

ACADEMIC SENATE MEETING
Tuesday, March 29, 2005 2:30 – 4:30 pm
Administration Training Room
Minutes

Attendance: Bill Adams, Virgil Adams, Mary Adler, Simone Aloisio, Julia Balen, Terry Ballman, Gary Berg, Anna Bieszczad, Bob Bleicher, Rainer Buschmann, Lillian Castaneda, Renny Christopher, Beatrice de Oca, Maria Denney, Jesse Elliott, Laura Forsyth, Scott Frisch, Jorge Garcia, Jeanne Grier, Ivona Grzegorzcyk, Matt Hewitt, Nian-Sheng Huang, Antonio Jimenez-Jimenez, Joan Karp, Jacquelyn Kilpatrick, Jill Leafstedt, Steve Lefevre, Ted Lucas, Alex McNeill, Nancy Mozingo, Dennis Muraoka, Joan Peters, Paul Rivera, Peter Smith, Steve Stratton, Sue Saunders, Barbara Thorpe, Ashish Vaidya, Dan Wakelee, Amy Wallace, Ching-Hua Wang, Bill Wolfe.

1. **Call to order:** 2:37 p.m.
2. **Approval of Agenda**
m/s/a – Grzegorzcyk and de Oca.
3. **Approval of the Minutes from the previous Senate meeting. Minutes posted at:**

m/s – Grzegorzcyk. Smith had corrections regarding the items listed under “new business”, the minutes were approved as corrected.

4. **Intent to raise questions**
 - B. Adams would like Spring Break coordinated with the local school districts breaks next year.
 - Garcia would like to look into adding reserved parking spaces for faculty in the Bell Tower parking lot.
5. **Report from the Provost**

Ted Lucas gave an update on faculty hiring indicating that offers to candidates had been made, and he reviewed the status of each of the offers.
6. **Report from the Chair**
 - We have requested a volunteer for the Events/Use of facilities committee, if you are interested in participating, please let Rosario know by April 1st.
 - The last day to submit items to the Senate Executive committee is April 19th. Items submitted after April 19 are unlikely to achieve a second reading by the end of the semester.
 - A straw poll was taken to see if faculty were interested in holding the next Senate meeting in the new *Library Study Room* located in the Bell Tower building. The majority of members agreed to try the new meeting room.

Answers to questions raised at the last meeting:

 - The question was raised about the status of phones being placed in classrooms since the change of personnel in IT.

- John Burkert has indicated that a temporary phone person has been hired and will begin working on that soon.
- The status of wireless access was also raised.
 - A limited area has already been rolled out for wireless use and an announcement will be sent out shortly with a schedule for future areas to get wireless access. Wallace added that instructions were available in IT.

7. Report from the Joint Task Force on the Curriculum Plan

-Lefevre reported that the task force meets each Tuesday at 11:30 a.m. The President attended their last meeting and shared his views and priorities with regards to future planning. At the next meeting, scheduled for 4/5, Vice Presidents of the local community colleges will be attending to discuss the programs that they believe their students are interested in seeing here.

8. Report from the Statewide Academic Senate

-Muraoka reported on his most recent meeting indicating that a large number of resolutions had been presented. He detailed a few of the more interesting resolutions: one that would alter the faculty/staff retirement plan and another that would eliminate FERP. Muraoka also gave a brief summary of the lengthy nomination procedure used to nominate the faculty trustee. Kathy Kaiser and Craig Smith were both nominated and the decision now rests with the Governor.

9. Consent Agenda

- Christopher reviewed the revisions made to the by-laws and asked if there were any objections to the revisions. Hearing no objections, the by-laws were passed.
 - By-law revisions from the Committee on Centers – passed
 - By-law revisions from the Student Affairs Liaison Committee – passed

10. Reports from Senate Standing & Advisory Committees

Senate Executive

- No Report

Committee on Centers

- Has discussed the proposal for *Center for Drug Discovery*.

Committee on Committees

- No Report

Curriculum Committee

- Meeting to discuss program discontinuance.

Faculty Affairs

- Discussing the GPS policy.

Fiscal Policies

- Will continue to meet on Fridays to listen to program proposals.

General Education

- No Report

Strategic and Tactical Planning

- No Report

Student Academic Policies and Procedures

- Meeting Wednesday, 3/30, at 4:00 p.m. in the Professional Building.

Extended Education Advisory

- The committee has made several presentations regarding the Masters Programs.

- They have hosted approximately thirty-five community college advisors to discuss the Information Technology Program.
- The Osher grant has been funded for a second year in the amount of \$100,000.
- Dr. Mary Fleck is also looking into revising the evaluation criteria for Extended Education Courses.

11. Old Business

SP 04-27 Policy on E-Voting (C on Cs) Second Reading

- Rivera requested a voice vote.
- Vote Results: **Approved unanimously**

SP 04-29 Minor Policy (SAPP) Second Reading

- SAPP recommends a friendly amendment as a result of comments raised at the last meeting. Voice vote was requested.
- Vote results: **Approved unanimously**

SP 04-30 Time Conflict Policy (SAPP) Second Reading

- Discussion:
 - Rationale for the policy and whether it is student-friendly.
 - The current schedule template and its poor handling of 4 unit courses.
 - Possible formulation of a blanket "appeal policy".
- Several friendly amendment to attempt to clarify language of the policy. An amendment to alter substantially the original policy was voted on but did not pass (yes=9, no=18, abstain=1)
- A vote was taken on the original policy with clarifying friendly amendments:
 - Yes: 21; No: 8; Abstain: 0
- **Policy passes**

12. New Business

SP 04-31 Animal Use and Care Policy (OSRP) First Reading

- m/s – Grzegorzczuk, Bleicher.

13. Announcements

None

14. Adjournment: 4: 03 p.m.