

## **GRADES, SCHOLARSHIP, RECORDS**

student's permanent academic record will be marked to indicate that *no* work taken during the disregarded term(s), even if satisfactory, may apply toward baccalaureate requirements. However, all work must remain legible on the record ensuring a true and complete academic history.

In order to qualify for renewal the following conditions must be met:

1. It must be evident that the poor level of work represented by the term(s) under consideration is not representative (see #4) of the student's usual academic performance and was due to extenuating circumstances.
2. It must be evident that it would be necessary for the student to complete one or more additional terms in order to qualify for the baccalaureate degree if the request were not approved.
3. Five years must have elapsed since the most recent work to be disregarded was completed.
4. Since the most recent work to be disregarded, the student must have completed in residence at CSU, Fresno 15 semester units with at least a 3.0 GPA, or 30 semester units with at least a 2.5 GPA, or 45 semester units with at least a 2.0 GPA. Work completed at another institution cannot be used to satisfy this requirement.

### **PLANNED EDUCATIONAL LEAVE OF ABSENCE**

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A planned educational leave of absence is defined as a planned interruption or pause in a student's regular education during which the student temporarily ceases his or her formal studies at California State University, Fresno, while pursuing other activities that may assist in clarifying the student's educational goals, provide job opportunities and practical experiences away from the campus, allow time for the solution of personal problems, and enhance the prospect of successful completion of the student's academic program. The intent of the policy is to make it possible for a student to suspend his or her academic work, leave the campus without jeopardizing the rights and privileges normally associated with continuous attendance, and later resume his or her studies with a minimum of procedural difficulty. A student who is approved for a planned leave will be considered as maintaining his or her status as a continuing CSUF student. A student may, therefore, enroll for classes at the end of an approved leave without reapplying for admission and may continue at CSUF without change in graduation requirements.

Planned educational leaves may be granted for a variety of reasons or projects, but certain characteristics must be contained in any request for a leave:

1. The student must have a definite objective, which in the judgment of the Admissions Committee, will contribute to his educational goals and objectives.
2. The request must be for a specific period of time which shall not exceed one academic year.
3. The student must plan to return to CSUF at the conclusion of his or her leave.

The following regulations will apply to the planned educational leave:

1. A student who has been admitted to a fully matriculated session may be considered for a planned educational leave.