to be renewed every three years. Two Assessment Council policies up for possible renewal are The Policy on Clearinghouse for Institutional Research and the Policy on Coordination of Data Collection for Purposes of Institutional Research.

A review of the policies resulted in suggestions for revision therefore a sub-committee has been formed to provide recommendations to the group at the next scheduled meeting.

Voluntary System of Accountability - Nelle

Nelle provided an overview of the Voluntary System of Accountability (VSA) project in which the Chancellor's Office requires participation by all CSU campuses. VSA includes administering various surveys to students (NSSE, BSSE, CLA), the results of which are incorporated into College Portrait, a template that provides campus information to the public.

Food Services Survey – Caroline

A customer satisfaction survey of campus food services is planned for later this year. When the survey tool is created and a distribution date has been determined, Caroline will inform the Assessment Council.

Assessment Activities Reports

Dennis Muraoka – plans to meet with Julia Wilson to discuss assessment activities and encourage her to attend a future Assessment Council meeting.

Other Business

None