

a suggestion for -

The job -

For Storhouse, checking all incoming & outgoing materials, and handling all accounts - such as pay rolls, all invoices, orders etc. Should install a system such that any information desired regarding any particular article or material would be instantly available

For instance - Origin { entire bought
Price
Complete description

How Shipped?

Was it insured & how?

When received & in what condition

Also should be able to show complete record of the article from time received until shipped - or installed into permanent location.

An inventory should be available on short notice, showing all material not permanently installed or actually used in construction.

Regular & comprehensive reports at stated intervals if desired.

Exact status of all orders, bills, pay rolls etc. with regular reports on same.

A possibility

F. J. Barnes, Accountant -

Scotch, about 35 years. Experienced office manager on large construction projects, thoroughly experienced in ~~stonemason~~ system, accounting and financing. Very accurate, energetic and thoroughly reliable. Now working for J. G. & Co. as accountant.