

MINUTES OF THE SERVICE-LEARNING SUBCOMMITTEE
CALIFORNIA STATE UNIVERSITY, FRESNO
5200 N. Barton Ave, M/S ML34
Fresno, California 93740-8014
Office of the Academic Senate

Ext. 2743

September 22, 2017

Members Present: Zhanna Bagdasarov, Alex Diaz, Chris Fiorentino, Xuanning Fu, Evelyn Gonzalez, Betsy Hays, Matthew Jendian, Sharlet Rafacz, Aimee Rickman, Kathi Rindahl, Nancy VanLeuven

Members Absent: Steve Hart and Wei Wu

The meeting was called to order by the Zhanna Bagdasarov, at 1:30pm

New members were welcomed and introductions were made. Chris provided a basic overview of his role as staff for the committee and the general activities and processes of the SL Subcommittee. Betsy suggested that all members be sent a copy of the Service-Learning Seminar Grant Request for Proposals. Chris will send those via email.

It was moved, seconded and carried (MSC) to approve the meeting agenda.

MSC to approve the minutes from the April 21, 2017 meeting.

The formation of a Google Team site to upload and store committee documents was discussed. Zhanna offered to develop the site and share it with committee members. This will be the primary repository for all SL Subcommittee documents, including agendas, minutes, S course proposals and 5-year S course reviews, etc.

Chris discussed the formation of the 2017-18 working groups and shared a list of those groups.

Chris shared that the revised syllabus for HHS 118S was submitted and discussed how the proposing faculty member had made all requested changes to the syllabus. There was some confusion regarding the course number and Chris was to confirm the correct number with the faculty member. MSC to recommend the course for S designation.

Four courses are up for 5 Year S course review:

- CM 180AS is a holdover from last year. Lloyd Crask in Construction Management is working on a revised syllabus based on SL Subcommittee feedback on the course.
- SPAN 115S is also a holdover from last year. The department has requested

more time to review and update the course materials, as a brand new tenure track faculty member has just been hired to teach this and other related courses. The committee agreed to an extension of another semester.

- DRAMA 136S and AGBS 170S are both up for 5 Year review this semester. Chris will work with Zhanna to develop timelines for the reviews and send memos to the appropriate department chairs and faculty members.

Remaining fall 2017 meeting dates/times are:

October 20, 1:30-2:30pm, TA 117

December 8, 1:30-2:30pm, TA 117

The meeting was adjourned at 2:20pm.

Minutes respectfully submitted by Chris Fiorentino on September 25, 2017.