

Minutes of the Student Affairs Committee Meeting

2/27/2019 10:00 am

Academic Affairs Conference Room 1040

Committee Members:

Present: Ron Lopez (chair), David Horowitz, Martha Shott, Maggie Simms, Breana Archie, Gerald Jones, Jen Lillig, Karen Moranski, Sandy Ayala *Hilary Smith (minutes)

Absent: Napoleon Reyes

Guests: Jamie Zamjahn, Vanessa Bascherini,

Chair's Report (No report)

Approval of Agenda (approved)

Reports

- **Student Affairs Report**
 - Gerald Jones: Student Affairs working on a resource guide of staff. Working on first draft of strategic plan. Gerald & Jamie each chairing an AVP search committee. In March the division is sending 23 students to Japan – Gerald to chaperone.
- **Student Center/Residential Life/CSLIS Report** (No report)
- **ACE Report** (No report)
- **Associated Students Report**
 - Breana Archie: Student Affairs is preparing to attend an event in the capitol, 3/10 & 3/11. Preparing legislation to present.

Liaison Reports:

- **Academic Advising Subcommittee**
- **Scholarship Committee**

David Horowitz: Scholarship applications have come to committee members. Roughly 2000 applications in total.
- **ATI Committee**

Sandy Ayala: Importance of compliance. Budgeting for accessibility software – Ally etc. Nine specific items need to be looked at for compliance including, captioning, accessible syllabus, ordering materials, instructional materials, website, procurement.
- **Athletic Council**

Martha Schott: Athletic Council met last week. Working on revising charge and clarifying membership.
- **Fee Advisory Committee**

Hilary Smith: Fee Advisory committee has been working through issues related to how fees are assigned. Concerns about costs for some majors falling on students enrolled in that major or being placed on departments. Concerns about how this creates inequities.
- **Alcohol & Drug Advisory Committee** (no report)

Business:

1. Report from Academic Advising Subcommittee (TC 10:30)

Jamie Zamjahn, Vanessa Bascherini

Overview and presentation of Advising/Advising Matrix Model (materials attached)

Discussion about advising needs on campus. Differentiating general academic and major advising. Providing advisors who can support additional needs. Allowing academic advising to focus on major. Hope to move plan forward to SAC for review. Hope to move it forward for approval so that it can be in place for Fall 2019

- Ron Lopez: Discussion of experience as an advisor.
- Karen Moranski: Discussion of strategies including advising holds as a way to encourage students to start the process. Other tools include LOBO Connect campaigns.
- EAB Student Success navigation- Phase two implementation includes expanding beyond student advising.
- Hilary Smith: What is a campaign? Allows to target group of students, set goals for the group, do outreach in a variety of ways. Allows granular analysis of what methods work.
- David Horowitz: Question about graduating seniors and plans to improve AAR reports as a resource.
- Jamie: SA looking at different tools to help ensure students are prepared for graduation.
- Discussion of how Lobo Connect works. Currently only undergrad but will be rolled out to grads in next phase.

(Out 11:20)

2. SAC Charge Review Structure and Functions Update

Breana Archie: Breana brought charge revision to Structure and Functions.

- They agree that charge needs to be updated and cleaned up.
- Charge is not yet ready.
- Need clarification as to academic vs. programmatic focus of charge.
- Laura Watt would like to come to discuss updating the charge.

Ron Lopez:

Historically focused on policy broadly.

Need consistency with other committees

Other Business

Maggie: Motion to support advising proposal. Need time to read. Friendly amendment - look at advising proposal and consider at next meeting. Seconded Sandy Ayala. Agreed by acclamation.

Meeting adjourned 11:30