

7. The final thesis (an original plus three photocopies) signed by the thesis committee and ready for binding, together with the school or departmental clearance and a receipt for the binding fee (payable in the Fresno State College Association office) must be submitted to the Office of the School of Graduate Studies, no later than one week before the last day of scheduled final examinations. A student who wishes to retain more than one bound copy may arrange for the extra binding by paying an additional fee.
8. A student may arrange to have his thesis published in microfilm form, with an abstract of the thesis published in the quarterly periodical, *Masters Abstracts*. This form of publication is encouraged by the university. Further details of the microfilming and copyright procedure may be obtained from the Office of the School of Graduate Studies.

REQUEST THAT MASTER'S DEGREE BE GRANTED

A request that the master's degree be granted (which includes the graduation fee payable in the Business Office) must be filed in the first two weeks of the semester in which the work is to be completed. During the summer sessions the request should be filed before the end of the first week of the second session. (See *Academic Calendar, Schedule of Courses, and Fees and Expenses*.) Application forms are available in the Student Records and Graduate Studies Offices. Diplomas for those completing degree requirements during summer sessions and at midyear will be awarded approximately two months after the end of the term.

Failure to complete requirements for the degree during the semester of the application necessitates the filing of a new application for the semester of actual completion. Such reapplication is subject to the same time schedule as is the original application.

FOREIGN LANGUAGE REQUIREMENT

The University does not have a general foreign language requirement for the master's degree. Some master's degree majors do, however, require competence in an appropriate foreign language as a consideration for advancement to candidacy. (See departmental *Foreign Language Requirement* and department requirements.) Students who contemplate study beyond the master's degree are urged also to investigate foreign language requirements in the institutions in which they anticipate advanced graduate study.

MAXIMUM STUDY LOAD

Graduate courses require substantially more concentrated study than do undergraduate courses. A normal load is from 9 to 12 units and the maximum allowable load is 16 units for full-time master's degree students when one or more courses in the 200 series are included. Students employed full time may take a maximum of 6 units. For maximum units for summer session see the *Summer Session Bulletin*.

GRADE REQUIREMENTS

All graduate students will be held to the scholarship standards listed under *General Information*. The following provisions also apply to master's degree programs.

A student admitted to a master's degree program in conditional classified or classified standing is required to maintain a B average on all work taken subsequent to admission to the program.

No course with a grade below C may apply on a master's degree approved program.

To be eligible for advancement to candidacy, a student must have earned a B average (both overall and at CSU, Fresno) on all upper division and graduate course work completed after the date of embarking on the first course to be included in the master's degree program.

To be eligible for enrollment in the thesis or project or in an alternative to the thesis, a student must have been advanced to candidacy and must have maintained a B average on his approved program.

To be eligible for the granting of the degree, a student must have maintained a B average on his complete approved program. Any grade earned in a course on the approved program continues to figure in the grade-point average, even if that course is for any reason later dropped from the program.

To be eligible to receive the master's degree *with distinction* a student must be nominated by his department and must have earned at least a 3.9 grade-point average on the master's degree program and on all courses taken after and including the first semester's work on the program.