

Thesis Students. Thesis (299) students who have enrolled in the required number of 299 units, but have not completed their thesis, must maintain continuous enrollment by enrolling in 299C (zero units) each semester until the awarding of the degree. Students may enroll twice in 299C with department approval. Additional registrations are not encouraged, and must be approved by the Dean of Graduate Studies. Permission and class numbers for 299C must be obtained from the department.

Comprehensive Examination Students. Comprehensive examination students who have enrolled in all courses toward the degree must maintain continuous enrollment by enrolling in GS Continuation (zero units through Continuing and Global Education). After one semester of enrollment in GS Continuation, students must maintain enrollment thereafter by enrolling in GS 299C (zero units through regular enrollment) each semester until the awarding of the degree. Authorization for enrollment in both GS Continuation and GS 299C must be approved by the Division of Graduate Studies. Permission and class numbers for GS Continuation and GS 299C must be obtained from the Division of Graduate Studies Office.

Time Limitations and Validation: Graduate Degree

Exclusive of prerequisite coursework, a period of five years is allowed for the completion of all requirements for the graduate degree. This time limit is indicated for each student on the approved Petition of Advancement to Candidacy. A student whose program has been interrupted by military service should consult the Dean of Graduate Studies about provisions for military extensions. Outdated coursework will not be approved for inclusion on the Petition of Advancement to Candidacy at the time formal approval of the petition is granted. Once a student has been advanced to candidacy, courses completed more than five years before the date for completion of all requirements for the graduate degree cannot be used to meet total unit requirements except through validation as follows:

Out-of-date coursework may be validated only if such work has been approved previously on the Petition of Advancement to Candidacy. A maximum of one-third of required degree units may be validated by such means as are recommended by the department and approved by the graduate dean. Coursework from other institutions may not be validated. Courses with grades lower than B may not be validated.

The same time limitations and validation procedures noted above also apply to the completion of a Certificate of Advanced Study. The time limit for an advanced certificate is noted on the Proposed Program for the Certificate of Advanced Study form.

Doctoral students should consult with the appropriate program for policies on time limitations and related procedures.

Academic Standards for Graduate Degree Programs

All graduate students will be held to the scholarship standards listed under Academic Regulations. The following provisions also apply to graduate degree programs:

Conditionally Classified or Classified. Students admitted to graduate degree programs in conditionally classified or classified graduate standing are required to maintain a minimum grade point average (GPA) of B (3.0) in all postbaccalaureate work taken subsequent to admission to the program.

Advancement to Candidacy. To be eligible for advancement to candidacy, students must earn a minimum B average (3.0) in all coursework listed on the Petition of Advancement to Candidacy. No course with a grade below C may be listed on the advancement petition and apply toward the graduate degree.

Once students have advanced to candidacy, they must maintain a minimum 3.0 program GPA, which includes only coursework listed on the advancement petition.

298 or 299 Enrollment. To be eligible for enrollment in the project (298) or thesis (299), students must have been advanced to candidacy and must have maintained a minimum program GPA of 3.0.

Graduation. To be eligible for the granting of the graduate degree, students must have been advanced to candidacy and have maintained a minimum program GPA of 3.0. In addition, grades must be posted in all courses taken, including those that are not part of the student's approved program, beginning with the earliest semester listed on the Petition of Advancement to Candidacy. Students may not graduate with an I, RD, or RP in any course on their records, beginning with the earliest semester listed on the advancement petition.

Distinction. To be eligible to receive the graduate degree with distinction, students must have earned a minimum 3.9 GPA on all program coursework (courses listed on the advancement petition).

Doctoral students should consult with the appropriate program for information on academic standards.

Administrative Academic Probation (AAP)

Students enrolled in graduate degree or certificate of advanced study programs may be placed on Administrative Academic