

Student Affairs Committee

05/06/09 Sue Jameson Room

Present: K. Thompson, M. Buckley, D. Girman, M. Lopez-Phillips, J. Mahdavi

Absent: 1 vacant spot (Library), T. Hammond, M. Ghannadan, L. Vega

Proxies: None

Guests: M. Merickel, D. Grant, L. Holmstrom-Vega

Agenda: Approved

Minutes: Approved

Reports

Chair's Report (K. Thompson):

- ❑ Senate: Various grading-related policies are in the process of being updated to bring them into line with some recent Executive Orders. D. Girman says these are more about cleaning up the policies.
 - M. Lopez-Phillips is concerned about how we will communicate with students that they might get dis-enrolled under this policy. Also, he proposes that SSU might need to develop a medical leave policy.
- ❑ Repairing the base: CFO has taken this off the table for this year. SAC will need to bring its Counseling Center and Advising recommendations up again next year.
- ❑ K. Thompson distributed an email from Provost in October about long-term policies for enrollment and services for students in this time of budget constraints. SAC may want to address some of these concerns as a business item in 2009-2010.

SAEM Report (M. Lopez-Phillips):

- ❑ SAEM is looking at the mission of SAEM through Venn diagrams to see how all the elements of student life are integrated to support student satisfaction and retention.
- ❑ Enrollment update: 1,644 have turned in enrollment deposits. 953 have registered for orientation, and 818 of these have signed up for housing contracts. UCs aren't making their numbers, so some SSU candidates may decide to go elsewhere. Majority of our students still come from out-of-area. Transfers: 2,378 have applied, 641 have paid ERD, and 109 have paid housing. 375 have registered.
- ❑ There is an H1N1 plan for campus.

ASI Report (T. Hammond): Absent

ACE Report (L. Vega): Absent

Liaison Reports:

- ❑ Athletic Council (D. Girman): Meets tomorrow.
- ❑ Academic Advising (J. Mahdavi): Working on advising handbook.
- ❑ Scholarship Committee (M. Buckley): Meeting was canceled.

- Fee Advisory (M. Buckley): Voted online for final approvals. Committee is discussing how fees could be used to support other areas of the mission, like counseling.

Business

1. Extended Education proposal for Saturday University (M. Merickel):

- Extended Ed. offers courses on the weekend. Policy is Executive Order 802. Market toward Sat. University—concern about having students pay full fees for a Sat. class. Faculty concerned about Extended Ed supplanting stateside programs. So, could Extended Ed offer courses that stateside can no longer afford? Due to the tension created and pushback from faculty, Dean Merickel has rescinded his proposal for Saturday Univ.
- Extended Ed will continue to offer courses for extended ed students, but matriculated students will likely choose to take these.
 - Will talk to departments about weekend classes.
 - Will develop online classes and online programs.
- D. Girman says they appreciate Extended Ed for service courses in the sciences. Merickel responded that politics creep in.
- Right now Extended Ed is geared toward the weekend. Extended Ed provides as many services as possible during the weekends. They pay enrollment services, library, facilities, etc. for extended students as part of the self-support model.
 - It's difficult, due to numbers, to provide meals / food.
 - Has worked with police services regarding crisis management. It's a challenge to notify summer students and those enrolled in Extended Ed. They're working on solving this problem.
 - Health Center operates with skeleton crew during summer, but will manage crises.
- M. Lopez-Phillips brings up developmental education (remediation courses). What about dual-enrollment between SSU and Extended Ed?
 - What about DSS for people learning at a distance? Response: has experience providing these services.
 - Cheating/plagiarism? Response: robust proctoring systems are set up. Have faculty tools to detect plagiarism.

2. Report on the 2008-09 Fairness Board (D. Grant and L. Holmstrom-Vega)

- The Fairness Board is working well for the most part. There are no policy changes recommended now because the Board has not heard enough cases yet. Perhaps work on policy modifications toward the middle of the 2009-10 year.
 - Board members had questions about the jurisdiction of the Fairness Board in judging fairness of SSU policies.
- There was some board turnover midyear due to sabbaticals and personal reasons. Laurel developed a handbook to help orient new and also more experienced members. This handbook is an appropriate document only for board members and SAC members, not for student eyes.
 - Most Board members are returning for the next academic year.
- There were spring cases that were resolved informally, but due to extensive work by Laurel and Diana.

- Fairness Board is beginning to keep data on grade appeals and grievances. M. Lopez-Phillips will try to get grievance data together. Laurel reports that the proportions of different kinds of appeals are similar to those seen with under the now-defunct jury system (e.g., more grade appeals, some cheating, and a few grievances).
- Dates for filing have been instituted.
- In terms of the verbal presentation part of policy the Board decided to limit this to 15 minutes. The approach seems to be going well, but the Board is concerned about the time aspect. M. Buckley asks if the questions asked by the Board results in new information being brought into the presentations. Laurel responds that the board has jurisdiction to ask anything they like. A downside of the verbal presentations is that they inject emotionalism.
 - M. Lopez-Phillips highlights the need to allow people to be heard. Part of student development is writing and making presentations. This is an educational experience for the students, but also for faculty.
 - K. Thompson suggests that the board be given some training about how to listen to such presentations (counseling, psychology). Laurel says this did occur last year.
- Question: are the resources adequate to support Laurel and the Board in counseling and assisting students through the process? So far... it is okay. M. Lopez-Phillips offers Mack Olson to help with some of the counseling aspects.
- Laurel asks: who should chair the board? Faculty, SSPs, or Student Affairs administrators? The policy and charge don't say. SAC will look into this and make a recommendation or policy clarification.

Adjourned at noon.

Minutes respectfully submitted by J. Mahdavi.