

MINUTES OF THE UNIVERSITY BUDGET COMMITTEE
CALIFORNIA STATE UNIVERSITY, FRESNO
5241 N. Maple, M/S TA 43
Fresno, California 93740-8027
Office of the Academic Senate
Ext. 8-2743

March 12, 2014

Present: P. Newell (Acting Chair), R. Sanchez, J. Schmidke, R. Maldonado, A. Levi,

Excused: G. DeVoogd, J. Constable, D. Nef

Absent: A. Quinteros

Guests: none

Called to order 3:34 pm Thomas Administration Room 117

1. Minutes

MSC the approval of the minutes of 26 February 2014.

2. Agenda

MSC the approval of the agenda of 12 March 2014.

3. Communications and Announcements

Acting Chair Newell noted President Castro intent to examine the possibility of increasing the IRA student fee.

Acting Chair Newell commented that Chair Constable had received a note from Dr. Barakzai (Dept of Nursing) that they are in the process of applying for school status within the College of Health and Human Services.

4. New Business

5. Discussion on the proposed B.S. in Biochemistry.

The committee reviewed the submitted budget analysis guideline questions associated with the proposed program in Biochemistry. Broadly, the new program is a re-structure of existing courses with a single new course XXX.

The committee was satisfied with the majority of budget responses, but would like questions 6 and 7 to be addressed more completely. Chair Constable will contact the Department of Chemistry and arrange for them to attend a future UBC meeting to address these points.

6. Do you anticipate outside revenue to support your program (state funds, grants/contracts, endowments, etc.)?
 - a) Will budget requirements change and what will those changes be (e.g. in operating budget, facilities, equipment, technical support, staff, etc.)? Please specify.
 - b) Will there be any increase in administrative roles/responsibilities that require buy-back or release time?
 - c) How will the expected changes in budget requirements be met?
 - d) Has the budgetary impact of the proposal been reviewed by the College/School Budget Committee and Office of the Dean?
7. Effect on Support Services and programs in other Colleges/Schools
 - Are support services (e.g. Academic Innovation Center) required for program implementation and function?
 - Are library services impacted? (e.g., the requirement for new publication subscriptions, databases? or other services essential for program viability or accreditation?) Has the budgetary impact of the proposal been reviewed and accepted by the Dean of the Library?
 - Are programs in other Colleges/Schools directly affected by the proposal and in what way?
 - Who are the representatives in the affected service areas and/or Schools/Colleges that have been contacted?
8. Discussion on program discontinuation

Discussion of new programs initiated a conversation regarding program discontinuation. It is clear that programs need to be adjusted and created to meet student demand for changing skill set requirements for employment. However, it is equally true that some programs may exist that fail to meet this criteria and therefore may warrant discontinuation.

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Although the UBC is not a curriculum-centered committee, the costs associated with the operation of a specific curriculum is. It is likely appropriate to initiate a campus-wide discussion including academic affairs, the academic senate and the administration of (i) the types of criteria that might be used to identify curricula that are no longer effectively serving the needs of students and (ii) the mechanism through which a program may be discontinued. These discussions must be appropriately considered within the guidelines of the Academic Policy Manual (APM) 217.

The meeting was adjourned at 5:00 pm

Agenda for 19 March meeting:

1. Approval of minutes of 12 March 2014.
2. Approval of agenda.
3. Communications and Announcements.
4. New Business
5. Discussion of the Budget Model with the Dean of the College of Health and Human Services
6. Continued discussion of the proposed B.S. in Biochemistry