

## ACADEMIC PLANNING, ASSESSMENT, & RESOURCES COMMITTEE

Date: September 13, 2016

Time: 3:00-500pm

Place: Academic Affairs Conference Room

**Present:** Michael Visser (chair) Laura Krier, Kathy Morris, Mark Peri, Daniel Soto, Tim Wandling, Suzanne Rivroire, Karen Moranski, Justin Lippen, Laura Lippi

**Minutes:** Kathy Morris

- Agenda Approved
- Minutes: Approved

### *REPORTS FROM THE CHAIR:*

- Provost announced 22/27 of requested faculty searches were approved to go forward. Provost announced she is not currently planning to address faculty salary equity issues this year, but is planning to study it. APARC chair has requested to be part of the process (and probably FSAC too).
- At our next meeting (9/27), Shawn Kilat is coming to meet with us about Academic Affairs budgets. Chair requests questions by 9/20 in order for us to begin to learn the baseline information and processes in order to best think about and understand budget priorities from a faculty perspective and how processes and budget fit with our mission, etc. Tim will send around a memo from many years ago that addressed marginal costs allocation formulas.
- Chair asked for ExComm guidance regarding how to move the Program Review policies through our committee both to get consultation and approval. We will ensure that it makes its rounds through appropriate committees and that it has both a 1<sup>st</sup> and 2<sup>nd</sup> reading here. Laura K. is on that committee – changes they expect have to do with closing the loop on what self-study shows. They will be producing a report for APARC annually going forward. Karen added that she had spoken with WASC to let them know that by the time they come for their visit, we will have our new guidelines in place. The work everyone is doing now is based on current policies. Programs that have self-studies after that will operate under the new guidelines. Karen: APARC should aim to understand the issues/trends that are important across programs. Goal: To be mostly through this policy review process by fall.
- At PBAC there was a discussion of the budget consultation processes. President wants to streamline the process. PBAC is likely to be a key place, and APARC is likely to be a place for faculty voice. Details are forthcoming. This entails many policy reviews that will be coming soon for our review. Looking forward, we are

working to determine how committees like ACT, PBAC, ABAC, APARC, etc. intersect.

*BUSINESS:*

- Laura L. distributed a brief presentation on a high level view of the budget, focusing on the operating fund budget. Handout: Composition of the SSU Budget 2015-16. Total budget was just over \$200M, and operating budget is just over half of that. On handout, information that is AY15/16 is published. AY16/17 are drafts. Operating fund = moneys from governor's budget tax appropriations and student fees. The ratio between tax/student fees is on a slightly better trajectory. \$5M increase from 15/16 —> 16/17. Increases in faculty/staff health retirement, and compensation. Increases for new student growth. New funds for Student Success funds. etc., but also some additional costs... Reduction to financial aid funds to redistribute it to other CSU campuses. Therefore, there is slightly more money coming in than anticipated, but are still slightly less than needed. The recommendation was made to send funds that were not mandated to Academic Affairs. And to fund the minimum wage shortfall through the benefits pool. The reduction in Financial Aid will come from the student fees revenue. Projections based on last year's student mix, there were approx. \$60K. We have some wiggle room here because we have a slight ratio advantage from FTEs/headcount. There are also one-time moneys from the Chancellor, including faculty compensation (2%) and some deferred maintenance costs, etc. Tim: This looks like nearly 70% actually coming from marginal costs to academic affairs. Contrasts to previous year's allocations in which a much smaller percentage went to academic affairs and higher to administration. President is asking questions and reviewing the whether/how things from the SSU Enterprise can be used to pay for things in other divisions.
  - Questions raised by APARC: What is the appropriate mechanism for determining the appropriate buffer for the benefits pool? Are the growth funds earmarked or is that a choice? What information in the budget planning goes into the equity program for faculty compensation? Is there a process/plan that we can design to pre-vet what is to be done with one-time moneys to be done proactively? (Is that APARC work?) How might we set those priorities and keep them timely? How do we set up an appropriate system for the flow of information and decision making?
- Draft charge for subcommittee charged with teaching and learning spaces. There is some suggestion to tinker with the draft charge – concerns about overlaps among current bullet items (e.g., 1, 4, & 5?)
  - Kathy: How do we know to iteratively look outside our university in terms of developing plans for what should be within our spaces and technologies. Language: Based on best practices and innovations. education and technology.
  - Justin share the draft for Academic Tech procurement.

- Michael will revise based on feedback.
- Michael distributed a copy of the university mission. Homework the committee: Come up with a wish list of things (qualitative or quantitative data) that you would like to learn the university's curriculum, based on the mission. Tim: Question – even if we actually did come up with some kind of a plan or recommendation, how would that be enacted when the decisions are made at the program, Dept., and School levels.