

## STUDENT PERSONNEL SERVICES

The student personnel program provides an organized administration of educational services designed to support the instructional program. These services include admissions and records, relations with schools, counseling, testing, student activities, housing, foreign student assistance, financial aids, placement services, and student health. The program also provides students with nonclassroom experiences which are primarily of an educational nature, such as general orientation to the college, cultural enrichment, and tutorial projects. The program and individual services are described in more detail in the following sections or elsewhere in this catalog.

### ADVISING

*Admissions Advising.* The Admissions Office provides counseling to assist students in making application, in understanding admission requirements, and in utilizing the services of the college during the admissions process. Problems concerning evaluation of previous academic records should be directed to the Director of Admissions and Records.

*Academic Advising.* Each student is assigned to a faculty adviser who is a member of the academic department of the student's chosen field. The student uncertain of his choice of an academic major is assigned to a general adviser until a definite goal is chosen. A faculty adviser assists a student in planning his program of classes and in planning for the achievement of his long-range educational goals. The student, however, is expected to assume final responsibility for meeting all specific degree and/or credential requirements. The academic advising program is coordinated and serviced through the Counseling Center.

### STUDENT COUNSELING CENTER

The Student Counseling Center is staffed by full-time professional counselors and psychologists whose services are available, without charge, to all students desiring assistance. Matters discussed by the student and counselor are held in strict confidence.

*Educational Counseling.* The Student Counseling Center provides services for students who are experiencing difficulties in meeting academic requirements. Counseling and testing are designed to help students understand and resolve their academic problems.

*Vocational Counseling.* The Counseling Center assists students in self-appraisal of their unique interests and aptitudes and determining their vocational goals. Psychological and vocational tests are used as needed. A library of vocational information is provided; also, each academic department provides vocational advising pertinent to its field.

*Personal Counseling.* Counselors and psychologists help students who are concerned about personal matters. The emphasis is upon the student's personal growth and development.

*Group Counseling.* The Student Counseling Center provides opportunities to enter groups of from 8 to 12 students sharing the desire to grow and develop in self-awareness and sensitivity to other people's needs and feelings, and to find meaning and relevance for themselves in their relationship to others.

*Draft (Selective Service) Counseling.* At the time of printing, information concerning selective service which would be valid for the entire service period of this catalog was not available. Students should consult the Counseling Center, Draft Counselor and/or the Office of the Registrar for the latest facts related to Selective Service.