

MINUTES OF THE PERSONNEL COMMITTEE  
CALIFORNIA STATE UNIVERSITY, FRESNO  
5200 North Barton Avenue, MS#ML34  
Fresno, CA 93740-8014

Office of the Academic Senate  
Ext. 8-2743

February 9, 2017

Members Present: B. Tsukimura (Chair), M. Briggs, J. Moore, T. Nguyen, M. Rivera

Members Excused: A. Alexandrou, R. Sanchez (ex-officio)

Members Absent:

Visitors:

**The meeting was called to order by Chair Tsukimura at 9:12 a.m.**

1. Agenda - MSC to approve agenda of 02/16/17
2. Minutes - MSC to approve the Minutes of 2/09/17
3. Communications and Announcements
  - A. IDEA Task Force: Monica Rivera:
    - i. Qualtrix survey regarding interest in online student ratings will be out
4. New Business - none
5. Digital RTP Update: Discussion of review of potential Digital RTP vendors:

Interfolio Demo 2/16 from 9-10:30  
Digital Measures 2/23 time TBD
6. Update on APM 309 & 309A – Documents were sent to S. Robertello and we will await his response to potential changes in the policies. Postponed
7. APM 357 – Update on modification progress – update from B. Barrett to be scheduled – postponed

8. APM 332 – Range Elevation for Temporary Faculty – MSC to create a redline version of proposal, which would be less confusing than reading the new proposal.
  
9. Note: no quorum was achieved on 2/16/17, but the committee met with Interfolio

Agenda for the meeting February 23, 2017, **Meeting in HML 1222**

1. Approval of the Agenda of 2/23/17
2. Approval of the Minutes of 2/09/17
  - A. No quorum was reached on 2/16/17, but the remaining members met with Interfolio
3. Communications and Announcements
4. New Business
5. Digital RTP Update: Discussion of review of potential Digital RTP vendors:
  - A. Digital Measures 2/23: time certain 9:30
6. APM 357 [Policy on Center for Enhancement of Teaching and Learning] –
7. Update on APM 309 & 309A [Policy on Coaches] (R. Sanchez & B. Tsukimura)  
Policy on Coaches, and Procedures on Hiring Assistant Coaches – Scheduling meeting with Steve Robertello
8. APM 332 – Range Elevation for Temporary Faculty
  - A. Review proposed modifications to the policy by Judith Scott