APARC Minutes – 8/28/2018

Minutes: Laura Krier
Attending: Mark Perri (chair), Alexis MacNab, Michael Visser, Elita Armini Virmani, Laura Krier, Daniel Soto, Beth Warner, Karen Moranski, Elias López, Laura Lupei (4:00 TC), Merith Weisman

Key action items:
1. Karen Moranski and Laura Krier will meet to discuss what to present to APARC re: program review and UPRS.
2. Karen will post an accurate GE pattern to the academic affairs website by September 3.
3. Elias and Karen will bring a list of forms that are being revised and reviewed.

Minutes:
1. Chair report:
   a. The Academic Senate requested of APARC that we draft a statement about shared governance and faculty involvement in planning processes on campus. We will look at the strategic planning process as it relates to governance, and will want to review the recently modified Faculty Consultation on University matters statement.
   b. We will also need to continue discussions of assessment and how all of the pieces fit together, any policies and processes (especially related to program review) that need revision or review. **ACTION**: Karen Moranski and Laura Krier will meet to discuss what to present to APARC re: program review and UPRS.
   c. Reviewed the APARC charge. Program review report should feed into establishing strategic priority recommendations. GERS subcommittee has drafted four institutional learning outcomes that could begin to shape long-term academic goals that would then direct APARC's priority recommendations.
      i. A question was raised about advising for GE. Karen's team is working on a new way to help figure out courses that fit into GE. They are working on a technical solution, aiming to have it complete by the end of fall semester. This would be a pre-curser to a longer-term scheduling solution. **ACTION**: Karen will post an accurate GE pattern to the academic affairs website by September 3.
   d. There will be a budget update and Stevenson remodel update at Senate on Thursday, 8/30.
   e. Priority for this year for APARC to think about the best ways to communicate with people on campus. We should get a better sense of who receives what mailing lists, what we can and should post on websites, and how to make sure critical information is communicated widely.

2. Strategic plan: APARC may want to do some policy review this year to make sure that our policies and processes are reflective of and supportive of the goals of the strategic plan. Can we remove unnecessary barriers put in place by policies and processes?
    a. Academic Affairs will be doing work to align budget with strategic plan and re-engineering more forms to be online.
    b. There is a task force looking at administrative barriers to graduation.
    c. GI 2025 Task Force has come up with a template/checklist that can be used to revise policies to remove barriers. **ACTION**: Elias and Karen will bring a list of forms that are being revised and reviewed.
    d. Next steps for the strategic plan process are that each unit, school, and some departments will craft localized strategic plans that are aligned with the larger strategic plan. The core values groups will host more world cafes to gather info related to core values. UPRS may want to look at how to include strategic plan goals in the self-study template.
3. UPRS End-of-year report
    a. Last year was the first year looking at program reviews under the new policy and template, and implementing the MOU process. Still working out the processes and timelines, and figuring out how to create meaningful and useful Findings and Recommendations (FARs).
    b. This year we'll be reviewing the self-study template to see what worked and didn't work for people. Will be continuing to fine-tune timeline and process. We will also be developing guidelines for school curriculum committees and deans to use for submitting their self-study feedback. We'll also be looking at how to make our EOY report to APARC as useful as possible for APARC's goals.
4. Governance role in strategic planning:
    a. Are there existing policies? What criteria exist for consultation/agreement? For communication and participation? What things should we be consulted on? Differentiation between emergency operations and ad hoc planning processes.
    b. Is it possible to have more streamlined processes for putting together committees and working groups?
5. Budget update from Lupei:
    a. Will be giving a longer presentation at Senate on 8/30
    b. This year there was $197M increase to base funding for the CSU, which covers $122M mandatory cost increases. $75M base funding increase for GI 2025 this year.
    c. SSU received around $6.3M, $4.9M of which is to be used for mandatory cost increase and ~$2M for GI 2025. We saw a slight reduction in SUG (State University Grants) for financial aid because we were determined to have less need.
        i. **Question for KM and Elias**: When the plan is made/being devised for how the $2M for GI 2025 will be spent, how will it be communicated to campus?
    d. We are looking at a $1.3M shortfall on campus this year due to campus revenue loss. Our tuition revenue goes down as unit load goes up. We are also losing

some revenue from the discontinuation of the Tech High rental of Salazar. The cabinet is splitting the shortfall cuts proportionally by size and VPs will be responsible for making reductions.

e. The average unit load for freshman now is 14.5 units.
f. Brief Stevenson update from Elias. Creating one-stop shopping for student services on the first floor of the library. Surge will take over most of the 2nd floor of the library. Brief discussion about loss of student study space in the library and logistics of faculty office and research space in the library.