MINUTES OF THE ACADEMIC INFORMATION TECHNOLOGY
OF THE ACADEMIC SENATE
CALIFORNIA STATE UNIVERSITY, FRESNO
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April 03, 2017

Members Present:	R. Amarasinghe (CSM), B. Auernheimer, M. Bach, O. Benavides, A. Espana-Najera (COSS), J. Michael (Technology Services – ex-officio), A. Nambiar (JCAST), O. Leon (CIO), Amber (ASI Representative), (Library), (Kremen)
Members Excused:	A. Iriberri (CSM), Y. Kim (LCOE), Kevin Ayotte (Senate Chair), T. Siechert, D. Nef, J. Beynon, M. Pronovost (DISCOVERe)
Guest:	B. Berrett (CFE)

Meeting called to order at 1.04pm by O. Benavides

1. Agenda: MSC to approve the Agenda of April 03, 2017
2. Minutes: MSC to approve the Minutes of March 06, 2017
3. Communication and Announcements
    a. O Benavides informed that he attended a conference related to refugee crisis where he presented an idea of strategy lab. In the session he conducted, several groups presented cases and there were discussions to prioritize them. O Benavides presented along with a group about mobile technology and its uses.

    b. O Benavides also informed that there is a conference this year in September at Naples, Italy on online courses and MOOCs. The following year, the conference is at Estonia in September 2018.
4. Center for Faculty Excellence – B Berrett
    a. B Berrett introduced himself to the committee. He mentioned that CFE support faculty regarding training, and also WPAF. In 17-18, there are a few pilot programs - reducing FLCs and introducing

Certificate programs and Badges. CFE is also redesigning eScholars program. CFE is pushing faculty to Q1 and Q2 workshops from CO's office regarding online training. B Berrett mentioned that M Bennett was instrumental in setting up these training programs.

    i. A Espana-Najera inquired if all FLCs will be eliminated. B Berrett mentioned that the number would be reduced to perhaps around 8. He mentioned that certain FLCs have been around for many years and a closer look at criteria for FLCs is planned.

    ii. R Amarasinghe inquired if TAs can go through DISCOVERe training for them to use the technology in introductory math classes. B Berrett mentioned that there could be a separate training program designed specifically for them. B Berrett mentioned that last year there were numerous TAs from English and it became problematic logistically since not all of them were assigned courses or some left for jobs, etc.

    iii. O Benavides inquired about grant for course redesign with technology. Last year, there were twenty applicants and 13 were funded. This year, there are only 5 and all 5 got funded. B Auernheimer inquired if there has been a shift in focus for this grant. B Berrett mentioned that the focus has not shifted entirely but there is an improved focus on graduation rates. This year the announcement for the grant was targeted to faculty teaching courses listed on CO's list of DFW courses.

5.   CSU DAT Meeting – B Auernheimer

    a. B Auernheimer mentioned that the CSU Directors of Academic Technology meet virtually every month. Virtual reality is hot now but there are not enough technology applications for this. Every month, the campus gets a bill for various things:

        i. 947 minutes of video captioning for $1800 for March. Typically it is around $5000 every month.

        ii. Bb costs $95,000 / year for Bb Learn and $81,000 / year for Bb hosting. $11,000 / year for Bb Mobile App - there is instructor app and a student app in the works.

    b. R Amarasinghe mentioned that there have been significant gains in pass rates when classes were held in rooms with lot of whiteboards where students can go up to the board and interact.

    c. CO no longer supports NBC Learn. It is up to the individual libraries to support it. B Berrett mentioned that it might be better to proactively send emails to faculty who are using it.

    d. Clickers - the campus is ready to do a pilot using smartphones.

    e. There is continuing work related to Accessibility. Bb just bought a company called Ally. When a document is uploaded, it will check if the document is accessible and if not it will try to make it. B Berrett inquired if there is a way to get in on the pilot. B Auernheimer mentioned that it is too early.

    f. TurnitIn - CSU was having problems negotiating price with TurnitIn and finally there is a contract. O Benavides mentioned that there is another company that is supposedly better.

    g. B Berrett mentioned that APM 237 is back on the Senate floor - policy on accessibility. There is a page on CFE about accessibility and resources.

6.   Technology Services – O Leon

    a. J Michael mentioned that the general feedback regarding the Zimbra migration is that the migration is going well. The training provided and drop in centers organized were good. J Michael mentioned that across the 4 migrations he has seen on campus, this one was the smoothest.

        i. O Benavides mentioned that there were listservs issues about not recognizing mail.fresnostate.edu. J Michael mentioned that listserv could be reconfigured to accept both email addresses or set the default to csufresno.edu.

    b. J Michael mentioned about network maintenance over the weekend that went well. There is another maintenance later this month to update Firewall. The campus will be implementing multiple layer firewalls. The entire network will be unavailable for a short period of time.

    c. A Espana-Najera inquired about contacts being migrated. J Michael mentioned that the global address would not be populated.

    d. O Leon mentioned that it was almost too quiet and too smooth on Monday of migration. There are still a few quirks.

    e. J Michael shared that the CO chose Palo Alto firewall instead of Juniper Network. There are issues about privacy and academic liberty. This conversation will have to take place some time in the future. CO has purchased Duo - a two-factor authentication. This will be implemented in stages especially for anyone with access to sensitive data.

    f. O Leon mentioned that J Michael is retiring. The campus is hiring a deputy CIO and a director of Client Services. The campus is looking into how the ITL is done on campus.

7.   Faculty Independent Software Purchases – A Espana-Najera
     a. Issue of faculty independently purchasing software continues to be a problem. A Espana-Najera inquired if there is a list of approved list of approved software. A Espana-Najera also inquired if it could be linked to Hero system. B Auernheimer mentioned that it would be good to have the conversation with T Siechert and D. Guthier from Bookstore. B Auernheimer mentioned that there are logistic challenges.
     b. O Benavides mentioned that T Siechert would be joining at our next meeting and this can be discussed with him.
     c. A Nambiar mentioned a process similar to hardware requests could be used for software.
     d. O Leon inquired if there is a general point where faculty goes to for resources on software and hardware purchases.
     e. A Espana-Najera mentioned that most faculty are used to thinking about software as part of the textbook and may not be consciously looking at accessibility.
     f. B Berrett mentioned that there is an initiative about Affordability coming for faculty.

8.   Old Business - none
     a. Election of Chair at the next meeting - This needs to be done at the last meeting. The committee will stay as is until there is a new direction.

     b. O Benavides mentioned that he is retiring from the Statewide Academic Senate. It is very important that someone who has the knowledge to run for that post.

9.   New Business - NONE

Adjourned at 2.30pm