

Report of the Senate Structure Task Force

Spring 2021-Fall 2021

Task Force Members

Dr. José Alamillo
Dr. Karina Chavarria
Dr. Jeanne Grier
Dr. Ernesto Guerrero
Dr. Kathleen Klompien
Catherine Hutchinson

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1 **I. Task Force Charge**

2 At the end Spring 2021 Academic Senate Executive sent a call for volunteers for the Senate Structure
3 Task Force to all CI employees. All who volunteered agreed to work over summer 2021 towards the
4 following task force charge:

5

6 ***Charge to the Task Force on Representative Senate: Membership and Committees:***

7 ***Charge to the Task Force on Representative Senate: Membership and Committees:***

8 ***This task force shall consist of all interested University Employees who volunteer and are able to***
9 ***serve. It is charged with making a recommendation to Senate about whether Senate should***
10 ***become a representative body in 2022-23, and, if the recommendation is to become a***
11 ***representative body, how the body would be constituted. This would include, but not be limited to,***
12 ***the size of the Senate, the nature and scope of representation, and the term of office for senators.***
13 ***The task force will begin with the existing work completed by the 2014-2016 Structure Task Force.***
14 ***The task force shall additionally be charged with making a recommendation on what matters shall***
15 ***require a vote of all faculty (tenure-track and/or temporary faculty), rather than only Senate, as***
16 ***well as making a recommendation for necessary senate and advisory committees, their***
17 ***composition, membership terms, and initial charges. The Task Force will make a recommendation***
18 ***to Senate in October 2021.***

19

20 ***II. Call for Task Force Volunteers***

21 ***This task force shall consist of all interested University Employees who volunteer and are able to serve.***

22 Volunteers consisted of four faculty (lecturer and tenure track), one staff and one MPP administrator. In
23 April 2021 the task force was convened and dates for summer zoom meetings were identified. The task
24 force began by reviewing the task force documents from AY 14-15 and 15-16 and used this data to
25 create a survey that was distributed to all (?) faculty at the end of Spring 2021. The SP21 survey data
26 was used to guide the task force on all elements related to the charge of the committee. The task force
27 used a shared Dropbox and Google docs to communicate and share in and in-between meetings. Notes
28 were taken at each meeting to document the work and shared decisions. And while the task force
29 reached general agreement on many charge elements, there was also the acknowledgement that our
30 recommendations were a base for future conversations and decisions to be made in the fall with
31 additional faculty feedback and input.

32

33 ***III. Recommendations***

34 This report will follow the structure of the charge along with rationale and discourse supporting the
35 recommendations.

36

37 ***A. Representation and Body Constitution***

38 ***It is charged with making a recommendation to Senate about whether the Senate should become a***
39 ***representative body in 2022-23, and, if the recommendation is to become a representative body, how***
40 ***the body would be constituted. This would include, but not be limited to, the size of the Senate, the***
41 ***nature and scope of representation, and the term of office for senators.***

42 The task force members were in full agreement that the available data, including the most recent survey
43 data, indicated that a ***recommendation FOR a representative senate body*** was in order. After reviewing
44 the previous task force's recommendations and considering survey feedback, the following proposal for
45 a proportional by discipline/department model is recommended along with continued representation
46 for lecturer faculty and one student, while adding representation for Unity Coalition members, Staff, and

47 MPP I&II Administrators. The Task Force is recommending three-year staggered terms for all elected
48 senators.

49 Table 1. Current Faculty Headcount and Representative Options

	FA21 Headcount	OPTION A 2-6=1; 7-12=2	OPTION B 2-9=1; >10 =2	OPTION C 1 seat per chaired unit
Biology	10	2	2	1
Chemistry & Physics	6	1	1	1
Computer Science	10	2	2	1
ESRM	6	1	1	1
Math	10	2	2	1
Anthropology	2	1	1	1
Nursing	5	1	1	1
Health Science	4	1	1	1
	53	11	11	8
Art & PA	12	2	2	1
English	9	2	1	1
Global Languages	4	1	1	1
History	9	2	1	1
	37	7	5	4
Political Science	4	1	1	1
Psychology	12	2	2	1
Sociology	7	1	1	1
Communication	8	2	1	1
Chicana/o Studies	3	1	1	1
	34	7	6	5
Library	8	2	1	1
	8	2	1	1
Business	11	2	2	1
Economics	5	1	1	1
	16	3	3	2
Undergraduate (ECS/LS)	4	1	1	1
Teaching Credentials	10	2	2	1
Grad Programs	3	1	1	1
	17	4	5	3
	162	35	31	23

50

51 Table 1 displays Fall 2021 faculty headcount by chaired department and provides three options.
52 Disciplinary affiliations like those in place for the Local Curriculum Committee structure* served as the

53 initial basis for representation. However, considering equal representation by disciplinary affiliations
54 didn't address concerns raised in the spring 21 survey. Therefore, the Task Force looked further into the
55 possibility of representation based on department/programs with chairs. The prevailing idea was that
56 every department/program with a chair earns one seat on the senate but did not address the
57 differential numbers of tenure track faculty in different programs. Option C allows one senator per
58 department. Option A and Option B are proportional to the total faculty in the department.

59
60 Highlighted rows below each group of departments indicate the area total if a direct representative per
61 department model is not preferred but retains the proportionality of representation calculations for
62 ideal size.

63
64 It is the intention of the Task Force that senate will expand as newly chaired programs are developed.
65 Additionally, membership should be reviewed every five years to ensure a successful and efficient
66 senate structure.

67
68 *Nursing and Health Sciences are counted in Math/Sciences; ** Library is consider a School not a
69 program

70
71

Table 2. Proposed Senate Membership

Representative Area	Number	Voting Rights	Elected
Faculty Representation (Option A, B, or C)	A= 35 B= 31 C= 23	yes	By constituent faculty
Lecturer at large	4	yes	By lecturer faculty
Unity Coalition Association Group Members	~5	yes, if faculty limited if staff	By faculty/staff in 5 Association Groups
Student	1	limited	ASI appointed
Staff Representatives	3	limited	By Staff Council
MPP I & II/ex-officio (Advising, Registrar, Curriculum)	3	limited	ex-officio
Total Voting Senators	A= 51 B=47 C= 39		
Senate Chair	1	limited	by all faculty
MPP III & IV-Cabinet	5	non-voting	ex-officio
Center Directors	4	non-voting	ex-officio

72

73 In Table 2, voting senator representation for other campus groups is also included: four lecturers, five
74 from the current Unity Coalition Association Groups (AAPI, BFSA, CHILFASA, LGBTQI, WOC), one ASI
75 student representative, three representative members from Staff Council, and three ex-officio MPP's
76 specifically from the advising, registrar, and curriculum offices. Additionally, cabinet members are
77 included on senate as non-voting members as currently specified in the Constitution.

78

79 **Regarding the Unity Coalition Associations**

80 The number of Unity Coalition Association Groups that may attain voting senator representation may
81 increase to account for the establishment of additional Association Groups in the future. The criteria for
82 new Association Groups to be granted voting senator representation are as follows, they must:

83

- 84 1. Be open to all CSUCI faculty, staff, and administrators
- 85 2. Have an elected Executive Board with Officers
- 86 3. Have Bylaws/mission statements that were voted on by its membership
- 87 4. Represent populations who have historically (and continued) been denied access and/or
88 suffered past institutional discrimination in higher education
- 89 5. Have a website or online presence that allows for campus visibility
- 90 6. Have established an account with the CSUCI Foundation where dues and donations may be
91 collected
- 92 7. Be an active and participating member of the Unity Coalition

93

94

95 ***B. Elements/Issue requiring a vote of ALL faculty (Senator and Non-senator faculty)***

96 ***The task force shall additionally be charged with making a recommendation on what matters shall
97 require a vote of all faculty (tenure-track and/or lecturer faculty), rather than only Senate...***

98 Issues ALL FACULTY senator and non-senator faculty (tenure-track and lecturer faculty) may vote are:

99

- 100 • Senate Chair

101 Issues ALL senator faculty and all tenure track non-senator faculty may vote are:

102

- 103 • All matters relating to Senate Constitution changes/amendments
- 104 • All matters relating to Bylaw changes/amendments

105 Issues ONLY tenure-track faculty senators may vote are:

106

- 107 • policies relating to the promotion to and/or tenure of faculty.
- 108 • curriculum

109

110 **C. Senate Committee Recommendations**

111 *....making a recommendation for necessary senate and advisory committees, their composition,
112 membership terms, and initial charges.*

113 **1. COMMITTEES OF THE ACADEMIC SENATE**

114 A. Standing Committees of the Senate shall be the:

- 116 1. Executive Committee
- 117 2. Academic Policy and Planning Committee (expanded)
 - 118 a. Local Curriculum Committees
 - 119 b. GE
 - 120 c. SAPP
- 121 3. Appointments, Elections, and Bylaws Committee (new)
- 122 4. Faculty Affairs Committee (expanded)
 - 123 a. Faculty Development
 - 124 b. Centers and Institutes
 - 125 c. Research and Grants
 - 126 d. Professional Leaves
- 127 5. Senate Budget Committee
- 128 6. Committee on Equity and Anti-Racism (new from AY20-21)

129 B. Advisory Committees of the Senate shall be the:

- 131 1. Center for Community Engagement Senate Advisory Committee (CCE)
- 132 2. Center for Integrative Studies Senate Advisory Committee
- 133 3. Center for International Affairs Senate Advisory Committee
- 134 4. Center for Multicultural Engagement Senate Advisory Committee
- 135 5. ~~Extended Education Advisory Committee~~
- 136 6. ~~Library Advisory Committee~~
- 137 7. ~~Research and Sponsored Programs Advisory Committee~~
- 138 8. ~~Technology Advisory Committee~~

139 C. Special or *ad hoc* committees established by special action of the Senate for the purpose of
140 considering proposals that do not fall within the purview of the current standing committee structure.

141

142

143

144

145 **2. Senate Standing Committee Structure Proposal**

146 Overview: Six standing committees that somewhat mirror the State-wide Academic Senate with two
 147 acting as umbrella committees. Subcommittees/responsibilities of the committees are indicated in
 148 Table 3. Chairs of Standing Committees are members of Executive with 2 elected as ex-officio senate
 149 officers.

150

151 Table 3. Senate Standing Committees and Subcommittee Responsibilities

Executive	Senate Budget Committee	Committee on Equity and Anti-Racism	Faculty Affairs	Academic Policy and Planning	Appointments, Elections & Bylaws
Responsibilities with Cross-committee Roles Noted					
Strategic Planning	Strategic Resource Budget Planning	Policy Review: see SP passed on 2.09.21	RTP Policy	Curricular policies	Constitution and Bylaws
Oversight of Advisory Committees	<i>Academic Master Planning</i>		Oversight of Advisory Committees	<i>Academic Master Planning</i>	Senate & Constituency Group Elections
Policy Clearinghouse	<i>Hiring Planning/Coordinating</i>	<i>Hiring Planning/Coordinating</i>	<i>Hiring Planning/Coordinating</i>	<i>Hiring Planning/Coordinating</i>	possible parliamentarian
<i>Enrollment Management</i>	<i>Enrollment Management</i>		Student Research	<i>Enrollment Management</i>	
Oversight of Standing Committees			<i>Subcommittees</i>		
			<u>Professional Leaves</u>	<u>Local Curriculum Committees</u>	
			<u>Centers and Institutes</u>	GE & Transfer Articulation	
			<u>Faculty Development</u>	<u>SAPP</u>	
			Research and Grants	Academic Assessment & Continuous Improvement	

152 *Italicized duties indicate tasks that require overlapping committee responsibility & membership.*

153 Underlined committees are currently existing senate committees.

154

155 Standing committees will be composed of senators and non-senator faculty members. Staff may be

156 included as ex-officio to inform the work of the committee.

157

158 Recommendations regarding this structure:

- 159 ○ Senators will be elected for 2-year terms-staggered, with no term limits. Elections will
- 160 serve as the mechanism for ensuring appropriate representation.
- 161 ○ Chairs of the standing committees are senators and exec members (with possible
- 162 exception of APPC chair)
- 163 ○ Chairs of the standing committees are elected to chair for two-year terms—with
- 164 possible reassigned time
- 165 ○ All faculty wishing to be on a committee will send preferences to Appointments,
- 166 Elections, & By-laws [AE&B])
- 167 ○ Committee and subcommittee charge/scope would appear in by-laws.
- 168 ○ Subcommittees within the standing committees will elect their own chairs and would be
- 169 tasked for various duties as needed and as indicated by the list of items below each
- 170 heading
- 171 ○ Other senate committee positions, campus-wide committees, MPP search committees
- 172 and advisory boards would continue to seek faculty appointments through
- 173 recommendations made by the AE&B committee
- 174 ○ Need a process for selection of ex-officio members on standing committees or be
- 175 explicit in the bylaws.

176

177 **3. Standing Committee Membership and Charges**

178 **1. Executive Committee**

179 Chair: The chair of the Executive Committee shall be the Chair of the Academic Senate.

180

181 a. Membership: The members of the Executive Committee shall be as follows:

- 182 • Chair, Senate (who shall be the Chair of the Executive Committee)
- 183 • Vice Chair, Senate (who shall be the Chair of the Senate Budget Committee)
- 184 • Third Officer, Senate (who shall be the Chair of the Committee on Equity and Anti-Racism)
- 185 • Immediate Past Chair, Senate (for 1 year following term as chair)
- 186 • Chair of the Academic Planning & Policies Committee
- 187 • Chair of the Faculty Affairs Committee
- 188 • Chair of the Appointments, Elections, and Bylaws Committee
- 189 • One (1) Lecturer Representative (elected by Lecturer Faculty Senators)
- 190 • One (1) General Faculty Representative to the ASCSU (usually the senior senator)
- 191 • One (1) representative from Unity Coalition
- 192 • Provost/Vice President for Academic Affairs or designee
- 193 • President or designee
- 194 • One (1) representative from Associated Students
- 195 • One (1) Staff Senator (selected annually by and from the xxx current staff senators)
- 196 • President or designee, CI Chapter of the California Faculty Association (non-voting)
- 197 • Seats available for One (1) faculty member from EACH of the Schools and the Library should none
- 198 hold ex-officio positions above (elected by the School or Library)

199

200 b. Charge:

201 1. Setting the agenda for the Senate's general meetings, to act in place of the Senate when the Senate is
202 not in session, and to exercise such other powers as the Senate may delegate.

203 a. The Committee shall establish the agenda for each Senate meeting and instruct the Senate
204 Chair to request the presence of such personnel as may be needed to facilitate the business of
205 the Senate.

206 b. The Committee may formulate recommendations and opinions on Senate matters and shall
207 report them to the Senate or refer them to the appropriate committees.

208 c. The Committee shall be empowered to act for a Standing committee in lieu of referral on
209 matters requiring immediate attention. Such action shall be reported at the next regular
210 meeting of the Senate.

211 d. The Committee may act for the Senate on matters that call for immediate action or attention.
212 Such action shall require an absolute two thirds majority vote of the Executive Committee and
213 shall be reported to the Senate as a specific agenda item at its next meeting.

214 e. The Committee shall present issues of major interest for attention during the academic year
215 at the first fall meeting of the Senate.

216 f. The Committee may work for the Senate during the summer as needed and shall maintain
217 communication and consult with Senators as need arises.

218 g. At the first Senate meeting of the academic year, the Chair of the Senate shall report to the
219 Senate on any activity of the Executive committee occurring since the last meeting of the full
220 Senate.

221
222 2. Making recommendations to the Senate concerning the formulation, revision, adoption, and review
223 of policies and procedures related to all academic matters delegated to the President of CSU Channel
224 Islands by law and the Trustees and Chancellor of the California State University. Areas of responsibility
225 shall include, but not be limited to, those dealing with academic, personnel, and fiscal policies and
226 procedures.

227
228 3. Having responsibility for oversight of Academic Senate committees including:

229 ~~(1) Recommending to the Senate the creation of all new standing committees;~~

230 ~~(2) Proposing changes to the Constitution or By laws necessitated by the creation of new
231 standing committees;~~

232 ~~(3) Proposing the creation of such ad hoc committees as it deems necessary to insure the
233 performance of Senate duties;~~

234 ~~(4) Proposing methods for selecting the membership of Academic Senate committees.~~

235 ~~(5) Selecting faculty representatives to University-wide Committees; it may at its discretion
236 request that the Committee on Committees hold an election.~~

237 ~~(6) Serving as a budget committee for the Senate with the primary responsibilities for:~~

238 ~~(a) preparing and submitting all necessary Senate budget requests to the Provost and
239 Vice President for Academic Affairs; and~~

240 ~~(b) supervising administration of Senate budget expenditures when (or if) necessary.~~

241 ~~(7) Receiving reports from faculty representatives on University-wide committees regarding the
242 activities of their committees at least once each semester.~~

243
244 c. Meetings:

245 1. The Executive Committee shall meet every two weeks, on the weeks that the full Senate does not
246 meet. The Committee shall meet at other times as necessary at the call of the Chair of the Senate; at the

247 request of the President of the university or at the request of an absolute majority of the Executive
248 Committee.

249 2. The Executive Committee may meet with the President of the University, at the initiative of the
250 Committee or the President, to consider problems or issues of the university.

251

252 d. Challenge and Censure:

253 1. A senator may challenge an action taken by the Executive Committee on behalf of the Senate. The
254 matter shall be submitted immediately to a vote. A simple majority of the Senate shall uphold the
255 action of the Executive Committee.

256 2. The Executive Committee may be censured for its actions; such action shall require a simple two-
257 thirds majority of the Senate present and voting.

258

259 **2. The Academic Policy and Planning Committee**

260 a. Chair: The AVP of Academic Planning will co-chair the committee with one of the faculty chairs
261 elected before the last meeting of the preceding academic year. The faculty co-chair will serve on
262 Senate Executive for the duration of their term whether they are a senator or not.

263

264 b. Membership: Voting faculty chair members of the local curriculum committees elected from the
265 following academic constituencies:

266 1 from Math & Sciences

267 1 from Arts & Humanities

268 1 from Behavioral & Social Sciences

269 1 from Professional Studies composed from the School of Business and Economics, Nursing,
270 Health Sciences and the School of Education

271 Additional voting members (see charge for voting limitations)

272 1 GE committee chair

273 1 SAPP chair (new)

274 Additionally, if not represented in the above chair positions:

275 1 representative elected from Library/Counselors

276 1 faculty elected from either MVS or SOE representing the school that does not hold the chair
277 position

278 AVP for Academic Programs and Planning

279 Dean of Extended Education

280 Academic Deans of Schools and Library

281 Director of Institutional Research

282 AVP of Enrollment Management

283 Chief Academic Budget Officer

284 AVP of Physical Campus Planning

285 1 student representative

286 Administrative Staff from the above-named departments or as identified by the AVP of
287 Academic Planning may be invited to attend as ex- officio non-voting members.

288

289 c. Within APPC are subcommittees with defined membership and charges.

290 i. The General Education Committee shall consist of five faculty members ~~elected~~ from the
291 following constituencies:

292 a. 1 from Math & Sciences,

293 b. 1 from Arts & Humanities,

294 c. 1 from Business and Economics,

- d. 1 from Behavioral and Social Sciences, and
- e. 1 from Education.

ii. The Student Academic Policies and Procedures Committee shall consist of ~~six~~ seven voting members:

- a. five at-large faculty
- b. Director of Admissions and Records or his/her designee
- c. Director of Advising or his/her designee

iii. Each of the four Local Curriculum Committees (LCC) will have at least five voting members elected by the faculty from the representative content areas/affinity groups. LCCs may have one faculty member from each program represented as voting members. Faculty members, including the chairs, on each LCC will serve two-year staggered terms.:

- a. Math & Sciences
- b. Arts & Humanities
- c. Behavioral & Social Sciences
- d. Professional Studies
- e. Additionally, one staff member from each of the following areas may be ex-officio non-voting members:
 - i. Academic Advising,
 - ii. Either the Registrar's Office or Student Systems
 - iii. Academic Planning, and an
 - iv. Academic Program Analyst or Coordinator from one of the programs represented by the committee.

a. The Academic Planning and Policy Committee is charged with:

- 1. Making recommendations to the Senate for all university curricular policy matters, including alternative modes of instruction (e.g., distance learning courses), Title V regulations, Executive Orders, and credit and non-credit offerings by Extended University-to be voted on by Faculty members only
- 2. Regular review of curricular-related Senate policies and updating as needed
 - to be voted on by Faculty members only
- 3. Review and approval for all new degrees/programs, majors, minors, emphases, concentrations, options, credentials, certificates for placement on the Academic Master Plan through the Academic Senate process
- 4. Soliciting input from campus and community constituencies on new program priorities
- 5. Identifying emerging fields and degree opportunities that further CI's mission
- 6. Providing cost estimates for new and projected programs
- 7. Providing recommendations on degrees, majors, minors, emphases, concentrations, options, credentials, certificates, and other programs to the Academic Senate, Provost, and the President
- 8. Coordinating the introduction of state-support and self-support programs by working closely with the Dean of Extended Education and the Deans of Academic Programs/Schools
- 9. Disseminating its findings to the wider campus community

342 10. Maintaining the Academic Master Plan, University Catalog, and Schedule of
343 Classes in conjunction with the Academic Planning/Curriculum Office
344 11. Setting procedures and policies, timelines, and deadlines for curricular
345 matters relating to the University Catalog and Schedule of Classes
346 12. Setting the timeline and deadlines for the submission of new course
347 proposals, course modifications, and program modifications to the
348 local curriculum committees, including the frequency of program
349 modifications
350 13. Reporting and compiling empirical data and information on program needs
351 in the region and the state every three years
352 14. Developing and evaluating growth models every three years for new and
353 existing programs that support university growth
354 15. Reassess need for new local curriculum affinity groups and related
355 programs every three years
356

357 b. General Education Committee: The responsibilities of the General Education
358 Committee shall include:
359 1. Studying, reviewing, interpreting, and recommending, in consultation with
360 appropriate disciplines, General Education programs for approval by the
361 Academic Senate through the APPC
362 2. Reviewing and recommending the designation and classification of courses
363 appropriate to the General Education programs
364 3. Reviewing, on a regular basis, the existing GE-designated courses to ensure
365 continued adherence to GE classification and quality standards; and
366 recommending changes in GE-designated courses to the Academic Senate
367 after consultation with affected disciplines, departments and/or programs
368 4. Responsibility for the University Catalog and Class Schedule statements on
369 General Education, including identification and classification of General
370 Education courses
371 5. Aiding in the development, facilitation and creation of new courses and
372 program proposals in General Education; and
373 6. Assessing the effectiveness of the General Education program and courses
374 designated as General Education courses.
375 7. When functions of the General Education Committee also fall within the areas
376 of concern of other committees, the Committee will work in conjunction
377 with those committees.
378 c. Student Academic Policies and Procedures Committee. The responsibilities of the
379 Student Academic Policies and Procedures Committee shall include:
380 1. Reviewing existing policies, drafting and recommending new policies to the
381 Senate APPC that deal with academic issues relating to students in order
382 to promote high academic standards
383 2. Formulating, reviewing, and recommending policies regarding the granting of
384 academic honors and awards to students; and
385 3. Providing advice on the interpretation of Student Academic Policies and the
386 implementation of procedures arising from them.
387 4. When functions of the Student Academic Policies and Procedures Committee
388 also fall within the areas of concern of other committees, the Committee
389 will work in conjunction with those committees

d. Local Curriculum Committees in the areas of: Math & Sciences; Arts & Humanities; Behavioral & Social Sciences; and Professional Studies are charged with:

1. Review and approval of minor course modifications (title, course description, inactivating, prerequisites, grade mode)
2. Review and approval of new course proposals and major course modifications
3. Review and approval of program modifications
4. Initial review and approval of new emphases, concentrations, options, minors, credentials, certificates for the Academic Master Plan and for implementation
5. Initial review and approval of new programs/degrees for the Academic Master Plan and for implementation
6. Collaborating with other local curriculum committees for cross-listed courses
7. Collaborating with Academic Planning/Curriculum Office to convey curricular decisions for the University Catalog and Schedule of Classes
8. Collaborating with the APPC to communicate needed or revised curricular policies
9. Reassess the need for new affinity grouping or distribution of programs within the groupings with the APPC

e. Meetings:

- i. The Academic Policy and Planning Committee shall meet a minimum of twice a semester. The Committee shall meet at other times as necessary at the call of the Chair of the Senate; at the request of the President of the university or at the request of an absolute majority of the APPC voting members.
- ii. The GE Committee shall meet a minimum of twice a month during the academic year or as needed to conduct the work of the committee.
- iii. The Student Academic Policies Committee shall meet a minimum of twice a month during the academic year or as needed to conduct the work of the committee.
- iv. The Local Curriculum Committees shall meet a minimum of twice a month during the academic year or as needed to conduct the work of the committee.

3. Appointments, Elections, and Bylaws Committee (new)

a. Chair: The Chair of the Appointments, Elections, and Bylaws Committee shall be a senator, elected during the regular annual election within the Senate, for a two-year term. The Chair will serve on Senate Executive.

b. **Membership:** The membership of the Appointments and Elections Committee shall be as follows:

- Chair, Academic Senate (ex-officio)
- One (1) Senator elected as chair
- Four (4) Faculty members at-large
- One (1) non-MPP Staff member, recommended by Staff Council
- One (1) Student member, recommended by Associated Students

436 The Senate Parliamentarian, appointed annually by the Senate Executive Committee, shall also serve
437 on the Committee. Any member of the Committee (listed above) may also serve as Senate
438 Parliamentarian, or the Parliamentarian may be an additional member of the Committee.

439
440 c. Terms & Appointments:

441 i. Elected members shall serve two-year terms except the committee chair as stated above and
442 the student member who, shall serve a one-year term
443 ii. Nominees for faculty, staff, and student members shall be forwarded to the Senate and be
444 affirmed by a vote of the Senate during the regular annual election within the Senate.

445
446 d. Charge

447 i. The Committee, through the Senate Office, shall determine vacancies on Standing, Ad hoc, and
448 Campus committees and notify appropriate appointment bodies, each year by the end of
449 January.

450 ii. The Committee shall solicit nominations for members and chairs of Standing, Ad hoc, and
451 Campus committees, and shall fill vacancies that may occur in committees during the academic
452 year.

453 iii. The faculty members of the Committee shall solicit nominations for Faculty elections of
454 senate officers and other faculty representatives as directed by the Constitution.

455 iv. The Committee shall develop procedures for and administer elections of faculty members to
456 the Senate. All such procedures are subject to the approval of the Senate.

457 v. The Committee shall oversee and administer all elections within the Senate.

458 vi. The Committee shall be responsible for elections and appointments to other positions as
459 directed by the Senate or by the Executive Committee, including conducting elections for
460 candidate vacancies on the University Retention, Tenure, and Promotion Committee.

461 viii. The Committee shall verify that the eligibility of all candidates has been certified by Senate
462 office staff and, in cases of doubt, shall decide eligibility for election or membership in the
463 electorate.

464 ix. The Committee shall review periodically the Constitution and Bylaws of the Senate and
465 related university policies regarding shared governance and committee work, and it shall
466 recommend to the Senate such changes as may be desirable. It shall report to the Senate its
467 recommendations with respect to any proposed amendments to the Constitution or Bylaws that
468 have been submitted in writing, signed by the originator(s), and referred to the Committee by
469 the Senate or by the Senate Executive Committee.

470 x. Questions concerning interpretations of the text of a Senate-approved document shall be
471 referred to the Committee. Interpretations by the Committee shall be reported in writing to the
472 Senate and shall be considered binding unless reversed or altered by action of the Senate.

473 xi. The Committee shall consider each year, as may be necessary, revision of the list of Standing
474 and Ad hoc committees and of the membership and functions of each committee.

475 (1) Recommending to the Senate the creation of all new standing committees
476 (2) Proposing changes to the Constitution or By-laws necessitated by the creation of
477 new standing committees
478 (4) Proposing methods for selecting the membership of Academic Senate committees.
479 (5) Selecting faculty representatives to University-Wide Committees; it may at its
480 discretion request that the Committee on Committees hold an election.

481
482 e. Meetings: The Appointments, Elections, and By-laws Committee shall meet a minimum of twice a
483 semester during the academic year or as needed to conduct the work of the committee.

484

485 **4. Faculty Affairs Committee**

486 a. Chair: The Chair of the Faculty Affairs Committee shall be a senator, elected during the regular annual
487 election within the Senate, for a two-year term. The Chair will serve on Senate Executive. Chairs of sub-
488 committees shall be elected by the committee membership at the first meeting in the fall semester.

489

490 b. Membership: The Faculty Affairs Committee shall consist of seven voting members ~~elected~~ from the
491 following constituencies for 2-year staggered terms:

492 1 from Math & Sciences
493 1 from Arts & Humanities
494 1 from Business and Economics
495 1 from Behavioral and Social Sciences
496 1 from Education
497 1 from the Library/Counselors and
498 1 lecturer

499

500 c. Within the Faculty Affairs Committee are subcommittees with defined membership.

501 i. The Committee for Centers and Institutes shall consist of
502 a. five voting at-large faculty members for 2-year staggered terms.
503 b. The directors of centers and institutes will serve as ex officio members.

504 ii. Research and Grants Committee shall consist of seven members ~~elected~~ from the
505 following constituencies for 2-year staggered terms:

506 1 from Math & Sciences
507 1 from Arts & Humanities
508 1 from Business and Economics
509 1 from Behavioral and Social Sciences
510 1 from Education
511 1 from the Library/Counselors and
512 1 lecturer

513 iii. The Professional Leave Committee shall consist of six tenured faculty ~~elected~~ from the
514 following constituencies for 2-year staggered terms:

515 1 from Math & Sciences
516 1 from Arts & Humanities
517 1 from Business and Economics
518 1 from Behavioral and Social Sciences
519 1 from Education
520 1 from the Library/Counselors

521 iv. Faculty Development Committee shall consist of seven faculty members from the
522 following constituencies for 2-year staggered terms:

523 5 Tenured and Probationary Faculty
524 2 Lecturer Faculty

525

526 d. Charge

527 i. Faculty Affairs Committee. The responsibilities of the Faculty Affairs Committee shall
528 include:
529 a. Providing information and policy recommendations to the Academic Senate
530 whenever it believes that faculty rights and welfare need protection or enhancement:
531 and

532 b. Making policy recommendations regarding such matters as:
533 (1) Criteria and standards for the appointment, retention, promotion, evaluation,
534 and tenure of academic employees as well as preservation of the principle of peer
535 review and evaluation through the direct involvement of appropriate faculty in
536 these decisions
537 (2) Professional activities of the University faculty
538 (3) Financial support of University faculty activities
539 (4) Faculty consultation in the appointment and review of administrative personnel
540 in positions affecting the University Faculty
541 (5) Granting of awards and honors to members of the University Faculty, including
542 conferral of Emeritus/ a status
543 (6) Professional development, including minimum criteria and standards to be used
544 for programs designed to enhance and maintain professional competence such as
545 the awarding of sabbaticals and other academic leaves
546 (7) Academic freedom and shared governance
547 (8) Professional ethics, disciplinary procedures, and other professional matters not
548 collectively bargained.

549 c. When functions of the Faculty Affairs Committee also fall within the areas of concern
550 of other committees, the Committee will work in conjunction with those committees.

552 ii. Committee for Centers and Institutes (CCI). The responsibilities of the Committee for
553 Centers and Institutes shall include:

- 554 a. Creating the definitions and procedures for the establishment of Centers and
555 Institutes at CI
- 556 b. Accepting and reviewing proposals for the creation of Centers and Institutes
- 557 c. Recommending proposals concerning Centers and Institutes to the Academic Senate
558 for action
- 559 d. Communicating with the Academic Senate on the progress of existing Centers and
560 Institutes
- 561 e. Supporting all centers and institutes under development
- 562 f. Assessing and recommending structural relations and responsibilities among centers
563 and institutes
- 564 g. Serving the Provost, Academic Senate, and Centers and Institutes, in an advisory
565 capacity
- 566 h. Reviewing annual reports of all existing centers and institutes, and
- 567 i. Reviewing periodic reports of all existing centers and institutes and making
568 recommendations regarding continuance or discontinuance to the Academic Senate.
- 569 j. When functions of the Committee for Centers and Institutes also fall within the areas
570 of concern of other committees, the Committee will work in conjunction with those
571 committees

572 iii. Research and Grants Committee. The responsibilities of the Research and Grants
573 Committee shall include:

574 This committee shall provide input regarding faculty and university research, scholarship
575 and creative activities at the institution and make general recommendations for
576 preparing reports of research activity undertaken at the University. Specific
577 responsibilities include:

579

580 a. Reviewing and evaluating Research Scholarship and Creative Activities (RSCA)

581 faculty grant applications;

582 b. Recommending priorities to the appropriate Research and Sponsored Programs

583 administrator;

584 c. Developing and reviewing policies;

585 d. Working with the appropriate Research Sponsored Programs administrator to

586 gather input on Research and Sponsored Programs service needs, and to

587 develop a strategic plan;

588 e. Advising the appropriate Research and Sponsored Programs administrator on

589 evaluation of Research and Sponsored Programs services and programs.

590

591 iv. The Professional Leave Committee. The responsibilities of the Professional Leave

592 Committee shall include:

593 a. Reviewing sabbatical leave applications based on approved criteria and making

594 recommendations as specified in the Senate Policies on Sabbatical and Difference-in-Pay

595 leaves

596 b. Making modifications as needed to sabbatical leave criteria and application forms in

597 consultation with the provost

598 c. Recommending applications to the Provost in the following order:

599 (1) Meritorious applications to be granted in number as communicated by the

600 Provost to the PLC

601 (2) Meritorious applications to be granted if additional funding becomes available-
only this category shall be ranked and

602 (3) Non-meritorious applications

603 v. Faculty Development. The responsibilities of the Faculty Development Committee shall

604 include:

605

606 a. Recommending priorities for the Director of Faculty Development and for campus

607 faculty development programs and services, defining "faculty development" for CSU

608 Channel Islands;

609 b. Reviewing budget proposals and expenditures for the Faculty Development Office,

610 recommending best use of fiscal, human and physical resources;

611 c. Guiding the planning of a Faculty Center, a facility devoted to professional

612 development of the faculty;

613 d. Working with the Director of Faculty Development to develop a mission statement

614 and strategic plan for faculty development at CI;

615 e. Advising the Director of Faculty Development on evaluation of faculty development

616 programs and services; and

617 f. Recommending revisions to the position description of the Director of Faculty

618 Development.

619

620

621 e. Meetings

622 i. The Faculty Affairs Committee shall meet a minimum of twice a month during the

623 academic year or as needed to conduct the work of the committee

624 ii. The Committee for Centers and Institutes Committee shall meet a minimum of twice a
625 semester during the academic year or as needed to conduct the work of the committee
626 iii. The Research and Grants Committee typically meets on the second Friday of each month
627 during the academic year from 10:00 am - 12:00 p.m. or as needed to conduct the work of
628 the committee
629 iv. The Professional Leaves Committees shall meet a minimum of twice a semester during
630 the academic year or as needed to conduct the work of the committee
631

632 **5. Senate Budget Committee**

633 a. Chair: The Chair of the Senate Budget Committee shall be a senator, elected during the regular annual
634 election within the Senate, for a two-year term. The Chair will serve on Senate Executive as the Second
635 Officer.

636 b. Membership: The Senate Budget Committee shall consist of seven voting members ~~elected~~ appointed
637 to three-year staggered terms from the following constituencies:

639 • 1 from Math & Sciences
640 • 1 from Arts & Humanities
641 • 1 from Business and Economics
642 • 1 from Behavioral and Social Sciences
643 • 1 from Education
644 • 1 from the Library/Counselors, and
645 • 1 at-large faculty
646 • the immediate past-Chair as an ex officio, non-voting member
647 • the Senate Vice Chair as ~~an ex officio, non voting member~~
648 • and a budget analyst as an ex-officio, non-voting member

649 c. Charge

651 i. Senate Budget Committee. The Senate Budget Committee shall serve as the deliberative
652 body of the faculty on budget and resource use for annual and long-range planning issues.
653 The responsibilities of the Senate Budget Committee shall include:

654 a. Producing an analysis of the University-wide budget with a corresponding resolution
655 for the Senate to vote on to express the faculty's position on the proposed budget,
656 providing recommendations regarding areas that may warrant emphasis in the budget
657 planning, policy, communication, and allocation process
658 b. Participating in the budget planning process for Academic Affairs with the Vice
659 President for Academic Affairs
660 c. Advising the President of the University by providing input and recommendations
661 throughout the planning, implementation, and subsequent review of the budget
662 expenditures including advice on key campus priorities
663 d. Upon request of the Executive Committee of the Academic Senate or University
664 Administration, the Senate Fiscal Policies Committee shall nominate members to serve
665 on committees that require the particular expertise of its members

666 d. Meetings: The Senate Budget Committee shall meet a minimum of twice a month during the
667 academic year or as needed to conduct the work of the committee.
668

669 **6. Committee on Equity and Anti-Racism (new from AY20-21)**

671 a. Chair: The term of office of the Chair shall be two years. ~~A faculty member may serve up to three~~
672 ~~consecutive one year terms as Committee Chair. After one year off, the faculty member shall become~~
673 ~~eligible for election as Chair.~~ The Chair is responsible for establishing the agenda for each meeting. The
674 chair will serve on Senate Executive Committee as the Third Officer.

675

676 b. Membership

677 i. The Senate Committee on Equity and Anti-Racism shall consist of seven voting members with
678 no two representatives may be from the same department/program for 2-year staggered terms:
679 • five at-large tenure/tenure track faculty representatives and
680 • two lecturer faculty representatives

681 ii. The Senate Committee on Equity and Anti-Racism shall consist of the following ex-officio non-
682 voting members:

- 683 • the Executive Director of Equity and Inclusion, or designee
- 684 • the AVP for Faculty Affairs, or designee
- 685 • the Ombudsperson, or designee
- 686 • a member of the Staff Council, chosen by the Staff Council
- 687 • a Representative of the President's Advisory Council on Inclusive Excellence
- 688 • the CFA Representative
- 689 • the Chief Diversity Officer
- 690 • and a Student representative.

691 c. Charge: Senate Committee on Equity and Anti-Racism. The responsibilities of the Senate Committee
692 on Equity and Anti-Racism shall include:

- 693 i. All work of the committee shall be through the lens of: equity, anti-racism, diversity and/or
694 inclusion, as they are currently defined and as pertains to faculty.
- 695 ii. New policies, policy changes, and any campus wide shared definitions in the following areas
696 shall be reviewed by this Committee: faculty hiring; MPP hiring; retention, tenure and
697 promotion; compensation and workload; unit, department or program bylaws; and revisions,
698 additions and evaluations to campus wide shared definitions
- 699 iii. Any other policy or other governing documents such as Program/Department bylaws, may be
700 referred to this committee from the senate, or senate exec, or from any faculty member, for the
701 purpose of review
- 702 iv. Reviews and recommends the University's methods to improve recruitment, hiring and
703 retention of diverse faculty and ensure equity in compensation and workload, accounting for
704 cultural taxation. Advocate for similar conditions for all CSUCL employees.
- 705 v. Advocates for access to programming to educate faculty (and other campus employees) about
706 Diversity, Equity, Inclusion and Anti-Racism
- 707 vi. Heightens faculty's awareness of the campus' diversity, equity and inclusion goals, policies,
708 and procedures; and works with Colleges and Departments to achieve these goal
- 709 vii. Prepares, with the assistance of Faculty Affairs, an annual report on diversity, equity, and
710 inclusion to be presented to the Faculty Senate, with recommendations, in the spring semester.
711 This report shall include:
 - 712 a. Areas in which policy and procedure and funding need to be established to promote
713 equity, anti-racism, diversity and/or inclusion

717 b. Short-term and long-term goals for campus diversity, equity and inclusion, and
718 evaluates progress toward achieving those goals

720 d. Meetings: The Senate Committee on Equity and Anti-Racism shall meet a minimum of twice a month
721 during the academic year or as needed to conduct the work of the committee.

723 **Table 4. Standing Committee positions by Academic Constituency Groups**

Committee/ Group	APPC +subs	A,E, &BC	FAC + subs	SBC	CEAR	TOTAL
Math/Sci (9 programs)	11		3	1		15
Arts & Humanities (5 programs)	7		3	1		11
B&SS (5 programs)	7		3	1		11
EDUC (3 programs)	5		3	1		9
MVS (2 programs)	4		3	1		8
Library	3		3	1		7
Lecturer			2		2	4
at-large	5	4	5	1	5	20
	17+	4	25	7	7	85

724

727 **4. Senate Advisory Committees Membership and Charges**

728 Members of advisory committees shall be ~~elected~~ appointed for staggered two-year terms to ensure
729 that each committee has rotating membership (see section 5.4 for voter and membership eligibility).
730 Unless noted, Advisory Committee seats are open to faculty in all disciplines and indicated as such by
731 the phrase "at-large". Every effort will be made to ensure representation from as many disciplines and
732 constituencies as possible.

733
734 **1. Center for Community Engagement Senate Advisory Committee (CCE)**

735 a. Chair: The Faculty Director serves as chair and is appointed through the Center by-laws process.

736
737 b. Membership: The Center for Community Engagement Senate Advisory Committee (CCE) shall include
738 three at-large faculty members. The faculty members will serve with the co-directors as a steering
739 committee of the CCE's Advisory Board, ~~with the Faculty Director serving as chair~~.

740
741 c. Charge: The responsibilities of the Center for Community Engagement Senate Advisory Committee
742 shall include:

743 i. Acting with the Faculty Director as the Senate advisory body to the Center for Community
744 Engagement to assure the development of this mission element in every appropriate area and
745 assuring that the center's by-laws and practices are in line with all appropriate policies.

746
747 d. Meetings: TBD

748
749 **2. Center for Integrative Studies Senate Advisory Committee**

750 a. Chair: The Faculty Director serves as chair and is appointed through the Center by-laws process.

751
752 b. Membership: The Center for Integrative Studies Senate Advisory Committee shall consist of three at-
753 large faculty members. The faculty members will serve with the co-directors as a steering committee of
754 the CIS's Advisory Board.

755
756 c. Charge: The responsibilities of the Center for Integrative Studies Senate Advisory Committee shall
757 include:

758 i. Acting with the Faculty Director as the Senate advisory body to the Center for Integrative
759 Studies to assure the development of this mission element in every appropriate area and
760 assuring that the center's by-laws and practices are in line with all appropriate policies.

761
762 d. Meetings: TBD

763
764 **3. Center for International Affairs Senate Advisory Committee**

765 a. Chair: The Faculty Director serves as chair and is appointed through the Center by-laws process.

766
767 b. Membership: The Center for International Affairs Senate Advisory Committee shall consist of five
768 faculty members. The faculty members will serve with the co-directors as a steering committee of the
769 CIA's Advisory Board.

770
771 c. Charge: The responsibilities of the Center for International Affairs Senate Advisory Committee shall
772 include:

773 i. Acting with the Faculty Director as the Senate advisory body to the Center for International
774 Affairs to assure the development of this mission element in every appropriate area and
775 assuring that the center's by-laws and practices are in line with all appropriate policies

776
777 d. Meetings: TBD

778
779 **4. Center for Multicultural Engagement Senate Advisory Committee**

780 a. Chair: The Faculty Director serves as chair and is appointed through the Center by-laws process.

781
782 b. Membership: The Center for Multicultural Engagement Senate Advisory Committee shall consist of
783 three at-large faculty members, who will serve two-year staggered terms. The faculty members will
784 serve with the co-directors as a steering committee of the CME's Advisory Board.

785
786 c. Charge: The responsibilities of the Center for Multicultural Engagement Senate Advisory Committee
787 shall include:

788 i. Acting with the Faculty Director as the Senate advisory body to the Center for International
789 Affairs to assure the development of this mission element in every appropriate area and
790 assuring that the center's by-laws and practices are in line with all appropriate policies.

791
792 d. Meetings: TBD

793
794 ***The following advisory committees are in the current senate committee structure. We recommend
795 these committees dissolves and be reconstituted in the respective advisory entities.*

796
797 **5. Extended Education Advisory Committee**

798 a. Chair: Previous bylaws silent on this.

799
800 b. Membership: The Extended Education Advisory Committee shall consist of five at-large faculty
801 members and five members from the community, who shall be recommended by the AVP of Extended
802 University and confirmed by the Senate Executive Committee.

803
804 c. Charge: The responsibilities of the Extended University Advisory Committee shall include:

805 i. Advising the AVP of Extended University on strategic planning efforts on an ongoing basis,
806 including an emphasis on integration with State-supported university efforts, assessing
807 community needs, and resources allocation
808 ii. Making recommendations concerning policies and procedures for Extended University
809 iii. Advising the AVP of Extended University on program evaluation and assessment of student
810 learning in continuing education programs
811 iv. Encouraging faculty and community awareness of Extended University programs.

812
813 d. Meetings: TBD

814
815 **6. Library Advisory Committee**

816 a. Chair: Previous bylaws silent on this.

817
818 b. Membership: The Library Advisory Committee shall consist of three at-large faculty members elected
819 from among the non-Library faculty.

820
821 c. Charge: The responsibilities of the Library Advisory Committee shall include:
822 i. Coordinating with other standing and special committees regarding recommendations for
823 support of the library, instructional technology and information literacy from University budgets
824 ii. Formulating and recommending plans for integration of writing labs, math labs, and faculty
825 development into the library
826 iii. Working and consulting with the AVP of the Library to modify and implement a strategic plan
827 for the library
828 iv. Assessing and reviewing the library collection in relation to the requests of faculty and staff
829 v. Encouraging faculty awareness of current library and information science practices,
830 instructional technology issues, and database applications in information literacy and library
831 service
832 vi. Assisting in formulating and reviewing services, collections, and practice within the
833 framework of differences between undergraduate and research-oriented libraries
834 vii. Consulting, when appropriate with the Technology Advisory Committee
835

836 d. Meetings: TBD
837

838 **7. Research and Sponsored Programs Advisory Committee—converted into Research and Grants
839 Committee above in Faculty Affairs**

840 a. Chair: Previous bylaws silent on this.
841
842 b. Membership: The Research and Sponsored Programs Advisory Committee shall consist of five at large
843 faculty members.
844
845 c. Charge: The responsibilities of the Research and Sponsored Programs Advisory Committee shall
846 include:
847 i. Reviewing and evaluating Research Scholarship and Creative Activities faculty grant
848 applications
849 ii. Recommending priorities to the appropriate Research and Sponsored Programs administrator
850 iii. Developing and reviewing policies, sign-off procedures, and forms
851 iv. Working with the appropriate Research Sponsored Programs administrator to survey faculty
852 on Research and Sponsored Programs service needs, develop a strategic plan, and making
853 recommendations to the Faculty Affairs Committee about the faculty recognition program
854 v. Advising the appropriate Research and Sponsored Programs administrator on evaluation of
855 Research and Sponsored Programs services and programs
856

857 d. Meetings: TBD
858

859 **8. Technology Advisory Committee**

860 a. Chair: Previous bylaws silent on this.
861
862 b. Membership: The Technology Advisory Committee shall consist of three at-large faculty members.
863
864 c. Charge: The responsibilities of the Technology Advisory Committee shall include:
865 i. Coordinating with other standing and special committees regarding recommendations for
866 support of technology from University budgets; Making recommendations concerning principles

867 and procedures, including procedures for faculty consultation governing the development,
868 improvement, and use of instructional technology

869 ii. Formulating, reviewing, and recommending all policies and procedures related to the
870 academic and administrative uses of information technology, and promoting among various
871 campus constituencies the appropriate use of on- and off-site technologies for instruction,
872 learning, and research. These include but are not limited to:

- 873 a. Allocation of information technology resources in Academic Affairs
- 874 b. Access and utilization of technology resources
- 875 c. Privacy and security of information systems
- 876 d. Curricular uses of information technology
- 877 e. Acting as an advisory body on information technology to the Chief Information Officer
878 and the Academic Senate

879

880 d. Meetings: TBD

881

882 **5. Special or *ad hoc* committees** established by special action of the Senate for the purpose of
883 considering proposals that do not fall within the purview of the current standing committee structure.

- 884 i. Each special Academic Senate committee shall include at least one representative from each
885 affected constituency (tenure track and temporary faculty, students, staff or administrators)
- 886 ii. The Academic Senate shall have the power to create *ad hoc* committees for specific
887 assignments which cannot be handled adequately by the Academic Senate at-large, by one of
888 the existing committees, or by an administrative officer
- 889 iii. *Ad hoc* committees shall be constituted in a manner suited to their tasks and should, where
890 appropriate, include at least one representative from each affected constituency (tenure track
891 and temporary faculty, students, staff or administrators)
- 892 iv. *Ad hoc* committees and all subcommittees shall cease to exist upon completion of their
893 specific assignments or at the end of the academic year unless specifically authorized by the
894 Senate to continue beyond that date

895

896

897 **D. Elections and Election Order**

898 The annual election of Senate officers, some Standing Committee chairs, and members of the
899 Appointments and Elections Committee for the following academic year, shall be conducted at a Senate
900 meeting within one month after the election of new Senators.

901

902 i. Nominations shall be made in accordance with the provisions for eligibility outlined in the
903 Constitution.

904 ii. The Senate Chair will be elected by ALL faculty to a two-year term. Should the elected senate chair be
905 a current senator, their seat will be open in the subsequent senator elections.

906 iii. Incoming and continuing Senators may vote in person or by proxy. Outgoing Senators may vote if the
907 incoming Senator has not yet been determined or is absent from the meeting and has not delegated
908 a proxy.

909 iv. Elections for committee chairs shall be conducted in the following order should positions be open:

910 a. Vice Chair/Second Officer (Chair of Senate Budget Committee—2-year term)

911 b. Third Officer (Chair of Committee on Equity and Anti-racism—1 year term—needs resolving with
912 policy)

913 c. *Chair of Academic Policies Committee-1 year term (one of the LCC chairs elected by LCC chairs
914 may be reelected)* needs resolving with policy

915 d. Chair of Faculty Affairs Committee—2-year term

916 e. Chair of Appointments, Elections, and Bylaws Committee-2-year term

917 f. Appointments, Elections, and Bylaws Committee members—2-year term

918

919 v. Senate Officers and Appointments and Elections Committee members shall be elected for two-year
920 staggered terms unless otherwise noted in the by-laws.

921 v. All nominees for an office shall be listed on the first ballot. Those having the highest number of votes,
922 and whose votes, when added together constitute a majority of the votes cast, shall appear on the next
923 ballot. Voting shall continue in this manner until one candidate receives a majority of the votes cast.

924 vi. The numerical results of all ballots shall be made available to senators.

925

926 Table 5. Election Order— early Spring

Position	Who is eligible	Elected by
Senate Chair	All faculty with 4 years on campus and a workload of at least 6 WTUs	All faculty
Senators by Constituent Group TBD	All faculty in the constituent group with a workload of at least 6 WTUs and a minimum of 2 years of employment at CI	All faculty in the constituent group
LCC Chairs	All Faculty in LCC constituency	All Faculty in LCC constituency
<i>At-large Lecturer Senators</i>	All lecturer faculty with a workload of at least 6 WTUs and a minimum of 2 years of employment at CI	<i>All faculty in the constituent group</i>

Senate Exec Lecturer Representative	Lecturer senators	Newly elected lecturer senators
Unity Coalition Exec Member	TBD by Unity Coalition	TBD by Unity Coalition
Senate Budget Chair (2 nd Officer)	Returning Senators on the SBC	Newly Elected & Returning Senators
Equity and Anti-Racism Chair (3 rd Officer)	Returning Senators on CEAR	Newly Elected & Returning Senators
APPC Chair	Tenured Faculty LCC Chairs	Newly Elected LCC Chairs
Faculty Affairs Chair	Returning Senators on FAC	Newly Elected & Returning Senators
Appointments, Elections, & Bylaws Chair	All Senators	New Elected & Returning Senators
Appointments, Elections, & By-laws Committee	Nominated faculty, staff, & students	Newly Elected & Returning Senators

927

928

929

E. Additional model notes

930 The following items are requested to elevate the work of senate to be an efficient and thoughtful body
 931 on the CSUCL campus. Research was conducted several years ago and the requests below are in line with
 932 many other campuses our size.

933 1. Request Senate Chair be ex-officio member of Cabinet and Provost Council

934 2. Request assigned time for Senate Officers and Standing Committee Chairs

935 Continued compensation for:

936 • Executive Committee/Senate Chair—12/WTU year

937 • Senate Budget Committee Chair (2nd officer)—6 WTU/year

938 • Committee on Equity and Anti-Racism Chair (3rd officer)—6 WTU/year

939 New Compensation for:

940 • Faculty Affairs Committee Chair—6 WTU/year

941 • Academic Policy and Planning Committee Chair—6 WTU/year

942 • Appointments, Elections, and Bylaws Committee Chair—3 WTU/year

943 • Compensation for Lecturer Senators

944