

Academic Senate Executive Committee
Minutes
29 September 2014

Attending: Steve Browne, Julie Chisholm, Jon Fischer, Mike Holden, Nipoli Kamdar, Tuuli Messer, Scott Powell, Cynthia Trevisan, Cadet Tegan Church, Cadet Mitchell Kobayashi

Guests: Thomas Cropper, Gary Reichard, Nael Aly, Susan Bigler

- I. Minutes of the April 16 ExComm meeting were approved.
- II. Fall 2014 Meeting Schedule:
 - a. Executive Committee meetings: Mondays at 1600 in Tec 144 on 9/29, 10/13, 10/27, 11/10, 11/24, 12/8
 - b. General Senate meetings: Tuesdays at 1100 in Peachman Hall on 10/21, 11/18, 12/9
 - c. President/Faculty coffee hour: He is open to scheduling a few coffee hours at other times to accommodate faculty who have classes on Tuesdays at 10. Times will be worked out with Lisa Raquel. Scheduled dates are: 9/30, 10/7, 10/28, 11/4, 11/18, 11/25 at 1000 in Tec 145.
 - d. Executive Committee lunch with President: 10/1 and 11/20 at 1200 in Compass Room.
- III. Congratulations to Tuuli Messer who has been elected to fill the vacant position on the Executive Committee. Now we need to find a new ExComm meeting time to accommodate Tuuli's class schedule.
- IV. ExComm must elect a vice-chair. Please send nominations to Scott Powell. The election will be held on Moodle.
- V. We need to select members for the Professional Leave Committee, which is normally staffed with tenured faculty who are not department chairs, 1 rep from each academic department. MPM and Library do not have faculty who meet this description. By voice vote, ExComm waived the requirement, for those two departments, for tenured faculty to serve on the committee, for the 2014-15 academic year.
- VI. ExComm needs to choose 2 faculty for the CIO Search Committee and 3 faculty for the Strategic Enrollment Management Committee. To represent different disciplines, ExComm chose Mike Kazek (ET), Dianne Meredith (MPM) and Steven Runyon (SM) for the SEMC. Regarding the CIO Search Committee, there are 4 volunteers. Before choosing those 2 members, Mike Holden will clarify whether Sam Pecota would fill a faculty slot or an administrator slot on that committee, since Sam could be categorized either way.
- VII. Feedback on Student Success fees (slides and memo are on the Academic Senate moodle page): Other CSU campuses use these fees to supplement tuition. President Cropper stated that CMA will not institute a Student Success fee. Currently CSU has a moratorium on Student Success fees until Jan. 2016. The Chancellor's Office has asked for campus feedback on establishing systemwide parameters for Student Success fees. ExComm will draft wording in solidarity with student reaction.

- VIII. ExComm discussed removing questions on the Scantron course evaluation regarding room/facility quality and the teacher's mastery of the class subject. It was decided that the current Scantron questionnaire won't be changed. Faculty will be able to add their own question at the end of questionnaire.
- IX. President Cropper is interested in talking with ExComm about implementing "learning evaluations" and not just "teaching" evaluations.
- X. ExComm will create a certificate thanking Cadet Marcos Almendras for his service on Executive Committee in AY 2012-13 and AY 2013-14.
- XI. Agenda for Fall 2014 semester senate meetings: Mike would like to set goals for the semester, with a point person and a timeline that includes gathering the full senate input at the general senate meetings. He distributed a draft Academic Senate docket for 2014-15, part of which is inserted below:

Topic	Point Person
Hybrid/Online courses: During the 2014-15 academic year, the Academic Senate will create a policy outlining procedures and requirements for developing online courses and/or modifying traditional courses to an online format.	Julie Chisholm Jon Fischer
Final Exam Policy: Preserve both the student's right to take exams during finals week and the faculty's right to academic freedom	Mike Holden
E-WPAF: Modify existing policy to allow for electronic version	
Intellectual Property Policy	Nipoli Kamdar Tuuli Messer
Rizza Speaker	Susan Bigler
Trigger warnings for class content	
International Experience Policy	

- XII. The meeting was adjourned at 5:12 PM.