

ADMINISTRATION

Charles Weis, Ph.D.
County Superintendent of Schools
(805) 383-1901
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Sandra Shackelford
Associate Superintendent
Educational Services
(805) 383-1903
FAX: (805) 383-1908

Stanley C. Mantooth
Associate Superintendent
Business & Personnel Services
(805) 383-1905
FAX: (805) 383-1908

Jim Compton
Assistant Superintendent
Student Programs & Services
(805) 388-4423
FAX: (805) 388-4428

January 5, 2004

Dr. Joan M. Karp
Chair of Education Programs
California State University, Channel Islands
One University Drive
Camarillo, CA 93012

Dear Dr. Karp:

I am pleased to support your efforts to develop a Preliminary Administrative Services Credential Program at California State University Channel Islands. The need for well trained and credentialed school administrators continues to be of high priority in the county. We are in need of school administrators at all levels who are prepared to provide strong leadership for our diverse school communities. I applaud your efforts to develop this program to address these needs.

The Preliminary Administrative Services Credential continues CSU Channel Island's commitment to addressing local needs for the preparation of skilled teachers and administrators. CSU Channel Islands has developed an effective partnership with the Ventura County Superintendent of Schools Office and local school districts in preparing teachers and we look forward to the expansion of this partnership in the preparation of school administrators who are able to support the success of all learners in our schools.

We are pleased that CSU Channel Islands continues to work collaboratively with Ventura County school districts and we look forward to working with you in support of the Preliminary Administrative Services Credential Program.

Sincerely,



Charles Weis, Ph.D.
County Superintendent of Schools

CW/nm

Ventura County Schools CSU Channel Islands Partnership Agreement
Preliminary Administrative Services Credential
Professional Development and Field Work

The Principals Leadership Program is designed to serve the needs of Ventura County Schools by preparing fully qualified candidates for the Preliminary Administrative Services Credential. The partners to this agreement commit themselves to contributing substantively to the quality and effectiveness of each candidate's preparation. This agreement includes partnership in the design and implementation of the leadership program with the partners working collaboratively to design, monitor and improve the program on a continuing basis. The program design and implementation plan for the Professional Development and Field Work component is summarized in the Principals Leadership Program Field Work Handbook. Partners agree to meet the responsibilities assigned to each party in the adopted handbook.

Partnership Responsibilities: CSU Channel Islands and Ventura County School Districts

1. To work collaboratively to design and implement a program that meets the Standards of Quality and Effectiveness for the Preliminary Administrative Services Credential established by the California Commission on Teacher Credentialing (CTC).
2. To work collaboratively to design and implement a successful field work program that enables each candidate to address the major duties and responsibilities authorized by the Preliminary Administrative Services Credential in a variety of realistic settings that reflect the diverse communities of Ventura County.
3. To work collaboratively to recruit, select, and support highly qualified school administrators to serve as supervising administrators who will function as a role model, give guidance and support, and provide opportunities for the candidate to gain experiences that will enhance her/his ability to assume future administrative positions and complete the competency requirements of the Preliminary Administrative Services Credential.
4. To work collaboratively to immediately address problems which may jeopardize the quality of a candidate's field work experience.
5. To annually assess the quality of the Principals Leadership Program and collaboratively develop and implement recommendations that will enhance the preparation of candidates completing the program.

Ventura County Schools CSU Channel Islands Partnership
Preliminary Administrative Services Credential
Professional Development and Field Work

1. Name of co-sponsoring organization:

Ventura County Superintendent of Schools Office

Mailing address:

5189 Verdugo Way, Camarillo

Charles Weis

Contact person:

805 383-1901

Telephone:

E-Mail weis@vcss.k12-ca.us

2. Authorized Participation has been approved by:

Name:

Charles Weis

Position:

Superintendent

Signature of Approving Official:

Charles Weis

Date: 12/19/03

Ventura County Schools CSU Channel Islands Partnership
Preliminary Administrative Services Credential
Professional Development and Field Work

1. Name of co-sponsoring organization:

California State University Channel Islands

Mailing address:

One University Drive, Camarillo CA 93012

Dr. Joan Karp

Contact person:

805-437-8871

Telephone:

E-Mail joan.karp@csuci.edu

2. Authorized Participation has been approved by:

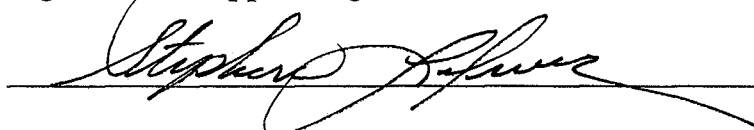
Name:

Dr. Stephen Lefevre

Position:

Dean of the Faculty

Signature of Approving Official:



Date: December 10, 2003

Ventura County Schools CSU Channel Islands Partnership
Preliminary Administrative Services Credential
Professional Development and Field Work

1. Name of co-sponsoring organization:

Rio Elementary School District

Mailing address:

3300 Cortez St

Oxnard, CA 93036

Contact person: Orv Jones, Dir. of Human Resources
805-485-3111

Telephone:

E-Mail Ojones@rio.k12.ca.us

2. Authorized Participation has been approved by:

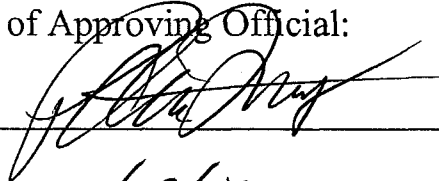
Name:

Dr. Patrick Faverly

Position:

Superintendent

Signature of Approving Official:



Date: 12/19/03

Ventura County Schools CSU Channel Islands Partnership
Preliminary Administrative Services Credential
Professional Development and Field Work

1. Name of co-sponsoring organization:

Ojai Unified School District

Mailing address:

414 E. Ojai Ave.

Ojai, CA 93023

Contact person:

Tim Baird

Telephone:

640-4300 Ext. 1011

E-Mail tbaird@ojai.k12.ca.us

2. Authorized Participation has been approved by:

Name: Tim Baird

Position: Superintendent

Signature of Approving Official:

Tim Baird

Date: 12/19/03

Ventura County Schools CSU Channel Islands Partnership
Preliminary Administrative Services Credential
Professional Development and Field Work

1. Name of co-sponsoring organization:

Ocean View School District

Mailing address:

2382 Etting Rd.

Oxnard, CA 93033

Contact person:

Nancy J. Carroll, Ph.D.

Telephone:

(805) 488-4441

E-Mail

ncarroll@ovsd.k12.ca.us

2. Authorized Participation has been approved by:

Name:

Nancy J. Carroll, Ph.D.

Position:

Superintendent

Signature of Approving Official:

Nancy J. Carroll, Ph.D.

Date:

12/19/03

Ventura County Schools CSU Channel Islands Partnership
Preliminary Administrative Services Credential
Professional Development and Field Work

1. Name of co-sponsoring organization:

Huenehue School District

Mailing address:

205 N. Ventura Road

Port Huenehue

Contact person: Jerry Dannenberg

(805) 488-3588

Telephone:

(805) 488-3588

E-Mail Jdannenberg@huenehue.k12.ca.us

2. Authorized Participation has been approved by:

Name:

Jerry Dannenberg

Position:

Superintendent

Signature of Approving Official:

Jerry Dannenberg

Date:

12-19-03

Ventura County Schools CSU Channel Islands Partnership
Preliminary Administrative Services Credential
Professional Development and Field Work

1. Name of co-sponsoring organization:

SOMIS USD

Mailing address:

5268 NORTH STREET, P.O. Box 900

SOMIS, CA 93066

Contact person:

RICHARD J. MALPATTI, SUPERINTENDENT

Telephone:

(805) 386-5711 EXT. 11

E-Mail

malpatti@somis.k12.ca.us

2. Authorized Participation has been approved by:

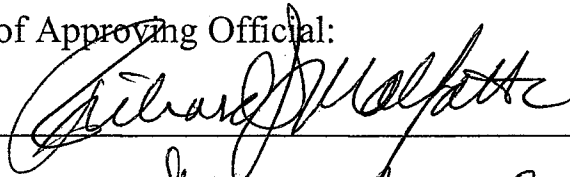
Name:

RICHARD J. MALPATTI

Position:

SUPERINTENDENT

Signature of Approving Official:



Date:

December 19, 2003

Ventura County Schools CSU Channel Islands Partnership
Preliminary Administrative Services Credential
Professional Development and Field Work

1. Name of co-sponsoring organization:

Briggs Elementary School District

Mailing address:

14438 W. Telegraph Rd. Santa Paula, CA 93060

Carol L. Vines

Contact person:

(805) 645-0101

Telephone:

E-Mail CVines@briggs.k12.ca.us

2. Authorized Participation has been approved by:

Name:

Carol L. Vines

Position:

Superintendent

Signature of Approving Official:

Carol L. Vines

Date: 12-18-03

-----Original Message-----

From: Fraisse, Robert [mailto:rfraisse@conejo.k12.ca.us]

Sent: Monday, January 05, 2004 2:05 PM

To: Howard Hamilton

Subject: RE: Working with CSUCI to develop future administrators

Hello Howard:

Dr. Jody Dunlap would be our contact.

Bob

Ventura County Schools CSU Channel Islands Partnership
Preliminary Administrative Services Credential
Professional Development and Field Work

1. Name of co-sponsoring organization:

Simi Valley Unified School District

Mailing address:

875 E. Cochran Street

Simi Valley, CA 93065

Contact person:

Cary Dritz

Telephone:

805-306-4590

E-Mail cdritz@simi.k12.ca.us

2. Authorized Participation has been approved by:

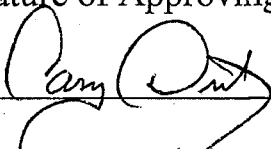
Name:

Cary Dritz

Position:

Deputy Superintendent

Signature of Approving Official:



Date:

1/5/04

Santa Paula
Union High School District

memorandum

Ventura County Schools CSU Channel Islands Partnership

Preliminary Administrative Services Credential
Professional Development and Field Work

1. Name of co-sponsoring organization:

Santa Paula Union High School District

Mailing address:

500 East Santa Barbara St., Santa Paula, CA
93060

Dr. David Gomez

Contact person:

805-525-0988 x 20

Telephone:

E-Mail dgomez@spuhd.k12.ca.us

2. Authorized Participation has been approved by:

Name:

Dr. David Gomez

Position:

Superintendent

Signature of Approving Official:

David A. Gomez, Ph.D.

Date:

1-8-04

Ventura County Schools CSU Channel Islands Partnership
Preliminary Administrative Services Credential
Professional Development and Field Work

1. Name of co-sponsoring organization:

Pleasant Valley School District

Mailing address:

600 Temple Ave

Camarillo, CA 93012

Contact person:

Barbara Wagner

Telephone:

(805) 445-8660

E-Mail bwagner@pvsc.k12.ca.us

2. Authorized Participation has been approved by:

Name:

Howard Hamilton

Position:

Superintendent

Signature of Approving Official:

Howard Hamilton

Date:

1/7/03

Post-it® Fax Note 7671		Date <u>1/8</u>	# of pages <u>1</u>
To <u>Tim Rummel</u>		From <u>Nancy Lee</u>	
Co./Dept.		Co. <u>PVSD</u>	
Phone #		Phone # <u>(805) 445-8601</u>	
Fax # <u>(805) 437-8859</u>		Fax #	