

Senate Executive Committee Minutes
September 19, 2019
3:00 – 5:00, Academic Affairs Conference room

Abstract

Agenda approved. Minutes of 9/5/19 approved. Chair Report. President Report. Provost Report. From FSAC: Revision to the Emeritus Policy – Approved as business for the Senate. From EPC: Minimal Revision to the EMBA program – Approved for the Senate consent calendar. From EPC: GERN Discontinuances – Approved as business for the Senate. Report on Graduate Education at SSU – Approved for Senate agenda. Vice Chair Report. VP of A&R Report. VP for Student Affairs Report. Associated Students Report. APARC Report. EPC Report. FSAC Report. CFA Report. Senate agenda approved. Good of the Order.

Present: Laura A. Watt, Melinda Milligan, Hope Ortiz, Sean Place, Jenn Lillig, Paula Lane, Hilary Smith, Missy Garvin, Carlos Torres, Judy Sakaki, Lisa Vollendorf, Joyce Lopes, Wm. Gregory Sawyer, Erma Jean Sims

Absent: Wendy Ostroff

Guest: Melissa Kadar

Approval of Agenda – Approved

Minutes of 9/5/19 – Approved.

Chair Report – L. Watt

L. Watt gave a brief report about the PBAC meeting. They discussed parking and housing in terms of the all funds budgeting. She noted that the Senate Analyst is working on how to save emails sent directly from the team drive for later reference. She appreciated the Women in Conversation event the previous night and thanked the President for inviting her and the Vice Chair.

President Report – J. Sakaki

- The Women in Conversation event occurred yesterday and it was sold out. It was a great event.
- Board of Trustees meets next week in Long Beach. EOP's 50th anniversary is this year and that will be part of the meeting.
- CSU Trustees' Award for Outstanding Achievement for SSU went to Anthony Tercero. He is a veteran whose house was destroyed in the San Bruno pipeline and who served for eight years in the military. Dr. Place was his advisor. Dr. Place said that he will start at UC Davis for his PhD next August.

Provost Report – L. Vollendorf

- Business dean finalists will be on campus soon and we will put out “save the date” announcements soon.
- STEM-NET is a new affinity group in the system under the purview of Dr. Frank Gomez, who is the STEM-NET director. Their purpose is to create broader connectivity among the STEM initiatives in the system and to help us leverage our incredible STEM expertise in the system towards more grants and research opportunities.
- Provost Vollendorf raised the issue of the resolution passed by the Academic Senate last week regarding FERP faculty not being eligible to serve on RTP committees. She talked through the issues that have been raised and expressed appreciation for people bringing forward the issues, including the issues about communication. Provost Vollendorf laid out the policy and contractual issues about the situation in which we find ourselves by which FERP faculty have been elected to RTP committees in the past couple of years at least even though our policy only allows “full-time, tenured faculty” to serve on the committees. Provost Vollendorf appreciated the input from various committee members, including Dr. Lillig, Dr. Watt, and Dr. Lane, about communication and how to improve communication. Dr. Vollendorf also apologized for not having as responsive and clear communication as we could and should have. She proposed the following actions, which were welcomed and endorsed by the committee: (1) a memo to Dr. Watt formally responding to the resolution and explaining the reasons why we can’t suspend part of the RTP policy at this juncture; (2) including in the memo a description of the new proposed process by which we will work to ensure that chairs and deans have clear information up front about what the policy dictates regarding eligibility for faculty to serve on RTP committees and a referral process by which the elected faculty names would be referred to deans first for review and then to Faculty Affairs, to ensure we have more people working together to ensure we are complying with our policy.

From FSAC: Revision to the Emeritus Policy – P. Lane

P. Lane introduced the item. She noted the policy is similar to what was brought last year. She noted she had a robust conversation with the Senate Analyst about this policy which resulted in the Analyst creating a list of all emeriti policies in the CSU. She thought this version addressed questions posed last year. The Senate Analyst voiced concern about III. B, which states that the Senate will be the place someone could voice concern about a faculty member receiving emeritus status. She argued that no one will do that in the Senate. P. Lane discussed her issues with due process around someone voicing concern about a faculty member receiving emeritus status. She was not sure how the faculty wanted to manage this and was bringing this issue to the Ex Com. There was discussion about what would cause concern and it was noted that most of those reasons would be confidential. A member suggested having the process of creating the list of emeriti be separate from the policy. The Analyst suggested that the list be vetted for concerns before it goes to the Senate. P. Lane argued against departments doing the vetting. It was noted that a review of how the list is generated might be useful. The Provost noted that the sentence: “The

President shall appoint retired faculty to emeritus(a) status at the rank held at the time of retirement” was problematic since the word “shall” does not indicate that the approval by the Senate is a recommendation. **It was approved as business for the Senate.**

From EPC: Minimal Revision to the EMBA program – J. Lillig

J. Lillig noted that this minimal revision was substituting one course for another. There is no unit change. **It was approved for the Senate consent calendar.**

From EPC: GERN Discontinuances – J. Lillig

J. Lillig noted there are two discontinuances – the minor and a certificate in Gerontology. She noted two parts to the discussion – whether there was student interest and approval of the discontinuances. EPC had a lively discussion about the discontinuances. She described when the program started and how it was moved around departments. Only one student is currently in the program. No department wants to give it a home nor were there faculty advocating for retaining the program. EPC did ask for comments from the campus community and community programs. Only one comment was received. EPC recommendation is to discontinued the program. **EPC will formally look at the summary memo at their meeting next Thursday. It was approved as a business item for Senate agenda.** The Chair noted she thought it was important that program reviews to discuss explicitly why a program might be discontinued.

Commented [HE01]: No sure what is being said here.

Report on Graduate Education at SSU – L. Watt

L. Watt, who is also Chair of GSS this year, brought forward a report from Grad Studies which was written last year by Laurel McCabe. This did go to EPC in the Spring, but the GE reform didn’t allow it to come forward. So, she was bringing it to the Senate now. She reviewed some of the main recommendations.

1. Create an administrative and faculty governance infrastructure focusing specifically on graduate education at SSU. Insure funding for this division with appropriate administrative leadership and operating expenses. Part of the purview of this office is to review state-support and self-support program policies and compensations to insure equitable use of resources. The new half-time faculty position of Director of Graduate Studies, and the full time Graduate Analyst position, are significant achievements toward this goal.

2. Create an integrated financial support system across state-supported and self-support programs that provides funding for graduate education, paid teaching and research positions, tuition fee waivers, scholarships and awards, and grant development for graduate students, so that an integrated funding package can be marketed and offered to incoming and continuing students. The attention that Faculty Affairs is giving in 2017-18 and 2018-19 to insure that graduate students are paid for their teaching and research work is noted.

3. The review and revision of the campus' Tuition Fee Waiver policy and procedures, and the funding promised for them in 2019-20, is a positive step toward this goal. GSS recommends campus commitment to future funding so that programs can market this as an admissions incentive. 3. Create an integrated graduate program development strategy for fundraising and program- specific projects.

4. Create integrated support services across state-supported and self-support programs that meet the needs of graduate students which differ in important ways from undergraduates, including career services, professional development, IT support, and mental health. Discussions are underway with the Faculty Center and Career Center to provide services targeted specifically to graduate students.

A member asked about Graduate programs in Extended Education and whether at some point they move to stateside. The Provost noted that there was a time in the CSU when no new Graduate programs were approved. Many programs are launched in Extended Ed with the expectation that they would remain there. There was some discussion.

It was approved as a report for the Senate agenda.

Vice Chair Report – M. Milligan

M. Milligan reported that S&F finished the election for the VP of Advancement Search committee. She met with E. Dickson about the Basic Needs Committee and as that develops, they will put out a new call.

Vice President of Administration and Finance Report – J. Lopes

- AVP for Human Resources finalist visits are underway.

Vice President for Student Affairs Report – Wm. G. Sawyer

- Students would really like to have a space for a Black Student Union. Dr. Sawyer is working with the students.
- Sonoma County Black Forum is taking place.
- Dr. Sawyer discussed suicide prevention and the need to empathetically support our counselors in addition to supporting our students, faculty, and staff.

Associated Students Report – M. Kadar

M. Kadar reported that the AS is busy filling seats on committees. She reported on voter registration activities and that the AS heard a report from C. Dinno on the Stevenson remodel. They are reviewing a resolution passed last year and they are having a first reading on a variety of resolutions and looking at the internship policy.

APARC Report – S. Place

S. Place reported that APARC had an interesting discussion about the results of classroom conditions survey and had a hard time prioritizing given a lack of knowledge about some areas' standard operation procedures. They will bring in some of the unit coordinators to help with this effort. APARC also wanted to get feedback from students and would talk to the AS about the best way to do that. The new class modules will likely come to the Senate in a month or so. The Vice Chair encouraged the members of APARC to work with their School reps to get the information out about class modules before it comes to the Senate.

EPC Report - J. Lillig

J. Lillig reported that EPC is working on how community engagement might fit in to the GE program. EPC had a first reading of the internship policy and are encouraging more feedback. They have put the policy on a google doc, so reps can comment and a space for questions.

FSAC Report – P. Lane

P. Lane appreciated the Emeritus policy going forward. They continue to work on URTP with fresh eyes – organization, separating policy and procedures, and hot button issues.

SAC Report – H. Smith

No report.

CFA Report – E. J. Sims

E. J. Sims reported on the activities of CFA members to ask Calpers to divest from businesses that are supporting detention centers on the US border. CFA has a new indigenous people caucus. CFA will have a presence at the CSU Board meeting to ask for land recognition at all CSU events. CFA bargaining team members will be on campus this month and the solidarity social is next week after the Senate meeting.

Senate Agenda

AGENDA

Report of the Chair of the Faculty – L. A. Watt
Approval of Agenda
Approval of Minutes – emailed

End of Year Reports: A&F, Senate, APARC, FSSA (on team drive)

Consent Items: From EPC: Revision to EMBA program

Special Reports: Update on Stevenson Remodel – C. Dinno TC.

Report from Grad Studies – L. Watt

Business

1. From EPC: Discontinuance – Minor in Physical Sciences – Second Reading – J. Lillig
2. From FSAC: Revision to the Emeritus Policy – First Reading – P. Lane
3. From EPC: Gerontology Discontinuances – First Reading – J. Lillig

Approved.

Good of the Order

The Chair noted the climate strike happening tomorrow and wanted folks to know some of our students may participate in Santa Rosa.



Adjourned.

Minutes prepared by L. Holmstrom-Keyes