

# **FACULTY STANDARDS & AFFAIRS COMMITTEE**

Minutes

May 15, 2015

1:00 – 3:00pm, Sue Jameson Room

**Convened:**

1:05 pm

**Present:**

Richard Whitkus (chair, recorder), Ed Beebout, Kyuho Lee, Jennifer Mahdavi, Paula Hammett, Melinda Barnard, Christian George

**Absent:**

Eric Williams, Elaine Newman, Christian George

**Agenda:**

Adopted

**Minutes of 4/30/15:**

Approved with minor correction

**Standing reports:**

**Chair (Whitkus)**

- Recommendation from FSAC on staff input for new department chair recommendation to be presented at Senate today in FSAC report.
- For Associated Students (Representative George provided in email): AS has transitions to a new board. New Executive Vice President – Kate Chavez.
- Ed Beebout incoming chair for FSAC next year (all cheer).
- Kyuho Lee will not be returning next year. One year replacement is Dr. Vincent Richman.

**AVP (Barnard)**

- Governor's May revision to state budget just announced - \$38M to CSU, or ~\$800K to SSU. This increase should help bring new hires for next year up to 11.
- During the summer, Faculty Affairs will be working on several projects
  - On-Base software being instituted for electronic RTP files and personnel files
  - Sabbatical and DIP forms to be updated as per input from URTP annual report and FSAC feedback
  - Working to have SEIE faculty hiring and personnel files handled in same manner as state side faculty.
- HR looking to revise volunteer forms that will impact volunteer faculty
- RTP letters to go out next week.
- Looking to help transition in (19) new faculty in fall.

**AFS (pending)**

Nothing to report

**FSSP (Lee)**

- Last meeting on May 1.
- Discussion on blind reviews of applications for internal grants. Will invite members of FSSP to FSAC to explain viewpoints.
- Looking at ways to actively promote research, and incentives to get new faculty involved in undergraduate research.
- CSU has conducted a survey on use of air drones and found ~100 instances of their use, all prohibited by FAA, except for research. CSU working with FAA to develop guidelines/policy for drone use by institution.

**PDS (Beebout)**

- Last meeting on May 4.
- Geoff Cirullo visited to review work on Classroom Technology Committee.
- Setting priorities for next year, including what would be needed to make Classroom Technology Committee permanent, and communicating with SSU for feedback on PDS issues (communicating with Deans, faculty retreat).
- Missy Garvin new chair for PDS.

**URTP (Ad Hoc)**

See AVP report.

**ASI**

See Chair report.

**CFA (Newman)**

- Representative Newman absent due to illness. Provided handout for end of year report.

**Business Item:**

1. Review FSAC Draft Annual Report

MSP by committee, following several edits. Edited report posted on FSAC Moodle page for submission to Ex Comm next fall.

**Discussion Item:**

1. URTP Revision

- AVP Barnard indicated that we now have 2 years of eSETEs and if candidates desire, the cumulative data for a candidate can be provided for all courses.
- Consider in self-evaluation of teaching effectiveness a response from candidate if SETE response rates are low (<25%). If response rates low, should the self-statement have other sources of data to help candidate make a strong statement? Should RTP revision provide other options?

Meeting Adjourned at 2:05