

EPC Minutes for August 30, 2018

Present: Jenn Lillig (Chair), Christina Baker-Foley, Kathryn Chang, Chiara Bacigalupa, Tia Watts, Emily Asencio, Melinda Milligan, Kaitlin Springmier, Breana Archie, Luisa Grossi, Karen Moranski, Katie Musick, Laura Watt (for GERS presentation)

Absent: Jenny Bent

Meeting called to order, 11:05 am. Agenda approved without changes.

Minutes approved (May 17, 2018) with corrections: add Christina Baker-Foley as present, correct spelling of Mark Gondree's last name.

Consent Items: none (including no MCCCFS)

Assignment of minutes takers for the Fall 2018 semester

08/30 Milligan
09/13 Bacigalupa
09/27 Watts
10/11 Asencio
10/25 Grossi
11/08 Baker-Foley
11/29 Springmier
12/13 Chang

Assignment of Liaisons for Fall 2018 semester

Liaison to Graduate Studies Subcommittee: Vacant
Liaison to GE Subcommittee: Springmier
Liaison to University Standards Subcommittee: Vacant (typically not filled)
Liaison to/from APARC: Moranski attends and can report back; Milligan when issues of specific link to EPC arise
Liaison from Senate Diversity Subcommittee: Vacant
Liaison to GIG: Bacigalupa and Lillig [question: are these both voting positions?]

Chair Report

Please see the updated curriculum guide on the Senate website, including revised forms. Please review and send comments to Lillig and Musick. Lillig also plans to add a "how to do learning outcomes" document.

See the Curricular Change Proposal deadlines form (including deadline for submission of Intent to Revise) sent to the university community. Also see the new proposal tracking form that is visible on the curriculum guide page.

The revision to the Music curriculum that was approved by EPC at the last meeting in Spring 2018 will be on the next Senate agenda as a consent item. However, the Executive Committee asked Structure & Functions to review whether to allow proposals approved

by standing committees in one academic year to carry over to the Senate agenda in the following year, given that it has not been past practice to do so. Moranksi asked Milligan to convey to S&F that to not allow carry over is an “administrative barrier to progress and to graduation.”

General update on GE reform: GERS (GE Revisions Subcommittee) met regularly over the summer to develop a proposal. A campus team attended a summer assessment workshop and the information gathered there is also informing the GE proposal. The goal is for GERS to have a proposal ready for a first reading at EPC on Oct. 11, which would then lead to the Oct. 27 EPC meeting being fully devoted to discussion of the proposal (unclear if it would be framed as the start of the second reading), and then a final EPC decision by the end of November. The aim is to get a proposal on the Senate docket by Spring. Moranksi agreed that Senate approval in Spring would allow for Fall 2019 implementation. Lillig emphasized that it is fine if the proposal does not pass as it may take several revisions to create a satisfactory program.

GERS is working on a communication plan to roll out their proposal, including seeking student input. Lillig is planning to meet with GE chair Heather Smith to discuss tasks that the GE Subcommittee can take on prior to any final approval of a GE revision. These may include A1, UD B, UD E, and a general plan for review of proposals tied to a revised GE curriculum.

A proposed internship policy will come to EPC this semester. It will be substantially revised from the proposal considered and not adopted last year. Lillig and Moranksi worked over the summer to draft separate policy and process documents.

GERS Update (Suzanne Rivoire) 11:20 am

GERS Chair Suzanne Rivoire gave a PowerPoint presentation summarizing the GE revision proposal under development by GERS. She noted it was the same presentation that had been given to the Provost in the recent past. The PPT will be made available to EPC on their Moodle page. (Please see her slides for a summary of the presentation itself.) Substantial discussion ensued.

Watt advised that any informal groups working on curricular and related issues should be brought into the governance structure ASAP.

Minimal Adjustment Proposal: Preliminary Education Specialist Credential Program (Jennifer Mahdavi) 12:15 pm

The proposal under review makes two changes to the credential program. First, EDSP 400 will be replaced with existing course EDSP 430. Second, to allow students to take EDSP 480 or 481, rather than the current requirement of EDSP 481. Offering both courses will allow differentiation between students serving as intern teachers and those on emergency teaching permits who are not allowed to be interns. Adding EDSP 480 is a means to offer

guidance to the latter group. It is being offered experimentally at present, but is proposed for permanent status.

Requested for second reading: (1) cover sheet with comments from Academic Programs, (2) MCCC to delete EDSP 400, (3) consideration of whether catalog descriptions for EDSP 430, 480 and 481 require any revision given their proposed use.

WICs and WEPTs (Scott Miller) TC 12:30

Miller reported that the number of Writing Intensive Courses offered at SSU continued to expand in Spring 2018 (17) and Fall 2018 (26). Given the strong growth in WIC offerings, he requested that EPC consider the future of both the WEPT and WIC programs. In particular, should the WEPT be phased out? Miller noted that 20 departments currently offer WICs. Moranski noted that gaps in offerings would need to be filled in order to meet the demand that would allow all students to access a WIC. SSU still gives 1600 WEPT exams per year. Miller noted that approximately 50 WICs per semester would need to be offered to supplant the need for the WEPT. Musick noted that the SSU WEPT Policy was last updated in 2010 and needs to be revised. Bacigalupa noted that there is a need for WICs that are open to non-majors. Bacigalupa requested that faculty barriers to offering WICs be investigated. It was agreed that EPC would take on additional discussion of WIC and WEPT this year, including possible revision of the WEPT Policy.

Meeting Adjourned 12:55

- Submitted by Melinda Milligan