

**ACADEMIC SENATE MEETING**  
**University Commons**  
**Thursday, December 7, 2000**  
**3:00 p.m. - 5:00 p.m.**

MINUTES

Report of the Senate Chair (P. McGough)

1. The job announcement for Kitty Salsedo position has been sent out. The deadline for applications is December 13, 2000.
2. He was at a meeting of Senate Chairs in Long Beach. They are preparing a motion to add the category of shared governance to the accountability reports. They also discussed the difficulty of students, faculty and staff finding housing in places like the South and North Bay areas. Sacramento State has seen an increase in its FTE, in part because students can afford to live in the Sacramento area. The Salary Differential needed to address the higher cost of living in some areas (e.g. Chico cf. SJSU) is about \$26,000 to give faculty in more expensive areas the same purchasing power.
3. The Campus Planning Committee dealt with an emergency housing issue at its meeting last week. Upper Division students in the dorms have been notified that they must move to make room for an increased number of new Freshmen. There is concern that they will not be able to remain at SSU unless we can provide low cost housing. Our Master Plan which was just approved had a site in the CD Lot for dorms to accommodate 450 beds. We need twice that number. CPC is recommending the construction of about 950 beds in dorms to be located in the SE corner of the campus near the stadium which is the only site which would accommodate buildings of that size. In connection with this McGough has requested that APC consider the academic implications of so much additional housing on campus and of the concept of what it is to be a resident campus. The two vice presidents will meet with APC next Thursday. To change the Master Plan, time is of the essence. McGough will meet with Tom Jacobsen to expedite consultation with students, faculty and the public.
5. Pridmore noted that this issue has been known for about 1.5 months now. CRC passed and approved this housing policy which states that Freshmen and Sophomores have priority in on-campus housing. He is troubled that it is being represented as an emergency.

Correspondence

P. McGough received questions and answers yesterday from Vice Chancellor David Spence regarding YRO. These are already out of date.

Consent Items

MSP to approve the Agenda

MSP the minutes from 9/21, 10/19, and 11/16/2000

## BUSINESS

00/01:08: SECOND READING: Permanent Status of Global Studies Major  
(Philip Beard) T.C. 3:15

P. Beard introduced the members of the Global Studies steering committee and others on the senate who were involved with the Global Studies Major: Jim Stewart, Elizabeth Herron, Barbara Lesch-McCaffrey, Robert McNamara, and Susan Moulton.

P. McGough reminded that the major had been approved by EPC and by the Department Chairs of A&H and the Curriculum Committee of Social Sciences.

E. Carlson reiterated his concern about the entrance essay and the interface of Global Studies with Hutchins.

D. Hammond wasn't sure of the intent of the question. Students from Hutchins would be eligible to apply for Global Studies.

J. Filp said there is no duplication between lower division Hutchins courses and Global Studies. The focus is different.

E. Carlson noted Hutchins is an interdisciplinary liberal arts program. This is an upper division major which could be an option for Hutchins students. Many of the required G.E. courses for Global Studies are not part of the Hutchins curriculum.

J. Stewart said they hadn't anticipated this at the time the project was developed. This would be an advising decision made when the student applied to the program.

P. Beard explained that one lower division G.E. course that is required is the Global Studies section of Humanities 200.

S. Moulton commented that duplication of required courses often happens any time a student changes major, and this is especially true for Hutchins majors because of their separate G.E. pattern.

E. Carlson was concerned that this would prolong G.E. for Hutchins majors would change to Global Studies. He wants the red tape resolved before the program is approved.

P. Beard was aware that it can create frustration, but assuming sensitivity by advisors and their cooperation, this should not be a problem.

E. Carlson didn't feel this area has been addressed. No major on campus except this one required an entrance essay.

J. Stewart clarified that ENSP requires an essay for students who are changing their major, but that it doesn't limit them. ENSP wants to be sure they have the basic skills required to do the work and the essay is one way to evaluate this.

S. Moulton added that art history requires basic writing skills and the submission of a paper demonstrating an acceptable level of both knowledge and skills before a student can enter the required senior seminar. Studio courses require portfolio reviews before admission to upper division courses, also.

D. Hammond noted that Hutchins has similar skills demonstration requirements.

E. Carlson thinks the program is wonderfully laid out, but there are large areas of gray. The graduation requirements are unclear, plus majors that take the required prerequisites will have to add extra semesters to graduate. Another student commented Global Studies appears to be setting forth expectations clearly and are advising students of those requirements.

P. Beard read a response by one writer for Insights, summarizing the goals of Global Studies which was adopted four years ago as a Faculty Initiated Special Major. There was praise for the interdisciplinary nature of the program, its cross cultural requirements, the capstone project and service internships and its overall rigor.

MSP unanimously to approve the permanent status of Global Studies as a major.

00/01:09 FIRST READING: Waiver of election rule requiring two candidates for secretaryship (T.C. 3:45)

R. Luttmann noted there was only one candidate for the position of Secretary.

P. McGough noted last spring the Executive Committee voted to change the existing policy to indicate that the Administrative Support person would take the notes because no one had agreed to run for the office. Our administrative support person used to take the minutes and this is what is done in other senates. We are hopeful that next semester our new Administrative Assistant will do this.

B. Poe noted this is a waiver of the Bylaws, asking if it required 2 readings.

E. Mendez commented this was an unfortunate situation because of the lack of support for the position and in setting a precedent in which we have only one candidate.

V. Garlin noted this was a problem because the release time for the position was woefully inadequate to do the job. We resolved it on an ad hoc, semester basis.

P. McGough added the Provost has doubled the allocation for the Secretary. The Senate is given a blanket allocation and can determine how it wants to distribute that release time. The Secretary is responsible for editing and overseeing the minutes of the Senate and Executive Committee and maintaining attendance for the Senators.

S. Moulton believed that the release time from last year was eliminated because the secretary did not have to take notes this year.

P. McGough said there are two kinds of minutes: the quick and dirty ones or the thorough ones. The request came at the same time we needed 3 units per semester or 6 units for the Chair of APC last year. The secretary would only need 3 units if they didn't take the minutes. The Executive Committee has appointed an ad hoc committee to make a recommendation for a standing allocation of release time.

MSP unanimously the approval of the waiver of the rules requiring 2 candidates.

Return to discussion on emergency housing before Time Certain business issues

T. Wandling asked about the immediate plan to house the students.

S. Moulton reported that APC met and one of the students on the committee found that Rohnert Park was doing all that it could to keep students out. They wouldn't accept co-signers to rental agreements, for example. There was concern about the local community's resistance to accepting student renters. APC wonders if there is any formal university liaison to the local council and board meetings to improve relations with Rohnert Park and Cotati for our students? One member of the committee had reported that with regard to the recent ballot issue there was no SSU voice or interest represented on this issue.

S. Pridmore noted there is a badly understaffed Off Campus Housing Center SSU.

L. Furukawa-Schlereth reported on the university actions on behalf of the campus community regarding student housing. They are working very aggressively over the next 60 days to create a new housing project on campus for students. They hope to have the designs by April, approval by the Chancellor's Office so they can begin construction in the summer. In the interim they are working with the Off Campus Housing Office. There is very little housing available in greater Sonoma County. Landlords tend to exclude students. They have investigated leasing an entire hotel or motel complex for a year, but most of those are usually full. He appealed to members of the faculty, staff and administration to make housing available to students if they have rooms or buildings for rent. The long term solution is the new housing complex.

R. Armiana said that housing issues at universities are cyclical. In 1992-1993 we had less demand for housing. The issue was not enough students. We rented our housing to students from SRJC. It is hard to predict the future. Our student housing plan is based upon the theory that if we guaranteed housing to

Freshmen --82% come from outside our local area as do 55% of transfers. Up until a couple of years ago only Freshmen wanted housing. Recently, sophomores want housing. Sauvignon Village was primarily built for sophomores. Because the housing market is saturated, now juniors and seniors want housing and they have no where to go. This area has an enormous employment growth from high tech industries which means competition from people with jobs. Landlords prefer people who will stay for a number of years who have good jobs. The 450 beds were for the Freshmen, originally. The increase is to accommodate Juniors. He is not interested in being in the housing business, but there is no other option for our students.

#### Report on Affordable Faculty Housing Options/Strategies

L. Furukawa-Schlereth noted employee housing is also very important. They are also having trouble finding affordable housing. There has been a committee working over the past few months to study the problem, co-chaired by Sue Hayes.

S. Hayes reported that the median house price now is \$310,000. Two years ago it was about \$230,000. They have looked into developing a faculty community near campus; financial access program.

Neil Markley reported that home price and financing are critical elements. There are 2 main programs: the CSU is working on affordable financing options for employees:

- a. Down payment: this program is 100% financing option with no required mortgage insurance at competitive interest rates.
- b. CAL PERS: 100% financing option in which 95% is for the mortgage and 5% is from a personal loan (including retirement funds.) This requires mortgage insurance, etc.
- c. FHA
- d. Financial loans

L. Furukawa-Schlereth said the programs involve: 1.) flexibility of living anywhere which requires financing options. Neil Markley is the campus resource in his office for financing. This should be an immediate option which should affect recruiting. CalPers is here now; and 2.) a Faculty Community of scholars and staff employees. The issue here is land, which is often the biggest problem for housing. R. Armiñana has received permission from the Trustees to purchase land. There are 17 parcels in the county that aren't yet developed which are being considered. CSU system resources will help purchase the land and elements of this plan are self-financing.

S. McKillop asked if the parcels are in addition to the land across the creek?

L. Furukawa-Schlereth noted that there are 34+ acres across the creek which is one of the options, but there are many others.

Scott asked about the parcel and pitched for that site. He liked the possibility of a site close to campus which would give us control over local space.

C. Nelson asked about affordability for both faculty and students.

L. Furukawa-Schlereth wants an affordability project in which the cost of housing is not an issue for recruits which means \$150,000-220,000, since starting salaries range between \$45,000 and 50,000. With regard to student housing, there is a component at UC Davis the committee liked which allows new houses to have a granny unit attached that could be a studio, office or rental for students. The rental income helps the professor afford the house.

C. Nelson asked if the housing to be built targeted newly, or recently hired faculty and if financing was available to all faculty?

R. Armiñana clarified that affordability is based on family income. The ratio of 3.5-3.9% to 4.6% times the family income determines affordability. The escalating cost is the land. The way to subsidize is to be able to subsidize the cost of the land. Therefore developers can build a house for \$300,000, while the university would own the land. This would involve equity sharing, recognizing that the homeowner needs the mortgage deduction for their taxes. There is now a committee being formed of CEOs in the area who are all concerned about housing.

R. Luttmann noted there are serious equity questions raised by the proposals. None would be necessary if the faculty were paid a fair wage.

00/01:10 FIRST READING: FMI Appeals Procedures (att.) S. Heft T.C. 4:30  
S. Heft reported that last Fall we approved a policy with a 2 year time frame. FSAC has revised our procedure for appeals based on the experience of last year. The substantive changes include section 2.1 they recommend 15 nominees so people can elect from a slate of candidates. She requested we waive the first reading so that we could have an election.

MSP unanimously to waive the First Reading.

R. Luttmann noted there was a problem last year and asked if there were contract constraints? The committee that hears the appeals needs to be selected by lot and membership is not open to those filing appeals. He proposed the slate be 10 or more nominees for a panel of 7 from which 5 would be chosen by lot.

J. Hunt believes the numbers of 10 and 5 may be in the MOU.

S. Heft had no problem with the proposed change. We are only dealing with one year this time around.

V. Garlin estimated there would be 15-20 appeals this year.

MSP unanimously to have section 2.1. read: The Chair of the Structures and Functions Committee of the Academic Senate will call for prospective nominees to a 7 member appeals panel to be elected by faculty unit employees from a slate of 10 or more nominees. The motion included passage of the other proposed changes to the document, as well.

## REPORTS

### 1. President of the University (R. Armiñana)

R. Armiñana reported on Year Round Operation. There will be 4 campuses on YRO on marginal costs for 2001. They have asked for 5 others to volunteer, but he has not volunteered SSU. We will, however, be on YRO in the summer of 2002. The 5 or so campuses that are now on the quarter system will move to semesters. We will also see a requirement with perimeters that all campuses be on a common calendar system. They will begin at the end of August/early September in the Fall. the Spring will begin the later part of the first or second week of January (around Jan. 8-9) and will finish around mid May. Summer semester doesn't have to be a 16 week semester; there is some flexibility.

S. Heft asked if there would be an Intersession?

R. Armiñana said Intersessions are a dying breed.

V. Garlin asked if there were answers from the system to questions about faculty staffing issues. Would there be time allocated to advising, faculty governance, etc. for full time faculty in the summer? At Humboldt they are asked to work 15/15 for full time pay in the summer.

R. Armiñana replied that this would be bargained systemwide.

P. Marker asked how faculty would be paid and if it would be at the same rate or on a different schedule?

R. Armiñana didn't know, but thought it would be basically the same, depending on the involvement of the faculty. He has not heard of differential pay. Humboldt went ahead to offer a summer term. He believes everyone will be in the same boat.

C. Nelson asked if departments would be required to offer courses over all 3 semesters?

R. Armiñana said demand and supply will determine what is offered. Teacher Education is obvious. It is not expected to be a 3rd semester equal to the other two.

S. McKillop reported that Cal Poly Pomona faculty were not given 3 units for advising and committee work, so they refused to advise students. This was a poor learning experience for students.

R. Armiñana noted Cal Poly is a quarter campus. They have a summer quarter. When he was there it wasn't an issue.

S. McKillop reminded that it is something to watch out for. Why when the system is being held to 3-3.5% growth are we higher? Why are we in such a hurry to grow here?

R. Armiñana noted if the demographers are right Tidal Wave II is here. It comes in a number of ways. When the economy is good there is a drop in enrollment. Enrollment is counter-cyclical to the economy. All of the studies show we have about 120,000-130,000 more students coming between now and 2008. Also, the push for YRO by the legislature, supported by the Governor and Department of Finance is a way to not have to build new facilities.

C. Merrill asked if Extended Education has been entrepreneurial, how will it redesign itself?

R. Armiñana replied that Extended Education have depended on summer session and that market will disappear. They will have to reengineer themselves into more outside programs like certificate programs.

E. Carlson reported that the issue was of concern to students who receive financial aid which does not apply to Extended Education. We will see technology courses and distance learning and other modes not based on campus.

T. Wandling noted the immediate impact would be to slow down graduation if we do away with Intersession. Students take one GE course often in the Intersession to graduate in the Spring. It will force students to go to summer school. There is a question of how committee work, advising and faculty governance would be done if some faculty were here in the summer and only one other semester.

E. Mendez noted the issue of facilities for faculty was also critical. We won't be able to use our office space for research and study during the summer.

R. Armiñana had no response.

J. Filp asked if by 2002 all departments had to participate in YRO?

R. Armiñana noted the university does, but not all departments and that some might not ever participate.

E. Martinez commented that a faculty member teaching 3 semesters would have no time for research.

2. Report of the Provost/Vice President, Academic Affairs (B. Goldstein)

2.1. YRO would impact every part of the university. Next week they are having their first meeting to begin the process of talking about the implications.



2.2. Accountability Goals are being worked on by R. Bruce and he will share these with APC and the Executive Committee when they are done.

2.3. 120-124 graduation unit requirement question. The Trustee policy identifies 120 as the number of units to graduate. The Chancellor has asked each campus to examine its programs. If a major requires more than 120 units it requires academic justification.

V. Garlin said it is obvious YRO is a potential quagmire in a variety of ways. Faculty may be assigned reluctantly to teach in the summer. It is important that the Senate monitor the process closely. The present MOU does permit the Dean to make assignments. An assignment during the time period other than the regular semester is problematic. He suggested FSAC begin to monitor the situation to see that the assignment commitment is maintained.

B. Poe asked if the 120/124 unit issue would be dealt with on a major by major basis?

B. Goldstein noted G.E. has also been given the assignment of review.

B. Poe asked if it is a decision to be made campus wide?

P. McGough clarified that we could throw out the general electives. The Executive Committee has discussed it.

3. Vice President for Administration and Finance (L. Furukawa-Schlereth) no report

4. President of the Associated Students (E. Carlson)

4.1. E. Carlson thanked L. Furukawa-Schlereth for working diligently on the housing for students and his leadership on this issue. S. Pridmore is working with the Chamber of Commerce in Rohnert Park and E. Carlson has contacted the City Council to try to improve relations with the community.

4.2. He is concerned that parking will be an issue for Rohnert Park when 5-6 students are forced to share 2 bedroom 1 bath apartments. Their cars will take up parking. SSU has had housing problems before and they can affect FTE.

4.3. He has been chosen by SSU to be the student representative on the CMS pilot program. He asked the faculty to take leadership regarding the student business process of mapping of degrees. Advising is in the purview of the faculty and with CMS it will only be set up once.

4.4. SSU has approved a Community Coupon Committee to begin a 3rd party contract in which 5010% of a purchase from specific vendors goes back to the campus. He encouraged faculty to disseminate these cards.

5.0 Chair Elect of the Senate (R. Luttmann)

He reported on the things that Structure and Functions has accomplished this semester.

6.0 Statewide Senators (S. McKillop, P. Phillips) no report

S. McKillop thanked everyone for their thoughtful comments and good wishes while she was ill.

7.0 Chairs, Standing Committees (Moulton, Filp, Heft, Dreisbach)

7.1. EPC (Filp) Reported they had received the annual report from Extended Education. They are the curriculum committee for overseeing the curricular aspects of Extended Education. She outlined the new initiatives being proposed by Les Adler for Extended Education.

7.2. APC (Moulton) APC is planning for growth, working to set priorities. They want to include faculty views of individual program needs and hope the Faculty Retreat in the Spring will provide information for the process. They are urging the inclusion of faculty planning representatives in the various strategic planning committees on campus. Too often, as with the student housing, they are asked to provide information when they have not been consulted. The result is often reactionary response instead of planning. They have identified the need for rationales for campus wide planning and priorities and have requested that these be developed at all levels. They are looking at the impact of what it means to academic programs to be a resident campus and how this notion evolved. They are concerned about the issue of diversity on campus and the impact of having a resident campus at which students of color or who are economically challenged are under represented.

7.3. SAC (Dreisbach) They are working on a number of activities. Working with Margo Axom they have found a way to protect students social security numbers. IT will change class rosters so instead of the entire number, only the last 4 digits will be shown. She reminded faculty to shred old rosters so the numbers could be protected.

V. Garlin urged we do the same for faculty and referred this issue to FSAC.

7.4. FSAC (Heft) no report

Meeting adjourned 5:35 p.m.

Respectfully submitted, Susan Moulton (as a favor to Katie who has finals.)