

Educational Policies Committee
Sue Jameson Room
Minutes
March 24, 2005
Call to Order 11:05 AM

Members present: McDonald (chair), Coleman-Senghor, Halavais, Marker, Morrow, Richman, Sundberg, Robison, Vollmer, Warmoth, Works, Sanchez, Pugno

Guests: Bob Vieth
Amra Stafford

Changes to the agenda

1. FYE proposal from GE subcommittee, 2nd reading moved to April 14th meeting. Will include an Executive Summary and an FAQ sheet.
2. All time certain activities moved up one hour

Agenda approved.

Minutes approved.

Reports:

Chair of EPC – The GE Subcommittee has unanimously approved a resolution on the FYE program stating that this is a pilot program. Please read the white paper “The Whole University Supporting the Whole Student” that was distributed at the February 24th meeting. You can also find it online at www.sonoma.edu/ge_initiative/index.htm.

Director, Academic Programs and Graduate Studies – WASC committee formed (ARSC) to create the institutional proposal by mid-October. The first meeting is in April. If you would like a list of the committee members, please contact Elaine Sundberg. Elaine will continue to update EPC.

Perry Marker has been elected to the EPC, and therefore can accept the position of EPC Chair for 2005-06.

Business:

1. Revisions to Administrative Credential, School of Education, 1st reading. Guest Bob Vieth.

Refer to agenda packet from 3/24 for program description and changes to both Tier 1 and 2. Graduate Studies subcommittee unanimously approved PASC I which effects the M.A. programs.

Motion: by Marker: To move to the 2nd reading. Seconded by Vincent.

Motion passes unanimously

Discussion points:

- What is the fiscal impact of this change? Program funded by student participation which is steady for now.
- How does this program change affect the new Ed.D. program? Many students move from PASC I to PASC II, and the quality of Ed.D. candidates is increasing.
- How does this impact the fees for the students? The reduction of units from 8 to 6 units per semester allows students to qualify for part-time fees.
- Clarification of the fit of the credential into the program:
 - 1/4 of students are interns – working in administrative roles already
 - 2/3-3/4 of students are teachers
 - 1/2 of students work on the M.A. in Educational Leadership
 - 1/2 of the students already have an M.A./M.S. upon entering the program
- Are the credentials doing more with less? Not really, the classes are more streamlined and relevant under the new program.

Motion: by Coleman-Senghor: To approve the program changes. Seconded by Warmoth

Motion passes unanimously

2. Service learning Course Definition, 1st reading. Guest Amra Stafford.

Refer to agenda packet for full description. The Definition and Guidelines for Service-Learning Courses at Sonoma State University statement was approved at one level in Spring 2001, and has been in operational use since then. 12/23 CSU campuses have definitions and policies in place for service-learning courses, Amra has that list. These definitions are important to distinguish academic service-learning courses with a community experience linked to specific outcomes from co-curricular experiences. The guidelines should be established to promote a positive, high quality experience in the community.

Discussion points:

- What is the EPC's role with this piece? The curriculum guide has definitions for all types of courses already (i.e. lecture, discussion, lab, etc). The current course approval procedure consists of course approval forms submitted to Elaine Sundberg's office with appropriate department chair and dean signatures. A list is circulated to the departments with a 15 day response period for any suggestions or changes. There is no formal committee approval.
- Who evaluates the courses for service learning definitions? This might be a good time for the EPC to review the curriculum guide and revisit the course approval process.

-Overall expectation of service learning course: 1) Partnership with a community agency or organization and the students are expected to treat their experience in the community like another textbook; 2) Reflection component through journals, presentations, or discussions connecting service to the academic components of the class.

-Specify the components and how much time is spent on the specific activities for the 2nd reading.

The 2nd Reading will occur in the near future.

Special Report:

1. Executive Order 926: Impact on library and University, Rick Robison

Order addresses accessibility of appropriate technology for disabled students. Refer to handout for language. We have about 2 years to become compliant as a campus.

Discussion points:

- We should ask all future program proposals to include a section on ADA compliance and the resources that will be applied to that compliance.
- Is this program monitored system wide or campus by campus? IT will monitor each campus.
- Large implications for the library.

Adjourned 12:10 PM