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08/19/91

RPT 1102 - 3108
committee

FACULTY INFORMATION BULLETIN CALIFORNIA STATE UNIVERSITY, BAKERSFIELD Office of the Vice President for Academic Affairs

1991-92 RPT/Periodic Review Calendar

RPT and periodic review calendars are published at this time to allow faculty sufficient time to prepare their files for the three review cycles -- Post-Tenure Review, Retention-Promotion-Tenure, and Evaluation of Temporary Faculty. Policies and procedures governing review and ranking may be found in Sections 307 and 308 of the CSUB Handbook. (Copies are available in departmental offices.)

Post-Tenure Review

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| October 1, 1991
Tuesday, 9:00 a.m. | Last opportunity for insertion of material in Working Personnel Action File by anyone other than faculty member. Files are available to all faculty being evaluated.

Any material to be added to a file after this time by anyone other than evaluating committees and administrators and the faculty member involved is to be given to the appropriate dean who will make a copy immediately available to the faculty member and hold it for five days before inserting it into the file, unless the faculty member indicates in writing prior to that time he/she wishes it inserted earlier. |
| October 8, 1991
Tuesday, 9:00 a.m. | End of period in which faculty member has access to file and opportunity to insert material in the Working Personnel Action File. Files made available to department committees (new committees elected for this purpose). |
| October 18, 1991
Friday, 5:00 p.m. | Completion of work by departmental committees. Copies of evaluation to faculty. |
| October 25, 1991
Friday, 5:00 p.m. | Deadline for faculty to exercise option of submitting a rebuttal statement or response in writing to departmental review and deadline for faculty to meet with departmental committee to discuss review. Files forwarded to school deans. |
| November 18, 1991
Monday, 5:00 p.m. | Completion of evaluation by deans. Copies to faculty. |
| November 18, 1991-
February 1, 1992 | Meetings: Faculty, Committee Chair, Dean |

First-Year Probationary Faculty

First-year faculty are reviewed at the department and school level during the spring quarter. (Timelines in latter part of this bulletin.)