

**Executive Committee Minutes**  
October 17, 2019  
3:00 – 4:00, Academic Affairs Conference room

**Abstract**

Agenda Approved. Minutes of 10/3/19 Approved. Chair Report. Vice President of Administration and Finance Report. Associated Students Report. Ethnic Studies Requirement Response Memo to Statewide update. FSAC Report. Senate Agenda approved.

**Present:** Laura Watt, Wendy Ostroff, Sean Place, Paula Lane, Hilary Smith, Missy Garvin, Carlos Torres, Joyce Lopes

**Absent:** Melinda Milligan, Hope Ortiz, Jenn Lillig, Judy Sakaki, Lisa Vollendorf, Wm. Gregory Sawyer, Erma Jean Sims

**Guests:** Jerlena Griffin-Desta, Stacey Bosick, Melissa Kadar

**Approval of Agenda – Approved.**

**Approval of Minutes of 10/3/19 – Approved.**

**Chair Report – L. Watt**

The Chair noted today is the 30<sup>th</sup> anniversary of the Loma Prieta earthquake. She discussed the memo from the Vice Chair provide below:

**Vice Chair Report / Ethnic Studies Response Memo Update  
Senate Executive Committee, Oct. 17, 2019**

Power Outage Communication:

Thanks to Provost Vollendorf and the Academic Affairs team for their active communication with Chair Watt and myself during last week's cancellation of classes and activities due to the planned power outage. Since Chair Watt was out of town, I was asked by AVP Moranski and AVP Roberts to review the draft FAQs and was consulted on how best to message the potential closure to faculty, staff, and students, as well as kept updated by the Provost as the cancellations were rolled out.

Basic Needs Executive Committee / Basic Needs Initiative Task Force:

AS Executive Director Erik Dickson communicated that VP Sawyer has formed the Basic Needs Executive Committee (BNEC) and has made initial appointments to it (see attached memo). It will provide administrative structure and oversight for the existing Basic Needs Initiative Task Force (BNITF). I met with Dickson earlier in the semester to discuss possible options for including faculty representation on the planned executive committee, as well as the relation of the committee and the existing task force.

Now that the executive committee is getting underway, VP Sawyer has requested that one member of the BNEC come from the Senate Executive Committee in order to ensure a direct link between the BNEC and faculty governance. I ask that ExCom consider this request and determine the best ExCom member to serve. My suggestion is that the SAC Chair is the most likely choice, with the second choice being someone else from ExCom, and the third choice being a SAC member. Basic Needs issues go beyond students, but SAC is the most evident place to connect the issue to governance.

There are two faculty seats on the Basic Needs Initiative Task Force. S&F filled one seat with by renewing the term of one of last year's members (Talena Sanders, COMS), which the task force charge allows. A call went out at the start of the semester for the second position, but S&F chose to delay filling it until the relation of the BNEC and the BNITF was clarified. S&F will now fill the position out of the many applications already received. (As I've noted before, S&F received a record number applications for the position, so the basic needs issue is clearly a meaningful one on campus.)

**WASC Steering Committee Call:**

AVP Moranski has asked for faculty to serve on the committee to prepare in advance of the 2021 Special Visit. There will be five faculty on the committee: the Chair of the Faculty, a UPRS representative, an APARC representative, and two appointed faculty. The call is being finalized.

**President Report – J. Griffin-Desta for J. Sakaki**

No report.

**Provost Report – S. Bosick for L. Vollendorf**

No report.

**Statewide Senator Report – W. Ostroff**

No report.

**Vice President of Administration and Finance Report – J. Lopes**

1. Stevenson Hall Update: We are having a furniture fair and faculty office mock up for Stevenson Hall in Salazar Hall on the 1st floor through the first part of November. An announcement will go out to campus about this next week.
2. We had a number of social media posts regarding a domestic issue between a student and an ex-friend last week. We sent out a communication to campus to encourage people to not discuss these issues on social media and to reassure the campus that we would use the emergency alert notification whenever an emergency arises that impacts the campus.
3. As part of the recent California State Health and Safety audit, several employees must take compliance training. We are requesting that these employees complete this training by the end of November. We have sent an email out to

those employees to ensure the training is done. If employees have questions about the training, please reach out to Tyson Hill or Alicia Hodenfield.

4. Thanks to everyone for their patience and cooperation during the recent PG&E Public Safety Power Shutdown. PG&E will announce these when weather conditions indicate high winds that could lead to damage to their infrastructure and could cause a fire. We are preparing as a campus to plan ahead for future PSPS events and plan accordingly.
5. We are launching a search for the Senior Director of Athletics in November. In the meantime, Larry Swanson (former Associate Athletic Director at UC Davis) and Stan Nosek (former Vice Chancellor of Business and Administration at UC Davis) will be serving as Interim Athletic Directors. One or the other will be here each week until we have a new AD hired.
6. We have recently engaged in an assessment for Title IX. The report will be provided in the next month and shared with campus leadership.
7. We are working on a feasibility study for our Athletic and Kinesiology building and fields in anticipation of requesting state funding for the renovation of this building. The report will be provided once it is received.
8. The President's Sustainability Advisory Council will have a retreat this Friday to launch their work in support of our Climate Commitment signed by President Sakaki last spring.
9. A&F will send out their division report at the end of the semester.

### **Associated Students Report – M. Kadar**

*(The recording was not working properly and this report was not audible.)*

### **Ethnic Studies Requirement Response Memo to Statewide**

Provided by M. Milligan: As previously discussed, the Statewide Senate requested guidance from the campus Senates on a proposed systemwide Ethnic Studies requirement. The SSU Senate agreed to provide such guidance in the form of a memo summarizing lessons from our campus discussion last year around the proposed Critical Race Studies requirement (now part of the SSU graduation requirements). Statewide needs the memo by Nov. 1, so if our Senate is to be given the opportunity to endorse it, it needs to be on the Oct. 24 Senate agenda.

Unfortunately, last week's power outage slowed down consultation on the memo. As previously noted, Laura Watt, Melinda Milligan, Jenn Lillig, Catherine Nelson, and Stacey Bosick met to sketch out the memo's contents. The expectation had been to take the memo to EPC last week to get their guidance, but the meeting was canceled due to the outages. The current plan is to draft the memo -- Melinda is working on it the first draft -- for review by the group noted with additional consultation with Christina Baker-Foley (an EPC member that represented Ethnic Studies faculty in the CRS requirement discussion). EPC will then review the memo on Oct. 24 and be asked to endorse it. Any minor changes requested will be made before that afternoon's Senate meeting. The memo will then go to Senate on Oct. 24 with a request for endorsement. If endorsement does not happen on Oct. 24 and substantial revisions are requested, ExCom might wish to reviewing and endorsing a revised memo on Oct. 31, which would still allow the Nov. 1 deadline to be met.

### **FSAC Report – P. Lane**

P. Lane noted she provided the memo requested for the Emeritus policy revision.

### **SAC Report – H. Smith**

No report.

### **Senate Agenda**

#### **AGENDA**

Report of the Chair of the Faculty – L. A. Watt  
Request for device  
Approval of Agenda  
Approval of Minutes

**End of Year Reports:** Scholarship  
(on team drive)

**Information Item:** Library University Archives Policy updated

**Consent Items:** Offsite Programs - Lake County partnership with Mendocino College (Lakeport); Woodland Community College (Lower Lake) = BUS; Santa Rosa Junior College, Petaluma = BUS; Solano Community College = BUS; and College of Marin = LIBS

**Special Report: SSU Budget Report** – Laura Lupei – TC

#### **Business**

1. From FSAC: Revision to the Emeritus Policy – Second Reading – P. Lane
2. From EPC: Gerontology Discontinuances – Second Reading – J. Lillig TC
3. Memo to Statewide Senate re: Ethnic Studies Requirement

**Approved.**

**Adjourned.**

*Minutes prepared by L. Holmstrom-Keyes*